

MINUTES
BOARD OF EDUCATION
CALDWELL-WEST CALDWELL

REGULAR PUBLIC MONTHLY MEETING
DECEMBER 14, 2015

The President announced that the Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting held on December 14, 2015 is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law." Notices have been sent to *The Progress*, Caldwell, NJ and *The Star-Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

I. ROLL CALL

Board Members Present:

Marie Lanfrank
Tom Adams, Vice President
Dan Cipoletti
John King
Paula Getty, President

Administrators Present:

James Heinegg
Thomas Lambe

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

IV. SUPERINTENDENT'S REPORT

- A. The Superintendent updated the Board and community on Referendum Projects.
- B. The Superintendent reviewed the PARCC Results and explained that parents will receive scores on December 18, 2015. A Board presentation will take place in February.
- C. The Caldwell-West Caldwell Education Foundation presented a check for \$55,000 to the school district for the purchase of chromebooks.
- D. The Superintendent presented the following resolution to Board President, Paula Getty in Recognition of Service to the Caldwell-West Caldwell Board of Education:

CALDWELL–WEST CALDWELL BOARD OF EDUCATION
RESOLUTION HONORING PAULA GETTY

WHEREAS, Paula Getty has served two terms as a member of the Caldwell-West Caldwell Board of Education, from 2009 to 2015; and

WHEREAS, Paula Getty served as President of the Board of Education in 2015, and demonstrated a long-standing commitment to community involvement and leadership as an advocate for public education; and

WHEREAS, Paula Getty has consistently embraced a child-centered perspective and championed both equity and excellence in the educational programs of the school district; and

WHEREAS, Paula Getty has taken pride in assuring that the schools were run well, and has exemplified the best qualities and characteristics of a School Board member,

THEREFORE, BE IT RESOLVED that the Caldwell-West Caldwell Board of Education does hereby commend Paula Getty on this 14th day of December 2015.

V. PRESIDENT'S REPORT

None this evening.

VI. APPROVAL OF MINUTES

Mrs. Getty moved; Mrs. Lanfrank seconded, a motion to approve the Regular Public Monthly Meeting Minutes of November 9, 2015.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

VII. PUBLIC INPUT ON AGENDA ITEMS

Public participation shall be governed by the following:

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes' duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

VIII. MOTIONS BY CONTENT AREA

A. Curriculum

Mr. King moved; Mrs. Lanfrank seconded, a motion to approve item numbers 1. through 10. on this evening's Agenda under Curriculum.

1. Enrollment Report for November 30, 2015. (Attached)

2. Overnight Field Trip

Overnight field trip for the James Caldwell High School Music Department to Washington, D.C., departing April 7 and returning April 9, 2016.

3. Field Trip Destinations

District-sponsored field trip destinations for, November and December 2015 and January 2016 as follows:

JCHS Women of Note	Crane's Mill	West Caldwell, NJ
JCHS Marine Biology	Adventure Aquarium	Camden, NJ
JCHS Student Council	New Community Harmony House	Newark, NJ
JCHS Football Team	St. Rocco's Homeless Shelter	Newark, NJ
JCHS Advocacy Club	Millburn High School	Millburn, NJ

GCMS Grade 7	Philadelphia Convention Center/ Independence Hall	Philadelphia, PA
GCMS House Leaders	The Brownstone	Paterson, NJ
GCMS LLD-3	Eagle Rock Bowling Lanes	West Orange, NJ
Wilson School Grade 2	Montclair Art Museum	Montclair, NJ

4. Expense Reimbursements

Expense reimbursements for attendance at Professional Development Programs approved by the Superintendent as follows:

