

**BOARD OF EDUCATION CALDWELL-WEST CALDWELL
AGENDA**

**EXECUTIVE SESSION
MAY 9, 2022 AT 6:00 PM**

**SUPERINTENDENT'S OFFICE
GRAY STREET, WEST CALDWELL, NJ**

The purpose of this meeting is to discuss Personnel, Litigation, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a/ "Sunshine Law." The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

**REGULAR PUBLIC MONTHLY MEETING
MAY 9, 2022 AT 7:00 pm**

**HARRISON CONFERENCE ROOM
and VIA LIVESTREAM at link below:**

The Board of Education meeting will be streamed live. All community questions and comments will be welcomed in person at the Harrison School Conference Room. Please click the link to view the livestream <https://youtu.be/w8OhMfsNFDI> If the video does not load immediately, please refresh your browser.

The Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting is compliant with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law." Notices have been sent to *The Progress*, Caldwell, NJ and the *Star Ledger*, Newark, NJ, and *TAPinto* West Essex. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

I. ROLL CALL

Chris D'Ambola
Chris Elko
Paula Getty
Julianne Grosso, Vice President
Dan Cipoletti, President

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

IV. SUPERINTENDENT'S REPORT

- A. ECEA PRIDE in Education Essay Contest Winners
- B. Count Basie Film Festival GCMS Participants and Winner, Middle School
- C. JCHS Future Business Leaders of America Conference Participants and Winners

V. PRESIDENT'S REPORT

VI. APPROVAL OF MINUTES

Approval of the Public Conference Meeting Minutes and Executive Session Minutes of April 4, 2022 and the Regular Public Monthly Meeting Minutes and Executive Session Minutes of April 18, 2022.

ROLL CALL VOTE:

<input type="checkbox"/> Mr. D'Ambola	<input type="checkbox"/> Mr. Elko	<input type="checkbox"/> Ms. Getty	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. Cipoletti
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

VII. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Public participation shall be governed by the following:

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes' duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

VIII. COMMITTEE REPORTS

A. CURRICULUM AND TECHNOLOGY

The Superintendent makes the following recommendations to the Board of Education:

Motion to approve item numbers 1. through 7. on this evening's Agenda.

1. Enrollment Report

Approve the Enrollment report dated April 29, 2022.

2. Harassment, Intimidation, and Bullying Incidents

Approve the Administration's determination concerning Harassment, Intimidation, and Bullying Investigations #0313, #0314, and #0315 as outlined in the confidential report shared with the Board of Education members and on file in the Superintendent's Office.

3. Field Trip Destinations

Approve the following District Sponsored Field Trip Destinations:

Group	Destination	Date
GCMS Forensics Club	Forensics Tournament, Union Catholic High School, Scotch Plains, NJ	May 23, 2022
JCHS Advanced Biology/Environmental Classes	Skyland's Manor, Ringwood, NJ. May stop at Dunkin Donuts on the way home if time permits.	May 23, 2022
JCHS Marine Biology Classes	Sandy Hook, NJ	May 24, 2022
JCHS Math Club/Honors Math Classes	Essex County Math Competition, Caldwell University, Caldwell, NJ and Forte Restaurant, Caldwell, NJ.	May 25, 2022

4. Special Education Out of District Placements

Approve the following out of district placements:

<u>Student ID Number</u>	<u>Effective Date</u>	<u>Previous Placement</u>	<u>New Placement</u>	<u>Annual Tuition (Pro-rated)</u>	<u>Rationale</u>
9905818	3/23/22	JCHS	Union County Vocational School – Raymond J. Lesniak Recovery High School	\$0	Out-of-district placement as per IEP Team Decision. Tuition is paid by a grant from the state.
1700994	5/2/22	Jefferson	Shepard School, Kinnelon, NJ	\$10,683.40	Out-of-district placement as per IEP Team Decision.
1701621	5/2/22	Jefferson	Shepard School, Kinnelon, NJ	\$10,683.40	Out-of-district placement as per IEP Team Decision.
1001246	4/25/22	Nova North Junior/Senior High School, Emerson, NJ	Paradigm Therapeutic Day School, Midland Park, NJ	\$14,788.00	Change in out-of-district placement as per IEP Team Decision.

5. Expense Reimbursements

Approve expense reimbursements for attendance at Professional Development Programs approved by the Superintendent as follows:

Mary Jane Tripucka	NJASBO – Admin Assistant Program Whippany, NJ	\$ 100
Kerry Ryan	NJASBO – Admin Assistant Program Whippany, NJ	\$ 100
Aileen Kasper	NJASBO – Payroll Administrators Program Whippany, NJ	\$ 100

6. District Curriculum

WHEREAS, previous Boards of Education have adopted curriculum goals for students and

WHEREAS, continuity of programs for students, teachers and administrators is essential to quality education,

WHEREAS, new curriculum is created to adjust to changing student needs,

THEREFORE, BE IT RESOLVED, that the current District Curriculum be adopted for the 2022-2023 school year.

