

**CALDWELL-WEST CALDWELL PUBLIC SCHOOLS
GROVER CLEVELAND MIDDLE SCHOOL**

Mr. John Bertollo, Principal
36 Academy Road
Caldwell, NJ 07006
Phone (973)228-1994

RECORD RELEASE AUTHORIZATION INCOMING STUDENT

Confidentiality laws require the sending school to have your permission before releasing student records and other related information. Please complete this form so that we may obtain all necessary paperwork without undue delay. Please note: Under state & federal law (N.J.S.A. 18A36-19a and N.J.A.C. 6.5(c)10iv) the school district “must provide to the receiving district all information in the student’s record related to disciplinary actions.”

I, _____ hereby give permission to:
(Parent / Guardian Full Name)

(Name of School)

(Full Address of School)

to release all student records for my child including current and previous grades and test scores, discipline records including current and previous grade information, health records, child study team records or 504 Accommodations (if applicable), and NJ Smart # (if applicable) to Grover Cleveland Middle School.

Student Name: _____ Incoming Grade: _____

Parent Signature: _____ Date: _____

This information is needed to enroll this student in Grover Cleveland Middle School. Please mail or fax these records to:

Grover Cleveland Middle School
Guidance Department
36 Academy Road
Caldwell, NJ 07006
Fax (973)830-2169