Margarita Gallina	Effects of Trauma Across Spectrum New Brunswick, NJ	\$112.50
Joseph Licavoli	NJCHE 23 rd Annual History Conference Princeton, NJ	\$75.00
Carol Melnyk	Systems 3000 Human Resources Training, Eatontown, NJ	Mileage/Tolls: \$39.41
AnnMarie Mullen	Notices & Note: Strategies for Close Reading West Orange, NJ	\$239.00
Joan Jobes	Notices & Note: Strategies for Close Reading West Orange, NJ	\$239.00
Angela Tobey	NJ Personnel Administrators Mtg. Trenton, NJ	Mileage/Tolls: \$46.90
Scott Aji	Eastern Athletic Trainers Annual Convention Boston, MA	\$210.00

5. Special Education Service

Commission for the Blind and Visually Impaired, Newark, NJ, to provide Level I Service, for student #1000859, at a fee of \$1,469.00 effective November 9, 2015 to June 30, 2016.

6. Special Education Consultative Services

Silvergate Prep, Bridgewater, NJ, to provide Bedside Instruction, at a rate of \$55.00 per hour, effective November 1, 2015 to June 30, 2016.

Four Winds Hospital, Katonah, NY, to provide Bedside Instruction, at a rate of \$54.00 per hour, effective November 1, 2015 to June 30, 2016.

Bergen County Special Services, Educational Enterprise Division, Paramus, NJ, to provide augmentative communication evaluations, at a rate not to exceed \$790, effective November 1, 2015 to June 30, 2016.

7. Special Education Out of District Placements

Student #1000859 to attend PG Chambers School, Cedar Knolls, NJ, at a tuition rate of \$50,293.44, effective November 9, 2015 to June 30, 2016.

Student #1000842 to attend Windsor Bergen Academy, Ridgewood, NJ, at a tuition rate of \$35,899.50, effective November 30, 2015 to June 30, 2016.

Student #0000744 to attend Berkeley Heights Public Schools Governor Livingston High School, Berkeley Heights, NJ, at a tuition rate of \$37,785.00, effective December 7, 2015 to June 30, 2016.

Student #9900913 to attend HoHoKus School of Trade and Technical Sciences, Paterson, NJ, at a Share-Time tuition rate of \$10,065.00, effective September 8, 2015 to June 30, 2016.

Student #9900936 to attend Eastwick College, HoHoKus School of Business and Medical Sciences, Hackensack, NJ, at a Share-Time tuition rate of \$10,065.00, effective September 8, 2015 to June 30, 2016.

8. Consultative Service

Merrit Hubsher, M.D., and Nicole Zuber, M.D., ADHD Mood and Behavior Center of New Jersey, Millburn, NJ, to provide school clearance services, at a rate of \$575 per service, to be paid by a federal counseling grant, for the 2015-16 school year.

9 Course Creation/Abolishment/Revision

Create the following new courses at James Caldwell High School effective for the 2016-17 school year:

<u>Course</u>	<u>Grade Level</u>	<u>Term</u>
Monsters in Literature	Grades 11 and 12	Semester
Creative Writing	Grades 9, 10, 11, 12	Semester
School Publications	Grades 10, 11, 12	Full Year
Honors Seminar	Grade 9	Full Year
Investigations in Biology	Grade 9	Full Year
Investigations in Chemistry and Physics	Grade 10	Full Year
Algebra I Concepts	Grade 9	Full Year
Geometry Concepts	Grade 10	Full Year
Algebra II Concepts	Grade 11	Full Year
Math Applications and Personal Finance	Grade 12	Full Year
Latin IV Honors	Grade 12	Full Year
Advanced Biology	Grades 11 and 12	Full Year
Advanced Chemistry	Grades 11 and 12	Full Year

Abolish the following courses at James Caldwell High School effective for the 2016-17 school year:

Math 9
Math 10
Math 11
Math 12
Latin IV
Biology II

Chemistry II
Bioscience
General Science

Revise of the terms of the following courses at James Caldwell High School effective for the 2016-17 school year:

<u>Course</u>	<u>Grade Level</u>	<u>From</u>	<u>To</u>
International Foods	Grades 9, 10, 11, 12	Full Year	Semester
Environmental Science	Grades 11 and 12	Semester	Full Year

10. Harassment, Intimidation, and Bullying Incidents

Affirm the Administration's determination concerning Harassment, Intimidation, and Bullying Investigations #0158-#0160 for the period November 1 to November 30, 2015, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's Office.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

B. Personnel

The Superintendent recommended the following personnel items to the Board of Education:

Mrs. Lanfrank moved; Mr. King seconded, a motion to approve Certificated Staff item letters a. through n. and Non-Certificated Staff item letters a. through b. on this evening's agenda under Personnel.