7. Textbooks

Motion to adopt all textbooks as currently in use and that any revisions be formally adopted in future meetings.

ROLL CALL VOTE:

<input type="checkbox"/> Mr. D'Ambola	<input type="checkbox"/> Mr. Elko	<input type="checkbox"/> Ms. Getty	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. Cipoletti
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

B. PERSONNEL

The Superintendent makes the following recommendations to the Board of Education:

Motion to approve Certificated Staff item letters a. through i. and Non-Certificated Staff item letters a. through j. on this evening's agenda under Personnel.

1. Certificated Staff

a. Resignations

Approval to accept the resignation of **Jenna Hawkswell**, Principal, Washington Elementary School, effective June 30, 2022.

Approval to accept the resignation of **Carolyn Narepecha**, Pre-K Teacher, Harrison School, effective June 23, 2022.

Approval to accept the resignation of **Emily DiRusso**, Teacher of Students with Disabilities, Wilson Elementary School, effective June 23, 2022.

Approval to accept the resignation of **Laura Lopez**, LLD1 Special Education Teacher, Jefferson Elementary School, effective June 23, 2022.

b. Amended Leaves of Absence

Approval to amend the Disability Leave of Absence, with pay, for **Employee #1399**, Lincoln Elementary School, from April 25 to May 27, 2022 to April 4 to May 3, 2022, followed by a Family Medical Leave of Absence, without pay, from May 4 to September 30, 2022, followed by a Maternity Leave of Absence, without pay, from October 1 to November 11, 2022.

Approval to amend the Maternity Leave of Absence, without pay, for **Employee #235**, Harrison School, from April 22 to June 23, 2022 to April 22, 2022 to June 30, 2023.

Approval to amend the Disability Leave of Absence, with pay, for **Employee #1520**, James Caldwell High School, from May 4 to May 18, 2022, to May 5 to May 18, 2022, followed by a Family Medical Leave of Absence, without pay, from May 19 to June 23, 2022.

Approval to amend the Disability Leave of Absence, with pay, for **Employee #776**, Teacher of Students with Disabilities, Grover Cleveland Middle School, from April 11 to June 9, 2022 to April 11 to May 27, 2022, followed by a Family Medical Leave of Absence, without pay, from May 30 to October 28, 2022.

Approval to amend the Family Medical Leave of Absence, without pay, for **Employee #124**, District, from May 3 to May 20, 2022 to May 11 to May 26, 2022.

c. Leave of Absence

Approval of a Disability Leave of Absence, with pay, for **Employee #1531**, Lincoln Elementary School, from September 7 to September 30, 2022, followed by a Family Medical Leave of Absence, without pay, from October 3 to December 23, 2022.

d. Reappointments

Approval to reappoint the **non-tenured teachers** as per the attached list for the 2022-2023 school year.

Approval to reappoint the **tenured teachers** as per the attached list for the 2022-2023 school year.

Approval to reappoint the **affiliated administrators** as per the attached list for the 2022-2023 school year.

Approval to reappoint the **non-affiliated administrators** as per the attached list for the 2022-2023 school year.

Approval to reappoint **Douglas Stracquadanio**, Behaviorist, District, Teacher MA+16, Step Y, at a salary of \$84,021, effective September 1, 2022 to June 30, 2023.

e. Appointments

Approval to appoint **Lauren Deo**, Elementary Teacher, Lincoln Elementary School, MA+16 Guide, Step 5, at a salary of \$66,150, effective September 1, 2022 to June 30, 2023.

Approval to appoint **James Villanella**, Elementary Teacher, Lincoln Elementary School, MA Guide, Step 2, at a salary of \$59,100, effective September 1, 2022 to June 30, 2023.

Approval to appoint **Maria Grazioso**, ESL Teacher, District, MA+32 Guide, Step 9, at a salary of \$73,751, effective September 1, 2022 to June 30, 2023.

Approval to appoint **Heather Downey**, Teacher of Mathematics, James Caldwell High School, BA Guide, Step 3, at a salary of \$55,740, effective September 1, 2022 to June 30, 2023.

Approval to appoint **Yeisson Bernal**, Teacher of Spanish, Grover Cleveland Middle School, BA Guide, Step 10, at a salary of \$63,031, effective September 1, 2022 to June 30, 2023.

Approval to appoint **Victoria Franklin**, Teacher of English, Grover Cleveland Middle School, MA Guide, Step 1, at a salary of \$58,000, effective September 1, 2022 to June 30, 2023.

Continuing Education

Approval to appoint **James Casalino**, Supervisor-Evening Adult School, Continuing Education Program, at a salary of \$24,388 effective July 1, 2022 to June 30, 2023.

