

MINUTES
BOARD OF EDUCATION CALDWELL-WEST CALDWELL
RE-APPOINTMENT MEETING

May 4, 2015

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The President announced that the Caldwell-West Caldwell Board of Education Re-appointment Meeting held on May 4, 2015 at 7:55PM is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” Notices have been sent to *The Progress*, Caldwell, NJ and *The Star-Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

1. DISTRICT PURCHASING AGENT

Mrs. Getty moved; Mrs. Lanfrank seconded, a motion to approve Thomas J. Lambe, as the Caldwell-West Caldwell Board of Education Certified Purchasing Agent, effective July 1, 2015 through June 30, 2016, with the authorization to negotiate and award contracts up to \$36,000 without soliciting competitive quotations subject to the provisions of N.J.S.A. 18A:18A-1 et seq., N.J.S.A. 18A:18A-3a and N.J.A.C. 5:34-5 et seq.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

2. UNIFORM MINIMUM CHART OF ACCOUNTS

Mrs. Getty moved; Mrs. Lanfrank seconded, a motion to adopt the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2015-2016 school year.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

3. BUDGET IMPLEMENTATION

Mrs. Getty moved; Mr. Adams seconded, a motion to authorize the Chief School Administrator and School Business Administrator to implement the 2015-2016 budget pursuant with local and State policies and regulations.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

4. **EMPLOYEE TAX SHELTER ANNUITIES**

Mrs. Getty moved; Mrs. Lanfrank seconded, a motion to approve the following tax shelter annuities and mutual funds through employee payroll deductions for the 2015-2016 school year:

AXA Equivest VALIC Vanguard NJ Pension Supplemental Annuity

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

5. **FINANCIAL INSTITUTIONS AS OFFICIAL DEPOSITORIES OF SCHOOL DISTRICT FUNDS:**

Mrs. Getty moved; Mrs. Lanfrank seconded, a motion to approve the following financial institutions as official depositories of school district funds:

Wells Fargo Bank Valley National Bank
PNC Bank Lakeland Bank

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

6. **BONDING**

Mrs. Getty moved; Mrs. Lanfrank seconded, a motion to approve the bonding of the Board Secretary, and all other employees as deemed necessary for the 2015-2016 school year as per State Law requirements.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

7. **DISTRICT CURRICULUM**

Mrs. Getty moved; Mr. Adams seconded, a motion to approve the following resolution:

WHEREAS, previous Boards of Education have adopted curriculum goals for students and

WHEREAS, continuity of programs for students, teachers and administrators is essential to quality education,

WHEREAS, new curriculum is created to adjust to changing student needs,

THEREFORE, BE IT RESOLVED, that the District Curriculum be adopted for the 2015-2016 school year.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

8. TEXTBOOKS

Mrs. Getty moved; Mr. Cipoletti seconded, a motion to adopt all textbooks as currently in use and that any revisions be formally adopted in future meetings.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

9. COMPLIANCE POSITIONS

Mrs. Getty moved; Mrs. Lanfrank seconded, a motion to appoint the following persons to the corresponding Compliance Positions for the 2015-2016 school year:

Public Agency Compliance Officer:	Thomas J. Lambe
Affirmative Action Officer:	Jessica Valentine
Section 504 Compliance Officer:	Thomas J. Lambe
Integrated Pest Management Coordinator:	Frank Ennis
Right to Know Contact:	Scott Klepesch
AHERA Coordinator:	Frank Ennis
Medicaid Initiative Coordinator:	Paul Palozzola
Custodian of Public Records: (OPRA)	Thomas J. Lambe/James Heinegg
Homeless Liaison Representative:	Paul Palozzola
Anti-bullying Coordinator:	Scott Klepesch
Wellness Coordinator:	Thomas Lambe

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

10. INSURANCE

Mrs. Getty moved; Mr. Cipoletti seconded, a motion to appoint The George Morville Agency as the district insurance agency to provide insurance coverage through the School Alliance Insurance Fund (SAIF), effective July 1, 2015 through June 30, 2016.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

Mrs. Getty moved; Mrs. Lanfrank seconded, a motion to renew Student Athletic and offer Voluntary Student Accident Insurance with Bollinger Insurance for the term July 1, 2015 to June 30, 2016.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

11. **MENTORING PLAN**

Mrs. Getty moved; Mr. Cipoletti seconded, a motion to approve the 2015-2016 New Teacher Mentoring Plan for the Caldwell-West Caldwell Public Schools.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

12. **PROFESSIONAL SERVICES CONTRACTS**

Mrs. Getty moved; Mr. Cipoletti seconded, a motion to appoint the following firms/individuals to a Professional Services Agreement for the 2015-16 school year:

FKA Architects
Architects

Gaccione Pomaco P.C.
School Board Attorney

Nisivoccia
School District Auditors

R&L DataCenters, Inc.
Payroll software

CDK Systems
Accounting and Personnel software

Educational Data Services, Inc., Middlesex County Regional ESC
and Hunterdon County ESC
Co-operative purchasing groups

Power School
Student record software

Centris Group
Student IEP software

PenServ Plan Services, Inc.
Retirement Tax Shelter Third Party Administrator

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, Mrs. Getty

Nays – Mr. King

13. 2015-2016 MEETING SCHEDULE & ANNOUNCEMENTS (Attached)

1. All Official Rules and Regulations of the Board of Education Caldwell/West Caldwell previously adopted and now in effect, and not inconsistent with Title 18A "Education" New Jersey Statutes Annotated, or Rules, Regulations of the State Board of Education and New Jersey Administrative Code Title 6, "Education" until amended, revised, or rescinded shall continue to be in effect.
2. The Regular Public Monthly Meeting of the Board shall be called by the Secretary and convene at 7:30 PM on the second Monday of each month, (with the exception of the month of July when the Board recesses). Such meetings will be held in the Harrison School Conference Room, Gray Street, West Caldwell, or at such other place as publicly announced by the Board of Education and are conducted under the guidelines established by Board of Education Policy.
3. Special Meetings of the Board are called by the Secretary whenever requested by the President or by a majority vote of the Board of Education. The time and place of Special Meetings will be announced by the Secretary by special notice when called.
4. In accordance with regulations contained in the Open Public Meetings Act (c. 231, PL 1975) all conference meetings shall be open to the public and shall be held in the Harrison School Conference Room, Gray Street, West Caldwell. If such meetings are held in other places, it will be publicly announced and posted as required. The public may be excluded from such meetings when the Board is discussing matters considered confidential under the terms of the law.
5. The official publications of the Board of Education shall be, but not limited to, the following:

The Progress
Star Ledger

Re-appointment Meeting was adjourned at 8:20PM, and the Board convened the Special Public Meeting at 8:20PM.