

# HSA LEAGUE INTRODUCTORY MEETING

**Date of meeting:** March 23, 2021

**Location:** Zoom

**Minutes prepared by:** Theresa Migliaccio, Nikol Puco

**Time Start/End:** 7:00pm-8:31pm

## **Attendance at Meeting:**

Dr. Heinegg

Julianne Grosso

Jennifer Mattesky

Schelli Wilson

Dominic Valli

Danielle Mack

Theresa Migliaccio

Nikol Puco

Liz Hart

Elaine Trusio

Courtney Nelson

Terri Greenlee

Victoria Jengo

Jessica Wilson

Martha Fava

Louise Fredo

Theresa Hunt

James Devlin

Adam Geher

Amy D'Ambola

Jenna Hawkswell

John Bertollo

Dr. Conklin

Tim Ayers

Dominique Vetrano

Dana Hunkele

Stephanie Basile

Mary Ellen Meehan

Roberta Furman

## **Agenda:**

1. Call Meeting to Order
2. Welcome Back
3. Superintendent Report
4. Board of Education Report
5. Committee Reports
6. Best Practice Sharing
7. New Business
8. Set Date for May meeting
9. Adjourn meeting

## **Meeting Minutes:**

1. **Called to order by Julianne Grosso**
2. **Introduction of board members, committee chairs, league liaisons**
3. **Superintendent report:**
  - Dr. Heinegg thanks HSA for their critical role throughout the schools and this past year in helping with the social-emotional well being of the students and staff
  - Plans for April schedule (remote 13-16, in-person starting April 19) District working to provide students with the necessities they need for a successful in-school process.

- HSA fundraising to support re-opening and expansion plans: district able to handle supplies with the help of ESSER grants. HSA could reach out to individual principals to see if there is a specific need (ex. books)
- Dr. Heinegg introduces Dr. Conklin to the committee
- Dr. Conklin addresses the League. Hopes to play a big role in the relationship between the parents and the Board of Education. Stresses the importance of open and honest dialogue as to what is going on in our community.

#### **4. Board of Education Update**

- **Introduction of the Mission Statement including:**
  - Transparency within the group and the ability to discuss what is successful and what is not for the community
  - Importance of staying cohesive as a community and how to support each school and their efforts.
  - Creation of mutual calendar for events, fundraising, and communication liaisons throughout the year
  - Incorporate the words “inclusivity” and “diversity” into the final statement

#### **5. Committee / Liaison Reports**

- **Education Foundation:**
  - holding off on grants until the fall because of the cancellation of 5K this year due to lack of time
  - ZOOM wine tasting fundraiser being discussed for May, details to follow
  - Chris Elko long-term fundraiser creating a Monopoly game for businesses in town and made for sale within the community
  - Mrs. Kaufman (the art teacher at Washington School), is having an artist (paid for through a grant) paint a mural at Washington School and teach the students in the interim
  - Tribute cards for the end of the year for Teacher Appreciation
  - Always looking for volunteers, meetings are on the first Wednesday of the month
- **Scholarship Fund:**
  - Shredding Event April 24th, 10a-1p, donation only
  - Sensitivity to small businesses when fundraising so plans are to focus on larger chains (ex. Chipotle) for events
  - “Go Fund Me” on April 21st where the community donates \$21 on the 21st for 2021 Seniors

- Scholarship Funds not only gives 6-7 scholarships of \$1500 each year but also supports the existing scholarships (ex. James Brown Scholarship, Mark Teshkoyan Scholarship, Kay Slattery Scholarship), assists the families to choose the recipients
- All funds go right to the children
- Meeting on the last Monday of the month
  
- **Fundraising Liaison:**
  - Other options for fundraising for committees could be golf outings, color runs, etc will be discussed at the May meeting by the Fundraising Liaison
  
- **SEL Committee**
  - Mary Cunningham JCHS (student assistance counselor) and Lauryn Tuchman (from the Bridge) “Self Compassion Leads to Resilience” seminar March 25, 7 pm via ZOOM
  
- **SEPAG Committee**
  - Exists by law in NJ as a collaboration between the district and parents/guardians of children who receive special education service
  - NOT a support group but does discuss resources if needed
  - Exists to identify systemic issues that affect ALL children and work to address and hopefully fix those issues
  - Meet 1st Thursday of every month from 7-8:30 pm, links to meetings are on the calendar and are open to all surrounding districts
  - April 1st meeting will include a presentation on dyslexia
  
- **Social Media Relations:**
  - Review of social media postings: all information should be reviewed with presidents and/or committee liaisons. Facebook account to be created prior to next meeting

## 6. Best Practice Sharing

\*\* To be discussed at May meeting

- Jefferson School HSA Minutes
- GCMS/JCHS “My School Bucks”
- Washington School Treasurer Report

## 7. New Business

### **Housekeeping**

- Attendance mandatory: accurate count of who attends especially for voting purposes, must pay dues in order to vote. Must be detailed in the minutes (you can use these minutes as a model).
- **Monthly meetings:**
  - Every HSA should have monthly meetings planned on the calendar (September through June)
  - HSA members may vote to forgo a meeting (December)
  - Every HSA must have a June meeting for a transfer of power in executive board slates, which will not be an option next year
  - Minutes should be sent out to all attendees within a reasonable time frame and shared on your school websites

### **Budget/Treasurer Report**

- MUST BE TRANSPARENT - Should be printed, available online to parents at the meeting
- Previous business practice to be discussed in May

### **Check Request Forms**

- Must submit a form to keep a record of all money spent

### **Standard Language for Bylaws**

- All Bylaws are going to need to be reviewed and submitted to co-presidents of the HSA League by June 30th
- April 13th- standard language to keep parts of the by laws uniform and cohesive throughout the district
- All presidents of individual HSA should send all of their contact information to the HSA League presidents

### **8. Set date for the May meeting**

- Next meeting set for May 18th at 7 pm

### **9. Meeting Adjourned**