



CALDWELL-WEST CALDWELL PUBLIC SCHOOLS

Department of Special Services

HARRISON BUILDING

104 GRAY STREET, WEST CALDWELL, NEW JERSEY 07006

Telephone (973) 228-5291 Fax (973) 830-2310

Christopher Conklin, Ed.D., Superintendent of Schools
Brian McCarthy, Board Secretary/School Business Administrator

Erin Madara, Director of Special Services

February 2022

Dear Parents:

The Caldwell-West Caldwell (C-WC) School District is now accepting applications for its Integrated Pre-Kindergarten Program for the 2022-2023 school year. The AM program will meet Monday through Friday from 9:00 a.m. to 11:30 a.m. The PM program will meet Monday through Friday from 12:15 p.m. to 2:45 p.m. The full-day program will meet from 9:00 a.m. to 2:45 p.m.

What is an Integrated Pre-Kindergarten Program (IPK)?

The IPK program incorporates the education of general education preschoolers with preschoolers who have been found eligible for special education. Students with special needs are placed in the class as determined by the District's IEP team. Highlights of the program include:

- State-approved Curriculum
- Motor Skills Integration
- Technology Infusion
- Group Social Skills
- Group Social Speech

NOTE: To be accepted into the IPK program, children MUST be toilet trained. Children who are not toilet trained will be withdrawn from the program immediately.

Application Process

Applications for general education students will be accepted until Thursday, March 31st, at 3:00 p.m. If the number of applications exceeds the available space, accepted students will be determined by lottery. The lottery drawing, if needed, will take place on Friday, April 1st. Parents will be notified via email of acceptance into the IPK program by April 5th. The program is \$425 per month for the half-day program and \$850 per month for the full-day program.

To apply to the IPK program, please complete the following forms for each student:

- Schedule request form
- Pupil admission form
- Physical examination and immunization form
- Health and medical history form
- Domicile statement
- Landlord statement (*if applicable*)



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****NOTE: Students eligible for the free or reduced lunch program will qualify for reduced tuition.***

NOTE: Students must be 3 years old with no child turning 5 by October 1, 2022.

NOTE: CWC residents receive first preference for acceptance into the program, then the program will open to residents of all towns.

Tuition and Payment Process

Upon completion, return all forms and check or money order made payable to:

**CWC Integrated Pre-Kindergarten Program
c/o Tanya Gormley
Harrison School Building - 104 Gray Street
West Caldwell, NJ, 07006**

Applications must be accompanied by a copy of your child's birth certificate and a check for one month's tuition. The one month's tuition is applied to the June 2023 payment. Tuition is then collected on a monthly basis September through May.

We look forward to having your child join our Integrated Pre-Kindergarten Program. Please remember that children ***must be three to five years of age with no child turning 5 by October 1, 2022, and toilet trained***, in order to participate in our program. In addition, if you experience a change of plans and do not intend to enroll your child after registration, please call to have your child's name removed from the class list. Deposit is non-refundable unless withdrawal is made in writing prior to June 30, 2022. Thank you for your interest in the Integrated Pre-K Program.

Sincerely,

Erin Madara
Principal/Director of Special Services