Approval to appoint the following staff for the Summer Enrichment Camp and Young Explorers Program, effective June 27 to July 22, 2022. Stipends are conditional on the length of the camp and contingent upon enrollment. In the event that the camp is either canceled, reduced, or modified, stipends will not be paid or will be pro-rated to be commensurate with the percentage that is completed.

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u># of Days</u>	<u>Rate of Pay</u>
Jaime	Maraviglia	Teacher of Musical Theater	19	\$2,850

Appointments – Additional Assignments

Approval for the following teacher to cover an additional Spanish class:

<u>First Name</u>	<u>Last Name</u>	<u>School</u>	<u>Dates</u>	<u>Rate</u>
Susan	Bergmann	JCHS	5/5/22 to 6/23/22	\$1,881
Elizabeth	Coogan- Russell	JCHS	5/5/22 to 6/23/22	\$2,063
Angela	Giampino-Vasi	JCHS	5/5/22 to 6/23/22	\$2,063
Eric	Lavin	JCHS	5/5/22 to 6/23/22	\$1,782

Summer Professional Development

Approval for the following teachers to attend Math: Investigations Institute professional development, at a rate \$175 per day, effective July 11 to August 29, 2022, paid from ESEA funds:

<u>First Name</u>	<u>Last Name</u>	<u>School</u>	<u># of days</u>
James	Villanella	Lincoln	1

Schedule C – Extracurricular Non-Athletic Stipends (Attached)

Approval of Schedule C – Extracurricular Non-Athletic Stipends for the 2022-2023 school year.

Approval to appoint the following musician to perform as follows:

Jonathan Provan Piano

- 2022 James Caldwell High School spring concert, for one performance at a rate of \$120, and four (4) 1-hour rehearsals at a rate of \$44 per hour, for a total of \$296.

- 2022 James Caldwell High School Cabaret, for one performance at a rate of \$120, and two (2) 2-hour rehearsals at a rate of \$44 per hour, for a total of \$296.

Extended School Year Program

Approval of **Douglas Stracquadiano**, Behaviorist, for the 2022 Special Education Extended School Year Program, at a rate of \$44 per hour, effective July 5 to August 4, 2022, for up to 20 hours per week.

Extra-Curricular – Athletic

Approval to appoint the following James Caldwell High School fall coaches and weight room supervisors for the 2022-2023 school year. All stipends will be pro-rated based on the season calendar, if necessary:

First Name	Last Name	Position	Level	Amount
Michael	Teshkoyan	Girls Soccer JV Coach	Level III	\$7,126

Athletic Game Management Staff

Approval to appoint the following Athletic Game Management staff for the 2022-2023 school year:

First Name	Last Name		First Name	Last Name
Frank	Antonucci		Lisa	Lucia-Hayden
Velia	Banbor		Patricia	Martin
Cheryl	Baut		Amanda	Keenan
Susan	Bergmann		Dan	Romano, Jr.
Steve	Trivino		Nicole	Rubino
Jesse	Braddell		Stephanie	Parisi
Lisa	DeLaura		Joseph	Collura
Anita	Dubas		Marion	Press
Evan	McLaughlin		Clare	Pennington
Robert	Dubas		Ryan	Smith
Jeff	Edwards		Ryu	Saito
Gary	Garamella		Sara	Schechter
Sue	Callaghan		Heather	McCarthy
Kerrin	Goosman		Christopher	Lawshe
Kyle	Huff		Michael	Teshkoyan
Rachel	Kelly		John	Timan
Thomas	Lamont		Lorenzo	Sozio
Kellianne	Josephsen		Christopher	Altonjy
Tracey	Tufano		Valerie	Romano
Todd	Romano		Kenneth	Trimmer

Approval of the following Super Essex Conference Athletic Official Rates for the 2022-2023 school year:

Sport	Level	Rate
Cross Country	Varsity	\$68.00
Soccer (B&G)	Varsity	\$80.00
	Sub Varsity	\$58.00

Field Hockey	Varsity	\$77.00
	Sub Varsity	\$58.00
Football	Varsity	\$91.00
	Sub Varsity	\$60.00
	Clock	\$75.00
Girls Volleyball	Varsity	\$70.00
	Sub Varsity	\$45.00
	Sub Alone	\$70.00
Basketball (B&G)	Varsity	\$81.00
	Sub Varsity	\$58.00
Wrestling	Varsity	\$81.00
	Sub Varsity	\$52.00
Swimming	Boys & Girls Dual	\$85.00
	Boys or Girls Single	\$74.00
Track and Field	4 or less teams	\$83.00
	5 or more teams	\$97.00
Softball	Varsity	\$77.00
	Sub Varsity	\$58.00
Baseball	Varsity	\$83.00
	Sub Varsity	\$60.00
Lacrosse (B&G)	Varsity	\$85.00
	Sub Varsity	\$60.00

