

MINUTES
BOARD OF EDUCATION
CALDWELL-WEST CALDWELL

REGULAR PUBLIC MONTHLY MEETING

FEBRUARY 9, 2015

The President announced that the Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting held on February 9, 2015 at 7:30PM is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law." Notices have been sent to *The Progress*, Caldwell, NJ and *The Star-Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

I. ROLL CALL

Board Members Present:

Dan Cipoletti
John King
Marie Lanfrank
Tom Adams, Vice President
Paula Getty, President

Administrators Present:

James Heinegg
Thomas Lambe

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

IV. APPROVAL OF MINUTES

Mrs. Getty moved; Mrs. Lanfrank seconded, a motion to approve the Reorganization Meeting Minutes and the Regular Public Monthly Meeting Minutes of January 12, 2015.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

V. PUBLIC INPUT ON AGENDA ITEMS

Public participation shall be governed by the following:

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes' duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

VI. MOTIONS BY CONTENT AREA

A. Curriculum

Mr. King moved; Mrs. Lanfrank seconded, a motion to approve item numbers 1. through 9. on this evening's Agenda under Curriculum.

1. Enrollment Report for January 31, 2015. (Attached)

2. Overnight Field Trip

5-8 eighth grade members of the Grover Cleveland Middle School 4-H Ecology Club to attend the North Jersey 4-H Teen Conference, Regency House Hotel, Pompton Plains, NJ, departing March 13 and returning March 15, 2015.

3. Field Trip Destinations

District-sponsored field trip destinations for January and February, 2015 as follows:

Wilson School Grade 5	Modern Museum of Art	New York City NY
JCHS AP Biology	Mutter Museum of the College of Physicians of Philadelphia	Philadelphia, PA
GCMS Resource Room	Jack's Foodtown Supermarket	Caldwell, NJ
JCHS Interact Club	Jersey Cares Mobile Meals	Elizabeth, NJ
Lincoln School Grade 3	Glenfield Planetarium	Montclair, NJ
JCHS Swim Team	NJ Devils Hockey Game at The Prudential Center	Newark, NJ

4. Expense Reimbursements

Expense reimbursements for attendance at Professional Development Programs approved by the Superintendent as follows:

Lisa Romano	Motivation Breakthrough: Tuned Out Child Fairness: Effective Behavior Management, Parsippany, NJ	\$130.00
Lisa Zevin	2015 Wilson Annual Renew and Review Newport, RI	\$349.00
Sharon Valcarcel	Introduction to the New Wechsler Intelligence Scale for Children 5 th Edition	\$175.00
Christine Corliss	NJ Public Relations Society of America Workshop, Pennington, NJ	Mileage/Tolls

Erica Brock	Gearing Up for PARCC: Strategies and Routines	Clark, NJ
Paul Larsen	New Jersey Music Education Association Conference	East Brunswick, NJ

5. Special Education Services

Dr. Jane Petrozzino, Learning Consultant and Educational Therapist, to provide psycho-educational evaluations, at a rate of \$3,900.00 per evaluation, and program observations/reviews, at a rate of \$1,500.00 per observation, for student #1000010, effective November 1, 2014 to June 30, 2015.

Four Winds Hospital, Katonah, NY, to provide Bedside Instruction for student #9905901, at a rate of \$54.00, effective January 5 to June 30, 2015.

6. Memoranda of Agreement

Accept the Uniform State Memorandum of Agreement, 2014 Update, Between The Caldwell-West Caldwell Public Schools and the Caldwell and the West Caldwell Police Departments.

7. Summer Programs

Conduct the following summer school programs at James Caldwell High School:

Continuing Education Summer Arts and Computer Studio Workshop	June 29 to July 23, 2015
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Summer Arts and Theater Program for High School Students	June 29 to July 23, 2015
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Continuing Education Summer Science Explorations and Adventures Program	July 27 to August 7, 2015
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8. Extracurricular Club Creation

Create, after a two-year trial period, an H.S.A. Recess and After School Club Program as an extracurricular activity at Wilson Elementary School.

9. Harassment, Intimidation, and Bullying Incidents

Affirm the Administration's determination concerning Harassment, Intimidation, and Bullying Investigations #0138 - #0140 for the period January 1 to January 31, 2015, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's Office.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty
Nays – None

10. Semi-Annual Report and Public Hearing on School Violence, Vandalism, and Harassment, Intimidation, and Bullying

New Jersey Statute and Administrative Code require the Chief School Administrator of each school district to present a report on acts of violence, vandalism, and harassment, intimidation, and bullying at a Public Hearing twice a year.