1. Certificated Staff

a. Leave of Absence

Personal Leave of Absence, without pay, for Melissa Morgan, Teacher of the Handicapped, James Caldwell High School, PCR #JCH0013, effective January 19 to January 22, 2016.

b. Amended Leave of Absence

Leave of absence for Maryann Ciesla, School Nurse, Lincoln Elementary School, PCR #LINC002, from a Medical Leave of Absence, without pay, to a Family Leave of Absence (FMLA), without pay, effective October 1, 2015 to January 4, 2016.

c. Appointments – Schedule C

Schedule C appointments for the 2015-16 school year as follows:

Jodi Longo	9 th Grade Advisor (shared)	Level III	\$2,435
Brianna Watts	9 th Grade Advisor (shared)	Level I	\$2,289

d. Salary Guide Movements

Move Jamie Blanchard, Teacher of Spanish, James Caldwell High School, PCR #JCHS0015, on the salary guide for the successful completion of coursework, from MA+16 Guide, Step 12, to MA+32 Guide, Step 12, at a salary of \$73,246, effective December 1, 2015.

e. Professional Development Workshops

Mary Cunningham, Substance Abuse Coordinator, James Caldwell High School, to conduct training sessions on the topic of Intervention and Referral Services, at a rate of \$67.00 per hour, for up to 10 hours.

f. Glucagon Delegates

Scott Aji	James Caldwell High School
Elizabeth Coogan-Russell	James Caldwell High School
Bridget Giampapa	James Caldwell High School
Gary Garamella	James Caldwell High School
Lori Martino	Washington Elementary School
Alison Flanagan	Wilson Elementary School

g. Epi-pen Delegates

Scott Aji	James Caldwell High School
Elizabeth Coogan-Russell	James Caldwell High School
Gary Garamella	James Caldwell High School
Kerry Baglivio	James Caldwell High School
Velia Banbor	James Caldwell High School
Cheryl Baut	James Caldwell High School
Stephanie Graham	James Caldwell High School
Paul Mazzeo	James Caldwell High School
Patricia Miscia	James Caldwell High School
Ryu Saito	Grover Cleveland Middle School
Maritza Vierra-Ferrar	Grover Cleveland Middle School
Jeff Bishop	Grover Cleveland Middle School
Lori Chomko	Grover Cleveland Middle School
Eileen Dee	Grover Cleveland Middle School
Ellen Gianakis	Grover Cleveland Middle School
Trevor McLaughlin	Grover Cleveland Middle School
Jennifer Emmolo	Wilson Elementary School
Alison Flanagan	Wilson Elementary School
Lauren Landara	Wilson Elementary School
Scott Stiefbold	Wilson Elementary School
Joan Jobes	Washington Elementary School
Martin Rodriguez	Washington Elementary School
James Curran	Jefferson Elementary School
Jaelyn Johnson	Jefferson Elementary School
Patricia Koch	Jefferson Elementary School
Cara Bakos	Lincoln Elementary School

