

MINUTES
BOARD OF EDUCATION
CALDWELL-WEST CALDWELL

REGULAR PUBLIC MONTHLY MEETING
JANUARY 18, 2022

The Vice President announced that the Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting held on January 18, 2022 at 7:00 pm in the Harrison Conference Room, 104 Gray Street, West Caldwell and via livestream is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law." Notices have been sent to *The Progress*, Caldwell, NJ and *The Star Ledger*, Newark, NJ and *NJ TAPinto*, West Essex at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

I. ROLL CALL:

Board Members Present:

Chris D'Ambola
Chris Elko
Paula Getty
Julianne Grosso, Vice President

Board Member Absent:

Dan Cipoletti, President

Administrators Present:

Christopher Conklin
Kaitlin Jones
Brian McCarthy

II. PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

SUPERINTENDENT'S OFFICE, GRAY STREET, NJ

The purpose of this meeting is to discuss Personnel, Negotiations, Litigation, Miscellaneous, and Old Business matters. This meeting has been advertised and is compliant with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law." The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited. Public meeting will resume at approximately 7:00 p.m.

Motion to Enter Executive Session

Motion made by Mrs. Getty; seconded by Mr. D'Ambola, upon the recommendation of the Superintendent of Schools, the Caldwell-West Caldwell Board of Education entered Executive Session at 6:02 pm.

Affirmative Vote

4 Ayes 0 Nays 0 Abstentions

Motion carried.

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Motion to Enter Public Session

Motion made by Mrs. Getty; seconded by Mr. D'Ambola, upon the recommendation of the Superintendent of Schools, the Caldwell-West Caldwell Board of Education returned to Public Session at 7:03 pm.

Affirmative Vote

4 Ayes 0 Nays 0 Abstentions

Motion carried.

III. COMMUNICATIONS

There were no communications.

IV. SUPERINTENDENT’S REPORT

V. PRESIDENT’S REPORT

There was no President’s report.

VI. APPROVAL OF MINUTES (Attached)

Mrs. Getty moved; Mr. D’Ambola seconded, a motion to approve the Public Conference Meeting Minutes and Executive Session Minutes of December 6, 2021 and the Regular Public Meeting Minutes and Executive Session Minutes of December 13, 2021.

ROLL CALL VOTE: Ayes – Messrs. D’Ambola, Elko, Mmes. Getty, Grosso

Nays – None

Motion carried.

VII. COMMITTEE REPORTS

Mr. D’Ambola reported on the Curriculum/Technology Committee meeting.

VIII. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Public participation shall be governed by the following:

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes’ duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

A. Curriculum and Technology

The Superintendent recommended the following items to the Board of Education:

Mrs. Getty moved; Mr. Elko seconded, a motion to approve item numbers 1. through 9. on this evening’s Agenda.

1. Enrollment Report (Attached)

Enrollment Report of December 23, 2021.

2. Harassment, Intimidation, and Bullying Incidents

Affirm the Administration's determination concerning Harassment, Intimidation, and Bullying Investigation #0294 and #0295 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's Office.

3. Expense Reimbursements

Expense reimbursements for attendance at Professional Development Programs approved by the Superintendent as follows:

Kyle Huff	NJILCA Lacrosse Clinic Rutgers University	\$60.00
Evan McLaughlin	NJILCA Lacrosse Clinic Rutgers University	\$60.00
John Timan	NJILCA Lacrosse Clinic Rutgers University	\$60.00
Rachel Kelly	SHAPE NJ Convention Long Branch, NJ	\$199.00
Nicole Rubino	SHAPE NJ Convention + membership Long Branch, NJ	\$264.00

4. 12-Month Employees' Calendar (Attached)

12-month Employees' Calendar for July 1, 2022-June 30, 2023.

5. Anti-Bullying Bill of Rights Act (ABR) School Self-Assessment

School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2020-2021 School Year.

6. New Jersey QSAC Statement of Assurance and DPR

Submit the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA) and DPR to the State Department of Education.

7. Overnight Field Trip

Overnight field trip for the JCHS Future Business Leaders of America to Harrah's Resort, Atlantic City, NJ to participate in the New Jersey FBLA State Conference and Competition, Wednesday, March 9, 2022 – Friday, March 11, 2022.

