

4140 TERMINATION

Any non-certified employee desiring to resign shall be required to make such a request in writing to the Superintendent or School Business Administrator/Board Secretary, stating the time the employee wishes the resignation to become effective.

The Superintendent or School Business Administrator/Board Secretary shall present the resignation to the Board of Education at its first meeting after the receipt of the resignation, and the Board of Education shall act upon the request of the employee.

Employees are expected to give adequate notice of intent to resign and/or to follow procedure outlined in the contract or negotiated agreement (if applicable).

N.J.S.A. 18A:6-10; 18A:17-2; 18A:17-3; 18A: 27-4.1

Adopted: 10 December 2012