Superintendents must report on the 2014-2015 school year incidents collected during the time period of September 1 through December 31, 2014.

Mr. King moved; Mrs. Lanfrank seconded, a motion to accept the Semi-Annual Report on School Violence and Vandalism data for the 2014-2015 school year.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

B. Personnel

The Superintendent recommended the following personnel items to the Board of Education

Mrs. Lanfrank; Mr. King seconded, a motion to approve Certificated Staff item letters a. through i. and Non-Certificated Staff item letters a. and d. on this evening's agenda under Personnel.

1. Certificated Staff

a. Retirements

Accept the retirement of Dr. Kevin Barnes, Principal, James Caldwell High School, PCR #JCHS0004, effective June 30, 2015.

Accept the retirement of Patricia Holden, Teacher of Mathematics, Grover Cleveland Middle School, PCR #GCMS0052, effective June 30, 2015.

Accept the retirement of Jane Kinkle, Teacher of Science, Grover Cleveland Middle School, PCR #GCMS0053, effective June 30, 2015.

Accept the retirement of Stephen Paolucci, Teacher of Industrial Arts, James Caldwell High School, PCR #JCHS0059, effective June 30, 2015.

b. Resignation

Accept the resignation of Jacqueline Codutti, Teacher of Family/Consumer Science, PCR #JCHS0057, James Caldwell High School, effective February 13, 2015.

c. **Amended Leave of Absence**

Amend the Family Medical Leave of Absence, without pay, for Lori Chomko, Teacher of Students with Disabilities, PCR #GCMS0013, Grover Cleveland Middle School, from November 13, 2014 to January 23, 2015 to November 13, 2014 to January 30, 2015.

d. **Amended Appointment**

Amend the appointment of Marianne Nelson, Temporary Leave Replacement, Teacher of Students with Disabilities, PCR #GCMS0013, Grover Cleveland Middle School, MA Guide, Step 1, at a rate of \$271 per diem, from September 22, 2014 to January 26, 2015 to September 22, 2014 to January 30, 2015.

e. **Appointments**

David Shapiro, Ed.D., PCR #CONT0001, Supervisor, Summer Arts and Computer Studio Workshop, Summer Arts and Theater Program for High School Students, Continuing Education Department, at a rate of \$5,190, effective June 29 to July 23, 2015, and Supervisor, Summer Science Explorations and Adventures Program, Continuing Education Department, at a rate of \$2,225, effective July 27 to August 7, 2015.

Richard Serra, Temporary Leave Replacement, Teacher of Mathematics, PCR #GCMS0052, Grover Cleveland Middle School, MA Guide, Step 1, at a rate of \$271 per diem, effective February 18 to June 30, 2015.

Stephen Eck, Temporary Leave Replacement, Teacher of Social Studies, PCR #JCHS0054, James Caldwell High School, MA Guide, Step 1, at a rate of \$271 per diem, effective March 2 to June 30, 2015.

Joan Masella, Temporary Leave Replacement, Teacher of Family/Consumer Science, PCR #JCHS0057, James Caldwell High School, six classes, at a rate of \$297 per diem, effective February 18 to March 27, 2015.

Ashley Cromartie, Teacher of Family/Consumer Science, PCR #JCHS0057, James Caldwell High School, BA Guide, Step 1, \$48,529, plus an additional class at \$9,706, for a total of \$58,235, to be pro-rated, effective April 6 to June 30, 2015.

f. **Professional Development Workshop**

Jennifer Emmolo to conduct a PARCC Grades 3-5 Training Session on February 5, 2015, for one hour, at a rate of \$67.00 per hour.

g. **Appointments - Extra-Curricular- Athletic 2014-15**

Spring coaches for the 2014-2015 school year as follows:

Katelyn	McAuliffe	JCHS	Softball - JV Coach	Level II	\$6,753.00
John	Timan	JCHS	Lacrosse (Boys)- Head Coach	Level III	\$9,993.00
Kyle	Huff	JCHS	Lacrosse (Boys)- JV Coach	Level III	\$6,962.00
Nick	Esposito	JCHS	Lacrosse (Boys)- 1.0 Asst Coach	Level III	\$6,962.00
Angela	Giampino-Vasi	JCHS	Lacrosse (Girls)- Head Coach	Level III	\$9,993.00
Diana	Reyes	JCHS	Lacrosse (Girls)- JV Coach	Level III	\$6,962.00
Melissa	Conlon	JCHS	Lacrosse (Girls)- 1.0 Asst Coach	Level II	\$6,753.00
Ron	Masson	JCHS	Tennis (Boys)-Head Coach	Level III	\$8,162.00
Brian	Rogoff	JCHS	Tennis (Boys)-Asst. Coach	Level III	\$5,695.00
Frank	Lattoz	JCHS	Golf-Head Coach	Level III	\$5,797.00

h. Substitute Teacher

Richard Serra
Ashley Cromartie
Stephen Eck
Jennifer Califano

i. County Substitute

Brielle Jones
Vinton Cawley

2. Non-Certificated Staff

a. Resignation

Accept the resignation of Jovén Freeman, Personnel Secretary, PCR #DIST0040, Harrison School, effective March 31, 2015.

b. Leave of Absence

Medical Leave of Absence, without pay, for Angelina Ricci, Custodian, PCR #JCHS0031, James Caldwell High School, effective January 17 to March 3, 2015.

c. Position Creation

Create a Special Education AM and PM Personal Aide position, Jefferson School, LLD-2 class, for student #9905516, effective February 9 to June 30, 2015.

Create a Special Education AM Shared Aide position, Harrison School, Preschool class, for students 1308 and 1325, effective February 2 to June 30, 2015.

d. Appointments

Bernard Gaffney, Night Custodian, PCR #WASH0031, Washington Elementary School, Step 0, \$32,463, plus \$3,030 for Night Shift, and \$1,068 for Extended Day, for a 90-day probationary period, effective January 30, 2015.

Chabwera Phillips, Personal Aide, PCR #JEFF0048, Jefferson School, at an hourly rate of \$12.00, effective February 9 to June 30, 2015.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

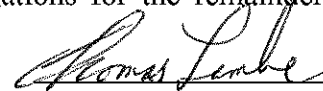
Nays – None

C. Finance

Mr. Cipoletti moved; Mr. Adams seconded, a motion to approve item numbers 1. through 8. on this evening's Agenda under Finance.

1. Certification of Funds

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for January 31, 2015 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.



Thomas J. Lambe

2. Secretary's Report – January 31, 2015 & Treasurer's Report – December 31, 2014

Mr. Cipoletti reviewed the total receipts, total expenditures and cash balances as of these dates, and requested that the reports be filed in the Secretary's Office.

3. Transfers

Appropriation Transfers to the 2014-2015 Budget – January 31, 2015.

4. Bills and Claims Schedule

Mr. Cipoletti stated that Schedule #7 – January 31, 2015 has been distributed to the Board.

The President and Secretary are authorized to sign individual warrants in the amount of \$4,089,483.48

5. Doctoral Dissertation

Thomas J. Lambe, School Business Administrator/Board Secretary, PCR #DIST0003, to conduct research on Shared Services in the Caldwell-West

Caldwell School District to be used for a dissertation as part of a doctoral degree program at College of St. Elizabeth, Morristown, NJ.

6. Technology Equipment

The district received bids for wireless access points and switches on January 29, 2015 as follows:

<u>Vendor</u>	<u>Bid Amount</u>
CDI Computer Deals Inc.	\$ 89,257.84
ePlus Technology, Inc.	\$ 94,196.40
CDW-G	\$ 96,803.00
CMS Communications	\$100,334.50
Howard Technology Solutions	\$107,762.00

Award a contract to CDI Computer Deals Inc., in the amount of \$89,257.84.

Award a contract to Howard Technology Solutions, through the WSCA Cooperative Bidding Consortium (WSCA Contract #B27165), for Chromebooks and Carts, in the amount of \$146,175.

7. Jefferson Elementary School HVAC and Boiler Replacement Project

Withdrawal of \$106,332.71 from the Capital Reserve account to fund a portion of a previously approved building project for the Jefferson School HVAC and Boiler Replacement Project DOE Project #0660-070-14-1001.

8. Bond Sale Resolution (Attached)

Resolution Determining The Form And Other Details Of \$18,205,000 Aggregate Principal Amount Of School Bonds, Series 2015 Of The Board Of Education Of The Caldwell-West Caldwell School District In The County Of Essex, New Jersey, Providing For Their Sale And Determining Other Matters In Connection Therewith.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

D. Buildings, Grounds, and Capital Improvements

Mr. Adams moved; Mr. Cipoletti seconded, a motion to approve item numbers 1. and 3. and table item number 2. on this evening's Agenda under Buildings, Grounds, and Capital Improvements.