8. Summer Program

Summer program as follows:

Elementary (Grades 3-6) SMART Summer Academy July 11 to August 12, 2022
(Funded through ESSER and Title I)

9. Special Education Service Provider

Dr. Daniel DaSilva, Morris Psychological Group P.A., Parsippany, NJ to provide Neuropsychological Evaluation Services, at a fee not to exceed a total of \$5,450.00 (including travel fee of \$200 for onsite observation), effective 1/21/22-6/30/2022.

ROLL CALL VOTE: Ayes – Messrs. D’Ambola, Elko, Mmes. Getty, Grosso

Nays – None

Motion carried.

B. Personnel

The Superintendent recommended the following personnel items to the Board of Education:

Mrs. Getty moved; Mr. D’Ambola seconded, a motion to approve Certificated Staff item letters a. through m. and Non-Certificated Staff item letters a. through h. on this evening’s agenda under Personnel.

1. Certificated Staff

a. Retirements

Service Retirement for Leslie Moran, School Nurse, Jefferson Elementary School, effective June 30, 2022.

Service Retirement for Arleen Zimmerman, LDTC, Harrison School, effective June 30, 2022.

Service Retirement for Karen Browne, Teacher of Science, James Caldwell High School, effective June 30, 2022.

b. Resignations

Accept the resignation of Dominique Vetrano, Principal, Wilson Elementary School, effective February 11, 2022.

Accept the resignation of Gregory Paradis, Teacher of Theater, James Caldwell High School, effective February 18, 2022.

Accept the resignation of Christine Marconi, ESL Teacher, District, effective February 25, 2022.

c. Amended Leaves of Absence

Amend the Disability Leave of Absence, with pay, for Employee #235, Harrison School, from November 1, 2021 to January 17, 2022 to November 1, 2021 to January 20, 2022, followed by a Family Medical Leave of Absence, without pay, from January 21 to April 21, 2022, followed by a Maternity Leave of Absence, without pay, from April 22 to June 23, 2022.

Amend the Medical Leave of Absence, with pay, for Employee #149, Grover Cleveland Middle School, from November 8, 2021 to February 4, 2022 to November 8, 2021 to February 18, 2022.

d. Leaves of Absence

Family Medical Leave of Absence, without pay, for Employee #1012, Washington Elementary School, from December 14 to December 23, 2021.

Family Medical Leave of Absence, without pay, for Employee #51, James Caldwell High School, from January 3 to January 18, 2022.

Family Medical Leave of Absence, without pay, for Employee #288, Grover Cleveland Middle School, from January 31 to February 25, 2022.

Disability Leave of Absence, with pay, for Employee #789, Washington Elementary School, from March 7 to April 1, 2022, followed by a Family Medical Leave of Absence, without pay, from April 4 to June 23, 2022.

e. Amended Appointments

Amend the appointment of Mary Lyn Coppola, part-time Teacher of Music, Jefferson Elementary School, MA Guide, Step 5, from .4 FTE, at a salary of \$25,114, to .6 FTE, at a salary of \$37,672, effective January 3 to June 30, 2022.

Amend the appointment of Sonja Mendez, Temporary Leave Replacement, Elementary Teacher, Washington Elementary School, BA Guide, Step 1, at a salary of \$52,500 (to be pro-rated), from January 4 to June 30, 2022 to January 10 to June 30, 2022.

Schedule C – Extracurricular Non-Athletic

Amend the appointment of Lisabeth Powell, After School Homework Help, from a rate of \$3,096 to a rate of \$1,548, effective for the 2021-22 school year.

Katherine Kreil, pianist, to perform in the 2021 James Caldwell High School winter concert, for two rehearsals, at a rate of \$44 per hour to a maximum of 4 hours, plus one performance, at a rate of \$120.

Elsie Timpson, pianist, to perform in the 2021 Grover Cleveland Middle School winter concert, for one performance, at a rate of \$120.

Additional Assignments

Amend the following teacher’s additional class, effective for the 2021- 2022 school year:

<u>First Name</u>	<u>Last Name</u>	<u>School</u>	<u>Additional Assignment</u>	<u>FTE</u>	<u>From Rate of Pay</u>	<u>To Rate of Pay</u>
Tara	DiMattia	JCHS	English	.5	\$5,700	\$5,950

f. Appointments

Franklin Lincoln, Vice Principal, James Caldwell High School as Interim Principal, Wilson Elementary School, at a stipend of \$10,000, effective February 1 to June 30, 2022.