Approval of the following Super Essex Conference Assignors Fees for the 2022-2023 school year:

<u>Sport</u>	<u>Level</u>	<u>Rate</u>
Soccer (B&G)	Varsity	\$135.00
	Sub Varsity	\$75.00
Field Hockey	Varsity	\$125.00
	Sub Varsity	\$75.00
Football	Varsity	\$115.00
	Sub Varsity	\$70.00
Girls Volleyball	Varsity	\$145.00
	Sub Varsity	\$70.00
Basketball (B&G)	Varsity	\$135.00
	Sub Varsity	\$75.00
Wrestling	Varsity	\$145.00
Swimming	Boys & Girls Dual	\$115.00
Track	Varsity	\$110.00
Softball	Varsity	\$135.00
	Sub Varsity	\$78.00
Baseball	Varsity	\$135.00
	Sub Varsity	\$78.00
Lacrosse (B&G)	Varsity	\$125.00
	Sub Varsity	\$75.00

Substitute Nurses

Approval to appoint the following **Substitute Nurses**, at a rate of \$175 per day, effective September 1, 2022 to June 30, 2023:

Joanne Barker

Arlene Berghorn Corallo

f. Home Instructors

Approval to appoint **Home Instructors**, at a rate of \$44.00 per hour, effective September 1, 2022 to June 30, 2023.

g. Job Descriptions

Approval to accept the following new job descriptions:

- Elementary School Social Worker
- Elementary School Psychologist
- Elementary School Counselor
- STEM Instructional Coach
- Supervisor of Continuing Education Adult School

Approval to accept the follow updated job descriptions:

- Instructional Coach for Intervention and Enrichment
- K-5 Technology Integrator and Instructional Coach

h. Summer Work (Per Diem Salary Rate)

Guidance Counselor (JCHS)

15 days

Guidance Counselor (GCMS)

up to 10 days

Athletic Trainer

15 days

School Nurse (Athletic Physicals)

10 days (max.)

Approval of nursing staff for the following additional hours:

JCHS Nurse

up to 2 days

GCMS Nurse

up to 3 days

Harrison Nurse

up to 2 days

Lincoln Nurse

up to 2 days

Jefferson Nurse

up to 2 days

Washington Nurse

up to 2 days

Wilson Nurse

up to 2 days

i. Substitute Teachers

Andrea Shannon

County Substitute

Sherine Senada

County Substitute

2. Non-Certificated Staff

a. Retirements

Approval of a Service Retirement for **Barbara Mercado**, Special Education Aide, Jefferson Elementary School, effective June 30, 2022.

Approval of a Service Retirement for **John Jones**, Custodian, Lincoln Elementary School, effective July 31, 2022.

b. Resignation

Approval to accept the resignation of **Reinaldo Mercado**, Bus Driver, District, effective June 30, 2022.

c. Termination

Approval to terminate **Employee #1607**, due to abandonment of position, effective May 2, 2022.

d. Leaves of Absence

Approval of a Disability Leave of Absence, with pay, for **Employee #140**, Custodian, Jefferson Elementary School, effective March 21 to May 26 2022.

Approval of a Personal Leave of Absence, without pay, for Employee #667, Washington Elementary School, effective May 9 to June 23, 2022.

e. Reappointments

Approval to reappoint the **affiliated 10- and 12-month Secretarial** staff as per the attached list for the 2022-2023 school year.

Approval to reappoint the **affiliated Custodial and Maintenance** staff as per the attached list for the 2022-2023 school year.

Approval to reappoint the **Central Office and Technology** staff as per the attached list for the 2022-2023 school year.

Approval to reappoint the **Transportation** staff as per the attached list for the 2022-2023 school year.

f. Appointments

Approval to appoint **Jill Muller**, Registered Nurse, Harrison School, at a salary of \$58,400, effective September 1, 2022 to June 30, 2023.

Approval to appoint **Karen Schaefer Eyler**, Certified Occupational Therapy Assistant, District, at a salary of \$57,240, effective September 1, 2022 to June 30, 2023.

Approval to appoint **Nicholas Falco**, Part-time Custodian, Grover Cleveland Middle School, at a rate of \$ 18.00 per hour, not to exceed 24 hours per week, effective July 1, 2022 to June 30, 2023.

Approval to appoint **Michael Scalera**, Manager – Center for Performing Arts, at a rate of \$8,800 for 200 hours, plus \$44 per hour over 200 hours (in district) or \$75 per hour to be reimbursed by outside rental fees, effective July 1, 2022 to June 30, 2023.

Approval to appoint **Danielle Cochrane**, Lunch Aide, Lincoln Elementary School, at a rate of \$ 16.00 per hour, effective September 1, 2022 to June 30, 2023.