Christina Dunne	Lincoln Elementary School
Abby Landau	Lincoln Elementary School
Annette Rodriguez	Lincoln Elementary School
Robyn Stevens	Lincoln Elementary School
Jeffrey Stiefbold	Lincoln Elementary School

h. CPR-AED Instructors

Leslie Moran	Harrison School
Betty Gakos	Grover Cleveland Middle School

i. CPR-AED Delegates

		<u>Expiration Dates</u>
Dorothy Gleitsmann	Harrison School	(06/2016)
Sylvia Vassallo	Harrison School	(06/2016)
Barbara Davison	Harrison School	(06/2016)
Christine Krippahne	Harrison School	(06/2016)
Mary Cofone	Harrison School	(06/2016)
Sheree Siegel	Harrison School	(06/2016)
Lauren Gersten	Harrison School	(06/2016)
Leslie Moran	Harrison School	(06/2016)
James Curran	Jefferson School	(06/2016)
Jaclyn Johnson	Jefferson School	(06/2016)
Patricia Koch	Jefferson School	(06/2016)
Judy Hennig	Lincoln School	(03/2016)
Christina Dunne	Lincoln School	(09/2016)
Abby Landau	Lincoln School	(11/2017)
Myra Leven	Lincoln School	(09/2016)
Martin Rodriguez	Lincoln School	(06/2016)
Robyn Stevens	Lincoln School	(11/2017)
Jeffrey Stiefbold	Lincoln School	(08/2016)
Sheila Zeman	Lincoln School	(04/2017)
Krystyn Kaufman	Washington School	(04/2017)
Christine Davison	Washington School	(09/2016)
Elizabeth Dean	Washington School	(03/2016)
Jeannie Gerdy	Washington School	(09/2016)
Martin Rodriguez	Washington School	(06/2016)
Dominic Barone	Washington School	(04/2017)
Sheila Zeman	Washington School	(04/2017)
Barbara Adams	Washington School	(06/2016)
Jay Rylick	Washington School	(04/2017)
Jennifer Emmolo	Wilson School	(11/2017)
Alison Flanagan	Wilson School	(09/2016)
Karen Fox	Wilson School	(09/2016)
Jackie Ginex	Wilson School	(09/2016)
Daria Napolitano	Wilson School	(03/2016)
Kevin Squires	Wilson School	(05/2016)
Scott Stiefbold	Wilson School	(01/2016)
Scott Aji	James Caldwell High School	(06/2017)

Jamie Blanchard	James Caldwell High School	(06/2016)
Gary Garamella	James Caldwell High School	(08/2016)
Danielle Ciccaglione	James Caldwell High School	(03/2016)
Stephanie Graham	James Caldwell High School	(11/2017)
Frank Lattoz	James Caldwell High School	(06/2016)
Jodi Longo	James Caldwell High School	(10/2016)
Lori Wilson	James Caldwell High School	(06/2016)
Barbara Cook	Grover Cleveland Middle School	(04/2017)
Donna Capriglione	Grover Cleveland Middle School	(04/2017)
Inez Morrisey	Grover Cleveland Middle School	(04/2017)
Susan Nogales	Grover Cleveland Middle School	(04/2017)
Ryu Saito	Grover Cleveland Middle School	(04/2017)
Lisa Peluso	Grover Cleveland Middle School	(11/2017)
Gary Gadek	Grover Cleveland Middle School	(11/2017)
Rachel Kelly	Grover Cleveland Middle School	(11/2017)
Ellen Gianakis	Grover Cleveland Middle School	(06/2017)
Betty Gakos	Grover Cleveland Middle School	(04/2017)

j. Student Observers

Jenna Dromgoole and Alexandra Nufrio as student observers of Scott Aji, Athletic Trainer, James Caldwell High School, effective December 15, 2015 to March 31, 2016.

k. School Psychology Practicum Candidate

Ellyssa Piccinini, Kean University Student, as School Psychology Practicum Candidate, effective January 5 to June 30, 2016.

l. Substitute Teachers

Jennifer Laracunte	Elementary School Teacher, Teacher of the Handicapped
Jason Cifune	County Substitute
Thomas Iandiorio	County Substitute

m. Home Instructor

Jennifer Laracunte	Elementary School Teacher, Teacher of the Handicapped
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n. Substitute Nurse

