

CALDWELL-WEST CALDWELL PUBLIC SCHOOLS

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Dear JCHS Music Department Members, Parents, and Guardians,

Welcome to the Music Department at James Caldwell High School. Music Performance is a co curricular course offered at James Caldwell High School with many opportunities for growth both musically and personally throughout the school year. This syllabus has been provided to summarize the grading policies of the high school music department. Please do not hesitate to contact your respective ensemble directors with any questions or concerns. Thank You.

Sincerely,

Mrs. Timpson
Mr. Burrows
Mrs. Phillip

Grading Policy:

60% = Participation (defined in rehearsal protocol pg. 2)

12% = Marking Period Performance (i.e. Winter Concert, Music Marathon, Spring Concert. See also concert protocol section on pg. 3, absence policy pg. 4, and performance list pg. 5)

28% = Ensemble Specific (Grading requirements specific to individual ensembles will be disseminated to students by the ensemble director at the beginning of each marking period)

Students in multiple performing ensembles:

Students are encouraged to take advantage of the multiple performing opportunities offered during the school day at James Caldwell High School. The grade given to students in multiple ensembles is an average of the individual grades for each group. Only the averaged grade will appear on the report card. **Students in multiple ensembles may not drop an individual ensemble after January 22, 2018.**

Rehearsal Protocol

Rehearsal Protocol is the student's participation and conduct in their music ensemble classroom during the course of each school day. Below are the requirements for the music ensemble classroom

Participation

- Students must have all materials necessary for participation in the ensemble.
 - Instruments, music, reeds, mouthpieces, mallets and sticks.
- Students must be on time for class and ready to play.
 - Mods 1/2 at 8:20
 - Mods 3/4 at 9:13
- Students must be active participants in class everyday.
 - Active listening.
 - Active performing.
- There will be no work from other classes done in class.
- Proper posture at all times.
 - Sitting/ Standing tall
 - Feet flat on floor (no crossed legs)
 - Proper Positions for instruments
 - Percussionists must use proper sticks, mallets, and techniques on all equipment.

Non Participation:

- Students who do not participate will be given a zero for the day. Participation is 60% of the music ensemble marking period grade.

Classroom Conduct

- Student will consistently follow directions given by the music ensemble director.
- There will be no gum chewing or eating in class. Water is the only acceptable liquid in the classroom.
- There is no talking when the director is on the podium or at the conductor's stand.
 - Students will only play or sing when directed to during rehearsal.
 - Students will raise hands to ask a question.
- Students will respect the school property (i.e. percussion equipment, pianos) in the music classroom.
- Students will respect the personal property (i.e. instruments) of the other students in the music classroom.

Discipline Plan

- Students will be given two warnings in regards to classroom conduct.
- After two warnings if behavior continues students will be assigned a teacher detention.
- A referral form will be submitted if classroom conduct does not improve after teacher detention.

Concert Protocol

Along with attendance at the music departments annual performances students are held to a standard for their conduct during performances.

1. Proper Attire – Gentlemen: Points will be deducted from grade for improper attire and student may be prohibited from performing at director's discretion.
 - Tuxedo jacket – provided by school
 - Black dress pants – provided by student or school if needed
 - White dress shirt – provided by student
 - Black dress shoes and socks – provided by student
 - Black bow tie – provided by student
2. Proper Attire – Ladies: Points will be deducted from grade for improper attire and student may be prohibited from performing at director's discretion.
 - Black performance top - provided by school
 - Black dress pants - provided by student
 - Black dress shoes or dress sandals – provided by student
 - No flip flops
3. Students are required to remain for the entire performance.
 - For music marathon, students are required to stay for the entire Band, Orchestra or Chorus segment.
 - Students must stay in auditorium and support their peers.
4. There will be no gum chewing on stage
5. There will be no talking in audience or on stage during a performance.
6. Electronic Devices (i.e. cell phones, mp3 players, video games)
 - Prohibited while students are in audience.
 - Electronic Devices will be confiscated and parents must collect them after the performance.
 - 4 points will be deducted from student's marking period grade
 - Prohibited on stage.
 - Electronic Devices will be confiscated and parents must collect them after the performance.
 - 8 points will be deducted from students marking period grade.
7. All students are required to sign out at the conclusion of all performances with their respective ensemble directors or a person(s) designated by the director (other faculty members or student leaders).
 - Failure to sign out will result in the deduction of 4 points from the students marking period grade.

Absence Policy

All performances are a mandatory part of the Music Performance curriculum, however it is understood that unforeseen circumstances and time conflicts do arise.

Excused Absences: Students receive 100% credit for performance/event. Students must submit a hand written, signed note from a parent explaining the reason for their absence. **Absence will be considered unexcused without the submission of a note or if the note does not explain the students absence.** Note must be submitted to your respective ensemble director within 5 school days of performance.

- Death In the Family
- Serious Illness- must have a doctor's note along with parent's note.
- Family Obligation – all reasons must be cleared with director to be considered a family obligation.
- Religious Obligation
- JCHS Related Activity (i.e. sports –playoff or championship, academics)
- Activity where Student Represents JCHS (i.e. honor ensemble, all conference team, academic competition)

Absence: Students receive 75% credit for performance/event. Students must submit a hand written, signed note from a parent explaining the reason for their absence. **Absence will be considered unexcused without the submission of a note or if the note does not explain the students absence.** Note must be submitted to your respective ensemble director within 5 school days of performance.

- Club or Traveling Sports Team
- Community ensemble, group, or club

Unexcused Absence: Students receive 0% credit for performance/event.

- Homework/Studying
- Work
- Absence without submission of written note
- Absence where note does not explain student's absence
- Absence for a medical reason without the submission of a doctor's note as well as parent's note.

Performance List

Marking Period 1 Performances			
<u>Date/Time</u>	<u>Performance</u>	<u>Students Involved</u>	<u>Grading</u>
10/17/18 7:30pm start Report Time:TBA	JCHS Student Recital	Chorus and Orchestra	12 points on marking period grade.

Marking Period 2 Performances			
<u>Date</u>	<u>Performance</u>	<u>Students Involved</u>	<u>Grading</u>
12/20/18 7:30pm start Report Time:TBA	JCHS Winter Concert	Band, Chorus, and Orchestra	12 points on marking period grade.

Marking Period 3 Performances			
<u>Date</u>	<u>Performance</u>	<u>Students Involved</u>	<u>Grading</u>
2/23/19 11:00am start Report Time: TBA	JCHS Music Marathon	Band, Chorus, and Orchestra	12 points on marking period grade.

Marking Period 4 Performances			
<u>Date</u>	<u>Performance</u>	<u>Students Involved</u>	<u>Grading</u>
5/16/19 7:30pm start Report Time:TBA	JCHS Spring Concert	Band, Chorus, and Orchestra	12 points on marking period grade.
5/27/19 11:30am start Report Time:9:45am	Memorial Day Ceremony	Band	4 extra credit points on marking period grade
6/5/19 7:00pm start Report Time:6:15pm	Senior Awards Ceremony	Band and Orchestra	12 points on marking period grade.
6/20/19 6:00pm start Report Time:5:15pm	JCHS Graduation Ceremony	Band and Orchestra	12 points on marking period grade.