Approval to appoint the following van drivers to transport athletic teams to sports events during the 2022-2023 school year, at a rate of \$ 135 per event:

Sue Callaghan
Frank Lattoz

Robert Dubas
John Timan

Continuing Education

Approval to appoint **Lisa Lucia-Hayden**, Secretary, Evening Adult School, Continuing Education Program, at a salary of \$10,890, effective July 1, 2022 to June 30, 2023.

Custodial

Approval to extend the appointment of **Danai Kidhuan**, Custodian, James Caldwell High School, effective May 15 to June 30, 2022, after completion of the 90-day probationary period.

Extended School Year Program Aides

Approval to appoint the following aides to the 2022 Extended School Year program:

FIRST	LAST	POSITION	RATE/HR.
Elizabeth	Garetano	ABA Aide	\$20.30
Priscilla	Rhodes	ABA Aide	\$23.60
Suzanne	Guarino	ABA Aide	\$20.30
Bridget	Sateary	ABA Aide	\$20.30
Mesun	Kim	ABA Aide	\$20.30
Heba	Khalifa	Special Ed Aide	\$17.50
Nicole	White	Special Ed Aide	\$17.50
Theresa	Ricci	Special Ed Aide	\$18.45
Theresa	White	Special Ed Aide	\$19.00
Antoinette	DeSena	Special Ed Aide	\$18.45
Lisa	Sabagh	Special Ed Aide	\$18.45
Caroline	Paris	Special Ed Aide	\$17.50
Kathy	Davis	Special Ed Aide	\$18.45
Maryann	DelGuercio	Special Ed Aide	\$17.50
Lisa	Hertzberg	Special Ed Aide	\$17.50

Substitutes

Approval to appoint the following Substitute Lunchroom Aides, Substitute Secretaries, and Substitute Special Education/Kindergarten Classroom Aides, at an hourly rate of \$16.00 per hour, effective September 1, 2022 to June 30, 2023:

Substitute Secretaries

Maureen Grant
Schelli Wilson
Nicole Perez
Antonia Castner
Elizabeth Shabazian
Elaine Preziotti
Michele Quick
Alexis Prussack-Martin

Substitute Lunchroom Aides

Schelli Wilson
Jennifer Knapp
Elaine Preziotti
Alexis Prussack-Martin
Paula Zarra

Substitute Special Education/Kindergarten Aides

Nicole Perez
Susan Roseman
Jennifer Knapp
Paula Zarra
Schelli Wilson
Elaine Preziotti
Dina Schablick
Eileen Kinslow

g. Stipend/Additional Salary

Approval to appoint **Christopher Marcell**, Supervisor of Maintenance and Operations, to perform asbestos removal, at a stipend of \$ 1,200, effective July 1, 2022 to June 30, 2023.

h. Summer Work – Contractual Rates

Approval of the following secretaries to work during July and August 2022 and paid at the rate of their contractual salary for the 2022-2023 school year:

Deborah Bravata, Athletic Program	Secretary #2	10 days
Keryn Karlsen, GCMS/Music Program	Secretary #2	10 days
Alison Flanagan, Wilson School	Secretary #1	10 days
Sarah Juddery-Smeraldo, Jefferson School	Secretary #1	10 days
Maria Zecchino, Lincoln School	Secretary #1	10 days
Cristine Dyer, Washington School	Secretary #1	10 days
Dorothy Gleitsmann, GCMS Guidance	Secretary #2	5 days
Mary Caracappa, JCHS Guidance	Secretary #2	5 days
Anne Cosgrove, JCHS Library	Lib/Med Secretary	5 days
Valerie Prendergast, JCHS Attendance		14 hours

i. Job Description

Approval to accept the following new job description:

- Part-Time Secretary – Continuing Education Adult School

j. Student Field Placements

Approval for **Christopher Velicky**, student, Caldwell University, to complete his Observation/Teacher Assistant placement at Grover Cleveland Middle School, effective for the 2021-2022 school year.

Approval for **Matthew Bischoff**, student, Montclair State University, to complete his Clinical I and Clinical II placements at Grover Cleveland Middle School, effective for the 2022-23 school year.

Approval for **Aferdita Colaku**, student, Montclair State University, to complete her Clinical I and Clinical II placements at James Caldwell High School, effective for the 2022-23 school year.

Approval for **Vittoria Iellimo**, student, Montclair State University, to complete her Clinical I and Clinical II placements at Grover Cleveland Middle School and James Caldwell High School, effective for the 2022-23 school year.

Approval for **Chelsey IIVento**, student, Montclair State University, to complete her Clinical I and Clinical II placements at Grover Cleveland Middle School, effective for the 2022-23 school year.

ROLL CALL VOTE:

<input type="checkbox"/> Mr. D'Ambola	<input type="checkbox"/> Mr. Elko	<input type="checkbox"/> Ms. Getty	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. Cipoletti
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

C. FINANCE AND FACILITIES

The Superintendent makes the following recommendations to the Board of Education:

Motion to approve item numbers 1 thru 18. on this evening's Agenda under Finance and item number 1. under Facilities.