Sarah Bossio, Special Education Teacher, Lincoln Elementary School, MA+16 Guide, Step 12, at a salary of \$74,471 (to be pro-rated), effective March 28 to June 30, 2022.

Jessica Dilkes, Special Education Teacher, Lincoln Elementary School, MA Guide, Step 4, at a salary of \$61,275 (to be pro-rated), effective March 21 (or earlier if released from her current district) to June 30, 2022.

Jeffrey Hogan, Teacher of Theater, James Caldwell High School and Grover Cleveland Middle School, MA+16 Guide, Step 11, at a rate of \$73,461 (to be pro-rated), effective March 21, 2022 (or earlier if released from his current district) to June 30, 2022.

Schedule C – Extracurricular Non-Athletic

Following teachers as After School Homework Help alternates, at a rate of \$44 per hour, effective February 1 to June 30, 2022.

Evan McLaughlin
Elizabeth Coogan Russell

So Young Vandergast, Wardrobe Mistress for the 2022 James Caldwell High School Spring Musical, at a rate of \$835.

Jaime Maraviglia, School Production Advisor for the 2022 Grover Cleveland Middle School Spring Musical, Level I, at a rate of \$3,762.

Following teachers as SAT Preparation Class Instructors, at a rate of \$804, for a maximum of 12 hours, pending sufficient enrollment in the class:

John Russoniello
Evan McLaughlin

g. Appointments – Extracurricular-Athletic

Following spring coaches for the 2021-2022 school year. Stipends are conditional on the length of the season and whether the season actually takes place. In the event that a season is either canceled, reduced, or modified, stipends will not be paid or will be pro-rated to be commensurate with the percentage of the season that is completed.

FIRST NAME	LAST NAME	POSITION	LEVEL	AMOUNT
Joseph	Collura	Outdoor Spring Track - Head Coach/Boys Coord	Level III	11,816
Sara	Schechter	Outdoor Spring Track - Girls Coordinator	Level III	8,714

Stephanie	Lewis	Outdoor Spring Track - Assistant Coach	Level III	7,126
Jacqueline	Finnegan	Outdoor Spring Track - Assistant Coach	Level II	6,912
Sherilyn	Ferrari	Outdoor Spring Track - Assistant Coach	Level III	7,126
Ryan	Smith	Baseball - Head Coach	Level II	9,921
James	Philips	Baseball - Asst Varsity	Level III	7,126
TBD		Baseball - JV Coach		
Robert	Cifelli	Baseball - Freshman Coach	Level III	7,126
Michael	Teshkoyan	Softball - Head Coach	Level III	10,228
Amanda	Best	Softball - Asst Varsity	Level III	7,126
Mickayla	Romero	Softball - JV Coach	Level III	7,126
John	Timan	Lacrosse (Boys) - Head Coach	Level III	10,228
Kyle	Huff	Lacrosse (Boys) - Assistant Coach	Level III	7,126
Nicholas	Esposito	Lacrosse (Boys) - JV Coach	Level III	7,126
Evan	McLaughlin	Lacrosse (Boys) - Freshman (.5) Coach	Level III	3,563
Angela	Giampino-Vasi	Lacrosse (Girls) - Head Coach	Level III	10,228
Diana	Reyes	Lacrosse (Girls) - JV Coach	Level III	7,126
Nicole	Rubino	Lacrosse (Girls) - Assistant Coach	Level III	7,126
Ronald	Masson	Tennis (Boys) - Head Coach	Level III	8,354
Jake	Cohen	Tennis (Boys) - Assistant Coach	Level III	5,829
Frank	Lattoz	Golf - Head Coach	Level III	5,933

Volunteers

Michael Zarrillo Baseball
 Trevor McLaughlin Lacrosse
 Peter Tourian Lacrosse
 Rachel McNamara Lacrosse (Girls)
 Conor Cunningham Track
 Frank Davide Track

h. Grant Funds and Appointments

Following teachers as instructors for the SMART Support Program, at a rate of \$44 per hour (45-minute session + 15-minute planning) to be paid from Title I and/or local funds, effective for the 2021-2022 school year:

Grover Cleveland Middle School

Lori Chomko
 Lisa Manfre
 Nicole Sheridan
 Melissa Silverthorne
 Dana Spina

i. Appointments – Additional Assignments

Following teacher to cover an additional Innovation Class:

First Name	Last Name	School	Dates	Rate
Lauren	Willenborg	GCMS	2/14/22 – 6/30/22	\$11,400 (pro-rated)

Following teachers to cover an additional Science class:

First Name	Last Name	School	Dates	Rate
Velia	Banbor	JCHS	12/20/21 to 1/14/22	\$833
Paul	Marrone	JCHS	12/20/21 to 1/14/22	\$798
Robert	Dubas	JCHS	12/20/21 to 1/18/22	\$855
Sara	Schechter	JCHS	12/20/21 to 1/18/22	\$893

Following teachers to cover an additional Social Studies class:

First Name	Last Name	School	Dates	Rate
Paul	Kotlewski	GCMS	1/31/22 to 2/25/22	\$1,125
Gennifer	Otinsky	GCMS	1/31/22 to 2/25/22	\$1,071
Robert	Tobey	GCMS	1/31/22 to 2/25/22	\$972

j. Salary Guide Movements

Move Tara DiMattia, Teacher of English, James Caldwell High School, on the salary guide for the successful completion of coursework, from MA Guide, Step Y, to MA+16 Guide, Step Y, at a salary of \$80,921, effective February 1, 2022.

Move Raquel Riggitano, Teacher of English, Grover Cleveland Middle School, on the salary guide for the successful completion of coursework, from BA Guide, Step 4, to BA+16 Guide, Step 4, at a salary of \$57,975, effective February 1, 2022.

Move Nicole Rubino, Teacher of Health and Physical Education, James Caldwell High School, on the salary guide for the successful completion of coursework, from BA Guide, Step 6 to BA+16 Guide, Step 6, at a salary of \$60,771, effective February 1, 2022.

Move Cheryl Baut, Teacher of Students with Disabilities, James Caldwell High School, on the salary guide for the successful completion of coursework, from MA+16 Guide, Step 13, to MA+32 Guide, Step 13, at a salary of \$77,821, effective February 1, 2022.

k. Mentor

Following teacher to mentor a new teacher, at a stipend of \$550 for 30 weeks (traditional route candidates), or \$1,000 (alternate route candidates). Stipend to be paid by new teacher through payroll deductions:

<u>Mentor</u>	<u>School</u>	<u>Mentee</u>	<u># weeks</u>	<u>Cert</u>	<u>Stipend</u>
William Downey	GCMS	Thomas McCoy	30	CEAS	\$550

l. Job Description

Accept the following new job description:

- English as a Second Language (ESL)/English Language Development (ELD) Teacher

m. Substitute Teachers

Teaghan Darling	Pre-K-3, K-6, TOSD certifications
Richard Preziotti	County Substitute
Sophie Moutis	County Substitute
Jack Docteroff	County Substitute

2. Non-Certificated Staff

a. Retirement

Service Retirement for Terri Mahadeen, Special Education Aide, Grover Cleveland Middle School, effective December 15, 2021.

b. Resignations

Accept the resignation of Heba Beshara, Classroom Aide, Washington Elementary School, effective December 23, 2021.

Accept the resignation of Daniel Simon, Bus Driver, Harrison School, effective December 22, 2021.

Accept the resignation of Allison Doyle, Special Education Aide, Harrison School, effective January 21, 2022.

Accept the resignation of Yadira Toll, Bus Aide, Harrison School, effective January 21, 2022.

Accept the resignation of Arjeta Dega, Lunchroom Aide, Wilson Elementary School, effective February 4, 2022.

c. Amended Leave of Absence

Amend the Personal Leave of Absence, without pay, for Anne DiSimone, Classroom Aide, Jefferson Elementary School, from September 1 to December 31, 2021 to September 1, 2021 to June 30, 2022.

d. Rescinded Appointment

Rescind the appointment of Kishawn Carter, Custodian, James Caldwell High School.

e. Amended Appointments

Amend the appointment of Rebecca Marin, Central Office Administrative Secretary 12 Month (2), from Step 5, at a salary of \$51,250 (to be pro-rated), to Step 8, at a salary of \$52,750 (to be pro-rated), effective January 3 to June 30, 2022.