Joann Barker

2. Non-Certificated Staff

a. Contract Approval

Negotiated Agreement between the Board of Education and the Caldwell-West Caldwell Custodians and Maintenance Association, effective July 1, 2015 to June 30, 2018.

b. Leave of Absence

Family Medical Leave of Absence, without pay, for Audrey Kates, Night Custodian, Washington Elementary School, PCR #WASH0031, from November 16, 2015 to January 4, 2016.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

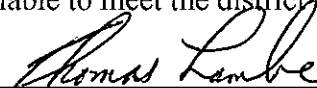
Nays – None

C. Finance

Mr. Cipoletti moved; Mr. Adams seconded, a motion to approve item numbers 1. through 8. on this evening's Agenda under Finance.

1. Certification of Funds

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for November 30, 2015 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



Thomas J. Lambe

2. Secretary's Report – November 30, 2015 & Treasurer's Report – October 31, 2015

Mr. Cipoletti reviewed the total receipts, total expenditures and cash balances as of these dates, and requested that the reports be filed in the Secretary's Office.

3. Transfers (Attached)

Appropriation transfers to the 2015-2016 Budget – November 30, 2015.

4. Bills and Claims Schedule

Mr. Cipoletti stated that Schedule #5 – November 30, 2015 has been distributed to the Board.

The President and Secretary are authorized to sign individual warrants in the amount of \$3,788,610.36.

5. Grants

Apply for a grant of \$100,000 from the New Jersey Department of Education for the Building Capacity for Career Pathways program.

Accept a grant of \$10,000 from Sustainable Jersey Schools to collaborate with the Borough of Caldwell on a Sustainability Learning Center.

Accept a grant of \$2,000 from Sustainable Jersey Schools for the Lincoln School Environmental Club.

6. Donation

Accept a donation of \$300 from Mr. Jeff Lucia for the high school's Research in Molecular Genetics Class.

7. Professional Service

Agreement with Firststat Nursing Services, Lawrenceville, NJ, to provide district-wide professional substitute nursing services for registered nurses at the rate of \$46.90 per hour, effective December 10, 2015 to December 9, 2016.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

8. Public Hearing – Refunding Bonds Resolution (Attached)

Mr. Cipoletti moved; Mr. Adams seconded, a motion to open Public Hearing on the Resolution of the Board of Education of the Caldwell-West Caldwell School District in the County of Essex, New Jersey, Authorizing Certain Actions Necessary in Connection with the Sale and Issuance of Not To Exceed \$8,375,000 Aggregate Principal Amount of Refunding School Bonds and Authorizing the Appropriate Officials To Do All Acts and Things Deemed Necessary and Advisable in Connection with the Sale, Issuance and Delivery of Said Bonds.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

Mr. Cipoletti moved; Mr. Adams seconded, a motion to close Public Hearing.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

Mr. Cipoletti moved; Mr. Adams seconded, a motion to approve attached Resolution.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

D. Buildings, Grounds, and Capital Improvements

Mr. Adams moved; Mr. Cipoletti seconded, a motion to approve item number 1. on this evening's Agenda under Buildings, Grounds, and Capital Improvements.

1. Use of School Facilities

Jefferson School Brownie Troop #20353 to use Jefferson School on January 15 and 22, 2016, from 3:00 PM-4:30 PM.

Caldwell-West Caldwell Lacrosse Club to use the Grover Cleveland Middle School Cafeteria for lacrosse registration on January 9, 2016, from 11:00 AM to 1:30 PM.

JCHS Hoopsters Club to use the James Caldwell High School gym hallway to sell food during home varsity basketball games, effective December 18, 2015 through March 2016.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

IX. PUBLIC HEARING

Mrs. Getty moved; Mr. Cipoletti seconded, a motion to adjourn the Regular Public Monthly Meeting at 8:26 PM and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations/Legal, and Miscellaneous matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law". The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None