FINANCE

1. Certification of Funds

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10 (c)(4), after review of the secretary's monthly financial report (appropriations section) for April 30, 2022 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23AS-16 (c)(4), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Brian P. McCarthy

2. Secretary's Report – April 30, 2022

Budget Appropriation 2021-2022	\$59,084,255.87
Expended and Encumbered Balance as of April 30, 2022	<u>51,275,278.71</u>
Available as of April 30, 2022	\$ 7,808,977.16

3. Treasurer's Report – General Fund – April 30, 2022

Total Cash Receipts and Balance	\$12,461,772.63
Total Cash Expenditures	<u>4,378,488.65</u>
Total Cash Balance	\$ 8,083,283.98

4. Transfers

Approval of Appropriation transfers to the 2021-2022 Budget April 30, 2022.

5. Approval of Bills and Claims

Approval of Schedule #10 – April 30, 2022	\$4,615,920.17
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6. Tax Levy 2022-2023

Approval of the 2022-2023 Tax Levy Requirements for the Borough of Caldwell and the Township of West Caldwell.

7. Food Services/School Lunch Program

BE IT RESOLVED that the Caldwell-West Caldwell Board of Education upon recommendation by the Business Administrator hereby approves the renewal of the FSMC base year contract with Maschio's Food Service, Inc., Chester, NJ, for the 2022- 2023 school year as follows:

- Annual Management/Administrative Fee in the amount of \$35,360.00 for the 2022-2023 school year.
- Maschio’s Food Service, Inc. will guarantee a loss no greater than \$15,000 for the 2022-2023 school year.
- School lunch prices for the 2022-2023 school year as follows:

Type A: Student Lunch	Elementary School	\$ 3.50
	Middle School	\$ 3.75
	High School	\$ 4.00
	Adult Lunch	\$ 4.50

FURTHER RESOLVE that the Caldwell-West Caldwell Board of Education participate in the National and State School Lunch Program for the 2022-2023 school year.

8. Terms and Conditions of Services

Approve the following Terms and Conditions of Services, effective July 1, 2022 to June 30, 2023:

PROVIDER	DESCRIPTION	RATE
Frontline Technologies Group, LLC	Employee Evaluation Management with Rubrics	\$ 12,439.00
	Danielson 2011/2013 Rubric	\$ 653.00
	Applicant Tracking	\$ 2,817.32
	Absence & Substitute Management	\$ 15,408.50
	Central	\$ 9,724.66
	IEP Direct	\$ 14,349.58
	504 Program Management	\$ 3,587.39
	Total:	\$ 58,979.45
Genesis Educational Services, Jamesburg, NJ	Genesis Student Information System Annual ASP Services	\$ 43,888.00
	IEP Direct Interface Export and Import	\$ 700.00
	NJIIS NJ Stte Immunization Interface Import and Export	\$ 700.00
	NutriKids Interface Export	\$ 700.00
	School Messenger Export	\$ 350.00
	Naviance Task Scheduler to Genesis SIS	\$ 350.00
	Lunch Tracking Import	\$ 350.00
	Student 504 Tracking Import	\$ 350.00
	Linkit 3 rd Party Software Export	\$ 350.00
	Pearson EasyBridge Interface	\$ 350.00
Total:	\$ 47,738.00	
Blackboard, Inc., Reston, VA	Website and content management system software with reliable web hosting 2001-20,000 users. 8 websites.	\$ 11,672.56
	Backboard Ally Website Accessibility Tool	\$ 3,458.53
	Total:	\$ 15,131.09

PROVIDER	DESCRIPTION	RATE
Intrado Interactive Services Corp., Omaha, NE	SchoolMessenger Complete Notification System	\$5,276.00
Systems 3000, Eatontown, NJ	Accounting, Personnel and Payroll functions	\$33,000.00
Phoenix Advisors, LLC, Bordentown, NJ	Continuing Disclosure Agent Services	\$1,100.00
Nisivoccia, LLP Mt. Arlington, NJ	Auditor	\$51,500.00

9. Letters of Agreement

Approve an agreement with each of the following providers, to provide district-wide professional substitute nursing services for registered nurses effective, July 1, 2022 to June 30, 2023:

Provider	Service	Hourly Rate
Epic Health Services, Inc. dba Aveanna Healthcare, Atlanta, GA	School Nurse RN	\$70.00
	Substitute Nurse RN	\$75.00
Best Choice Home Care, LLC, Hackettstown, NJ	School Nurse RN	\$69.00
Homecare Therapies dba Horizon Healthcare Staffing, Manalapan, NJ	School Nurse RN	\$70.00

10. Professional Services Agreements

WHEREAS, Proposals for various Professional Services have been received by the district, as required under the New Jersey Administrative Code (NJAC 6A:23A-5.2), and