Amend the appointment of Elayne Ruane, Kindergarten Classroom Aide, Jefferson Elementary School, from September 13 to December 31, 2021 to September 13, 2021 to June 30, 2022.

Amend the appointment of Robert Pritchard, Maintenance, District, to include the Commercial Pesticide Applicator Stipend of \$600 (pro-rated), effective January 3 to June 30, 2022.

f. Appointments

Jerald Jewusiak, Custodian, James Caldwell High School, for a 90-day probationary period, at a salary of \$38,000, (to be pro-rated), effective January 24, 2022.

Dale Slizen, Bus Aide, Harrison School, at a rate of \$17.50 per hour, effective January 18 to June 30, 2022.

g. Voluntary Transfer

Voluntary transfer for Gerassimos Pogois, from Custodian, James Caldwell High School to Maintenance, District, at a salary of \$48,000 (to be pro-rated), effective January 24 to June 30, 2022.

h. Student Field Placements

Kathryn Ryder, student, Montclair State University, to complete her Clinical I and II assignments at Washington Elementary School, effective for the 2021-22 school year.

Courtney Sneath, student, Montclair State University, to complete her Clinical I and II assignments at Lincoln Elementary School, effective for the 2021-22 school year.

Allison Amil, Athletic Trainer Intern, Montclair State University, to complete her clinical placement at James Caldwell High School, effective for the 2021-22 school year.

ROLL CALL VOTE: Ayes – Messrs. D’Ambola, Elko, Mmes. Getty, Grosso

Nays – None

Motion carried.

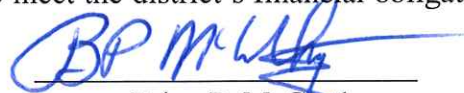
C. Finance and Facilities

The Superintendent recommended the following items to the Board of Education:

Mr. Elko moved; Mrs. Getty seconded, a motion to approve item numbers 1. through 10. on this evening’s Agenda under Finance and item numbers 1. and 2. under Facilities.

1. Certification of Funds

Certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for December 31, 2021 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



Brian P. McCarthy

2. Secretary's Report & Treasurer's Report – General Fund – December 31, 2021

Mr. Elko reviewed the total receipts, total expenditures and cash balances as of these dates, and requested that the reports be filed in the Secretary's Office.

3. Transfers

Appropriation Transfers to the 2021-2022 Budget December 31, 2021.

4. Bills and Claims Schedules

Mr. Elko stated that Schedule #6– December 31, 2021 has been distributed to the Board.

The President and Secretary are authorized to sign individual warrants in the amount of \$4,703,366.76.

5. Retiree Vacation Day Payout

Payment for unused vacation days, at \$246 per day, to the following 2021-2022 retirees:

Employee Name	# of Vacation Days	Total
Joseph Romano	10	\$2,460

6. School Vehicle Purchases (Attached)

Purchase of two (2) model year 2020 Type A school buses from Belair Services, East Orange, NJ for special education transportation, for \$52,000 each, or a total of \$104,000, from equipment account number 12-000-270-734-000-010, as per bids received on December 21, 2021.

Purchase of a 24-passenger school bus (quote attached) through Hunterdon County Educational Services Commission Cooperative Purchasing Contract #HCESC-VEH-21-10 for \$70,797.49.

7. School Alliance Insurance Fund Commissioner

BE IT RESOLVED, by the Caldwell-West Caldwell Board of Education in the County of Essex, State of New Jersey, that it hereby appoints Brian P. McCarthy as the School Alliance Insurance Fund Commissioner, and;

BE IT FURTHER RESOLVED, that copies of this Resolution be forwarded to the following:

1. Brian P. McCarthy
(Fund Commissioner)
2. School Alliance Insurance Fund

8. Donation (Attached)

Donation of a Baby Grand Piano from Mr. Michael Douris to the Caldwell-West Caldwell Music Department with a value of \$5,600.

9. FY22 ESEA Grant Application

RESOLVED, upon the recommendation of the Superintendent, the Caldwell - West Caldwell Board of Education approves the amended FY22 ESEA application to include carryover of \$140,651.00 FY21 Title I-A funds.

