



Joseph N. DiVincenzo, Jr., Essex County Executive
The Board of County Commissioners
and

The Essex County Department of Economic Development,
Training and Employment

Division of Training & Employment / Workforce Development Board



Schedule Your Appointment

Workforce Innovation & Opportunity Act (WIOA) Services

Participants must provide original documents to their scheduled WIOA eligibility appointments:

CHECK LIST

- Current Resume
- Birth Certificate
- Social Security Card (or certification letter)
- 2 Week Job Search Form (10 contacts per week)
- Valid Passport, Green Card, Permanent Residency or Naturalization Form
- Valid Driver's License or US Photo ID with Current Address
- Most Recent Pay Stubs from Employer (must show YTD gross total)
- Last Employer Pay Stubs (if collecting, UI benefits for less than 6 months)
- Letter of Termination from Employer
- Males born in 1960 or after must provide proof of Selective Service Registration (www.sss.gov or bring the DD214 Form)

Children & Guest are NOT Permitted to Attend Eligibility and Testing Appointments.

Note: Participants Must Meet Specific Eligibility and Income Guidelines to receive WIOA Services.



Essex County One-Stop Career Center

50 South Clinton Street, 2nd Floor

East Orange, NJ 07018

WIOA Services - 973-395-5936 / WIOA Youth Services - 973-530-9581

Putting Essex County First