WHEREAS, the funds have been made available by budget appropriation in the appropriate 2022-23 Budget Account for a maximum amount to be expended for each professional service, unless increased by Board of Education resolution,

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Borough of Caldwell and the Township of West Caldwell, in the County of Essex, as follows:

- a. Hereby appoint the following firms/individuals to a Professional Services Agreement for the 2022-2023 school year, as per their proposals received on April 26, 2022:

Robert Masella M.D., Verona, NJ
 Team Physician Services \$200.00/game

The Doctor's Office, West Caldwell, NJ
 District Medical Inspector

Fee Schedule:
 -DOT Physical-Pre-placement/re-certification \$95.00
 -Physician Consultation \$100.00/visit
 -Physical Exam Review \$180.00/hour

-Hepatitis B Vaccine (Series of 3)	\$75.00/each
-Hepatitis B Titers	\$280.00
-Drug Screen	\$175.00 with exam
-Breath Alcohol Test	\$50.00
-TB/Mantoux Testing and Reading	\$25.00/without reading \$30.00/with reading
-Chest X-Ray (PA/Lateral)	\$85.00
-Student Physical (without medical homes)	\$50.00
-Medical Evaluation with DRUG/UDS (Collections for JCHS and GCMS)	\$95.00
-Athletic Physicals	\$35.00

- b. The above appointments are made based upon professional experience, compliance requirements of the proposal, and reasonable fees.
- c. A copy of this resolution shall be published in The Progress as required by law.

11. District Purchasing Agent

WHEREAS, N.J.S.A. 18A:18A-3(a), permits boards of education to grant authorization to its appointed purchasing agent the right to negotiate and award contracts below the bid threshold; and

WHEREAS, Caldwell-West Caldwell Board of Education desires to do the above pursuant to this resolution,

RESOLVED, that the governing body of the Caldwell-West Caldwell Board of Education, in the County of Essex, in the State of New Jersey hereby establishes its bid threshold pursuant to 18A:18A-3, at \$44,000, and be it further,

RESOLVED, that the governing body hereby appoints Brian McCarthy, School Business Administrator, as the Board's Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A, et. Seq. and grants authority, responsibility, and accountability of the purchasing activity of the Caldwell-West Caldwell Board of Education for the 2022-2023 school year.

12. Uniform Minimum Chart of Accounts

Motion to adopt the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2022-2023 school year.

13. Budget Implementation

Motion to authorize the Chief School Administrator and School Business Administrator to implement the 2022-2023 budget pursuant with local and State policies and regulations.

14. Bonding

Motion to approve the bonding of the Board Secretary, and all other employees as deemed necessary for the 2022-2023 school year as per State Law requirements.

15. Quasi Entities

Whereas; the School Alliance Insurance Fund membership allows additional insured status for Home School Associations, and other affiliated entities, and

Whereas, (1) Upon completion of the Quasi Entity General Application, (2) formal BOE resolution recognizing the Entity as an additional insured receiving quasi entity status,

Therefore, be it resolved: The Board of Education formally recognizes:

Harrison School HSA, Jefferson School HSA, Lincoln School HSA, Washington School HSA, Wilson School HSA, Grover Cleveland School HSA, James Caldwell High School HSA, HSA League, SEPAG as Quasi-Entities of the Caldwell-West Caldwell Board of Education.

16. Insurance

Motion to appoint The George Morville Agency as the district insurance agency to provide insurance coverage through the School Alliance Insurance Fund (SAIF), effective July 1, 2022 through June 30, 2023.

Motion to renew Student Athletic and offer Voluntary Student Accident Insurance with Bollinger Insurance for the term July 1, 2022 to June 30, 2023.

Motion to appoint the IMAC Insurance Agency as the broker-on-record for the district's Health Insurance benefits and Flex Spending Account effective July 1, 2022 through June 30, 2023.

17. Athletic and Voluntary Student Accident Insurance

Approve the renewal of the Student Athletic Coverage and Voluntary Student Accident Insurance with Bollinger Insurance for the term July 1, 2022 to June 30, 2023, at the annual premium of \$81,093.00 for Student Athletic Insurance and \$2,750.00 for Summer Activities, and to offer Voluntary Student Accident Insurance at the following rates:

School Time only:	PreK-12	\$ 86.00
Round the Clock:	PreK-12	\$185.00

18. Mathematics Supervisor Consultant Services

Approve the following consultant services:

Name:	Rate:	Effective Date:
Jessica Nuzzi 129 Garner Avenue Bloomfield, NJ 07003	\$100.00/hour as per the agreement attached.	June 23, 2022 – June 22, 2023