10. Varsity Tutors

Varsity Tutors of St. Louis MO, to provide 120 hours of Small Group Tutoring for a cost of \$21,000, to be paid from Title I-A Funds.

Facilities

1. Harrison School Modification Project

Resolution #1:

Upon the recommendation of the Superintendent, the Caldwell-West Caldwell Board of Education authorizes FKA Architects to amend the current Long- Range Facilities Plan to include the Harrison School Modification Project.

Resolution #2:

Upon the recommendation of the Superintendent, the Caldwell-West Caldwell Board of Education authorizes FKA Architects to submit the project application to the New Jersey Department of Education for the Harrison School Modification Project.

2. Use of School Facilities

Caldwell-West Caldwell Soccer Club to use the James Caldwell High School gymnasiums and Harrison School gym for indoor soccer on the following Saturdays: January 22, 29, February 5, 12, 26, and March 5, 2022 at the following times:

Harrison Gym - 1pm to 5pm
JCHS Main Gym - 5 to 8pm
JCHS Aux Gym - 4pm to 7pm

ROLL CALL VOTE: Ayes – Messrs. D’Ambola, Elko, Mmes. Getty, Grosso

Nays – None

Motion carried.

D. Policy

The Superintendent recommended the following items to the Board of Education:

Mr. Elko moved; Mrs. Getty seconded, a motion to approve item numbers 1. and 2. on this evening's Agenda under Policy.

**1. Second Reading New and/or Revised Policies, Regulations, Bylaws (Attached)
Second reading of the following new or revised policies, regulations, and bylaws:**

Revised

Bylaw 0167	Public Participation Board Meetings (3/16)
Bylaw 0168	Recording Board Meetings (3/16)
Policy 1620	Administrative Employment Contracts (9/20)
Policy 2464	Gifted and Talented Students (9/20)

**2. First Reading New and/or Revised Policies, Regulations, Bylaws (Attached)
First reading of the following new or revised policies, regulations, and bylaws:**

Regulation 2415	Title 1 Services
Policy 2415	Every Student Succeeds Act (Revised 1/21)
Policy 2415.02	Title 1 Fiscal Responsibilities (1/21)
Regulation 2415.20	Every Student Succeeds Act Complaints (Revised 1/21)
Policy 2415.20	Every Student Succeeds Act Complaints (Revised 1/21)
Policy 2425	Emergency Virtual/Remote Instruction Plan (10/21)
Regulation 5116	Education of Homeless Children (Revised 8/21)
Policy 5116	Education of Homeless Children (Revised 8/21)
Regulation 5751	Sexual Harassment of Students (Revised 10/21)
Policy 5751	Sexual Harassment of Students (Revised 10/21)

ROLL CALL VOTE: Ayes – Messrs. D’Ambola, Elko, Mmes. Getty, Grosso

Nays – None

Motion carried.

IX. PUBLIC COMMENTS

Public participation shall be governed by the following:

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes' duration;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

X. EXECUTIVE SESSION

The purpose of this meeting is to discuss Personnel, Negotiations/Legal, Miscellaneous, and Old Business matters. This meeting has been advertised and is compliant with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law". The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

Motion to Enter Executive Session

Motion made by Mr. Elko; seconded by Mr. D'Ambola, upon the recommendation of the Superintendent of Schools, that the Caldwell-West Caldwell Board of Education enter Executive Session at 8:20 pm.

Affirmative Vote

4 Ayes 0 Nays 0 Abstentions

Motion carried.

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Motion to Enter Public Session

Motion made by Mr. Elko; seconded by Mr. D'Ambola, upon the recommendation of the Superintendent of Schools, that the Caldwell-West Caldwell Board of Education return to Public Session at 9:25 pm.

Affirmative Vote

4 Ayes 0 Nays 0 Abstentions

Motion carried.

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Motion to Adjourn

Motion made by Mr. Elko; seconded by Mr. D'Ambola, upon the recommendation of the Superintendent of Schools, that the Caldwell-West Caldwell Board of Education adjourn the Public Meeting at 9:25 pm.

Affirmative Vote

4 Ayes 0 Nays 0 Abstentions

Motion carried.

Respectfully Submitted:

Brian McCarthy, Business Administrator/Board Secretary