1. Change Order

Change Order #001 for the Lincoln Elementary School Partial Window Replacement Project, in the amount of \$5,662.00, less than original contract sum of \$306,000.00, leaving a Total Contract Sum of \$300,338.00.

2. **Jefferson Elementary School HVAC and Boiler Replacement** (Attached)
Approval to award a contract to _____, for the Jefferson Elementary School HVAC and Boiler Replacement Project, in the amount of _____, as per bids received on January 30, 2015.

3. **Use of School Facilities**

West Caldwell-Caldwell Recreation Department to use District facilities as per the attached schedule.

West Caldwell-Caldwell Recreation Department to use The Center for Performing Arts at James Caldwell High School for a Concert Chorale from 7 PM to 10 PM on April 27, 2015 and from 5 PM to 10 PM on May 1, 2015.

West Caldwell-Caldwell Recreation Department to use the Grover Cleveland Middle School gymnasium and cafeteria for the 5th Grade Dance Program from 6:45PM to 8:30 PM on the following dates: March 2, 9, 16 (gym only) and March 23, 2015 (gym and cafeteria).

Amend the of usage of district facilities for the West Caldwell-Caldwell Recreation Department to use The Center for Performing Arts at James Caldwell High School for both the Twirling Dress Rehearsal from 6 PM to 9 PM on March 4, 2015 and the Twirling Performance from 8:30 AM to 12:30 PM on March 7, 2015.

Caldwell-West Caldwell Soccer Club to use the James Caldwell High School gymnasium for indoor soccer from 3:30 PM to 10:00 PM on the following Saturdays: February 2, 21, 28 and March 7, 14, 21, 2015.

Caldwell-West Caldwell Lacrosse Club to use district facilities (fields and black tops) for their lacrosse program from 5:00 PM to dusk, Monday through Friday, and 8:00 AM to dusk, Saturday and Sunday, effective February 28 to June 16, 2015.

West Caldwell Environmental Commission to use the Harrison School gymnasium for an equipment swap from 9:00 AM to 4:00 PM on March 14, 2015.

West Essex Regional School District to use the track at Bonnel Field for their high school track program from March 6 to through June 30, 2015.

Kulture Kool, LLC., Rutherford, NJ to rent The Center for Performing Arts at James Caldwell High School from 3:00 PM to 6:30 PM on June 13 and from 10:00AM to 5:00 PM on June 14 2015.

The National Institute for Early Education Research at Rutgers University to use the Harrison School Conference Room from 12:00PM to 5:30PM on February 25, 2015.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None

VII. SUPERINTENDENT'S REPORT

The Superintendent gave an overview of the PARCC testing program, and noted that a letter would be going out to parents this week.

VIII. PRESIDENT'S REPORT

The President acknowledged the following students:

Music Program

Four James Caldwell High School (JCHS) students have been accepted into the North Jersey Music Educators Association (NJMEA) Region I High School Chorus. Auditions were held in January, where the students auditioned with hundreds of performers from the seven northern NJ counties. Performers had to demonstrate a variety of vocal skills, including diatonic major scales sung one octave ascending and then descending, chromatic scales, a memorized solo judged on quality, intonation and musicianship, and tonal memory. Performers with the highest scores are accepted into the Regional groups. The students will perform in a concert on February 21st at NJPAC in Newark, NJ.

The following James Caldwell High School students were accepted, through a rigorous addition process, into NJMEA Region I High School Chorus.

Rebecca Bartlett – Women's Chorus – Alto 2

Nicole Bruno – Women's Chorus – Alto 1

Meredith Donlin – Women's Chorus – Alto 1 (#7)

Christina Proano – Mixed Chorus – Alto 1

Athletic Program

- 1) Girls' Swimming Team – Essex County Champions
- 2) Wrestling Team placed 3rd in the Essex County Tournament. Freshman Gerald Jones won the Essex County Champion 106 Weight Class.
- 3) Senior Allie Nufrio was honored at the Annual Women in Sports Day at Seton Hall University on February 1.

IX. PUBLIC HEARING

The Public Hearing portion of the meeting has been recorded, and the tapes are available in the Business Office.

Mr. Getty moved; Mrs. Lanfrank seconded, a motion to adjourn the Regular Public Monthly Meeting at 8:46PM and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations, Legal, and Miscellaneous matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law". The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

ROLL CALL: Ayes – Mrs. Lanfrank, Messrs. Adams, Cipoletti, King, Mrs. Getty

Nays – None