FACILITIES

1. Use of School Facilities

- a. Approval for the James Caldwell High School Wrestling Coach, Sean Romano, to use the main and auxiliary gyms at the high school for high school duals from June 24 to June 27, 2022 from 10:00 AM - 9:00 PM and Bonnel Field on June 27, 2022 from 4:00 PM to 8:00 PM.
- b. Approval for the James Caldwell High School Wrestling Coach, Sean Romano, to use the main and auxiliary gyms at Grover Cleveland Middle School for a youth wrestling camp from July 26 to July 28, 2022 from 7:00 AM - 12:00 PM.
- c. Approval for Caldwell Boys Lacrosse to use Bonnel Field for a youth lacrosse camp run by James Caldwell High School Lacrosse Coach, John Timan, from Monday, July 18 – Friday July 22, 2022 from 5:45 PM to 8:00 PM.
- d. Approval for Caldwell University to use Bonnel Field and various high school facilities for three (3) Sprint Football games on September 17 and October 4 from 4:00 PM to 10:00 PM and October 29, 2022 from 11:00 AM to 5:00 PM for a fee of \$2,500 per game and maintenance/custodial costs.
- e. Approval for the following organization to rent The Center for Performing Arts at James Caldwell High School:

For Dancers Only, Totowa, NJ

May 14, 2022 from 1:00PM to 8:00PM
May 15, 2022 from 10:00AM to 9:00PM
- f. Approval for the Washington School HSA to use the Washington School blacktop for the “Wildcat Mile” (a one-mile fun run for students) on Friday, May 13, 2022 from 3:00 PM to 6:30 PM.

ROLL CALL VOTE:

___ Mr. D’Ambola	___ Mr. Elko	___ Ms. Getty	___ Ms. Grosso	___ Mr. Cipoletti
				___ Yes ___ No ___ Abs

D. POLICY

The Superintendent makes the following recommendations to the Board of Education:

Motion to approve item numbers 1. and 2. on this evening’s Agenda under Policy.

1. Second Reading New and/or Revised Policies, Regulations, Bylaws

Approve the second reading of the following new or revised policies, regulations, and bylaws:

Regulation	1510	Americans With Disabilities Act	Revised 12/16
Policy	1510	Americans With Disabilities Act	Revised 12/16

Regulation	1530	Equal Employment Opportunity Complaint Procedure	Revised 6/16
Regulation	1550	Equal Employment/Anti-Discrimination Practices	Revised 4/18
Policy	1550	Equal Employment/Anti-Discrimination Practices	Revised 4/18
Regulation	1581	Domestic Violence	March 2020
Regulation	3160	Physical Examination Teaching Staff Members	Revised 2/17
Regulation	4160	Physical Examination Support Staff Members	Revised 2/17
Policy	5117	Interdistrict Public School Choice	Revised 6/13
Regulation	5300	Automated External Defibrillators (AEDs)	Revised 6/13
Policy	5300	Automated External Defibrillators (AEDs)	Revised 6/13
Regulation	5308	Student Health Records	Revised 9/14
Policy	5308	Student Health Records	Revised 9/14
Policy	5350	Student Suicide Prevention	Revised 4/18

2. First Reading New and/or Revised Policies, Regulations, Bylaws

Approve the first reading of the following new or revised policies, regulations, and bylaws:

Policy	0141	Board Member Number and Term	Revised 4/14
Policy	0143	Board Member Election and Appointment	Revised 4/14
Policy	5305	Health Services Personnel	Revised 6/16
Policy	5339	Screening for Dyslexia	Revised 6/16
Policy	6111	Special Education Medicaid Initiative	Revised 1/10
Policy	8210	School Year	Revised 3/20
Policy	8220	School Day	Revised 3/20

ROLL CALL VOTE:

<input type="checkbox"/> Mr. D'Ambola	<input type="checkbox"/> Mr. Elko	<input type="checkbox"/> Ms. Getty	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. Cipoletti
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Abs

IX. PUBLIC COMMENTS

Public participation shall be governed by the following:

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes' duration;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

X. EXECUTIVE SESSION

The purpose of this meeting is to discuss Personnel, Litigation, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a/ "Sunshine Law." The matters discussed will made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

Motion to enter Executive Session

Motion made by _____ ; seconded by _____ , upon the recommendation of the Superintendent of Schools, the Caldwell-West Caldwell Board of Education enter Executive Session at _____ pm.

Affirmative vote

____Ayes ____ Nays ____Abstentions

.....

Motion to enter Public Session

Motion made by _____ ; seconded by _____ upon the recommendation of the Superintendent of Schools, the Caldwell-West Caldwell Board of Education enter Open Session at _____ pm.

Affirmative vote

____Ayes ____Nays ____Abstentions

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Motion to Adjourn

Motion made by _____ ; seconded by _____ upon the recommendation of the Superintendent of Schools, the Caldwell-West Caldwell Board of Education adjourn Public Meeting at _____ pm.

Affirmative vote

____Ayes ____Nays ____Abstentions