PRIVATE EXECUTIVE SESSION
SEPTEMBER 16, 2019 AT 5:00 PM
GRAY STREET, WEST CALDWELL, NJ

The purpose of this meeting is to discuss Personnel, Litigation, Miscellaneous, and Old Business matters and to meet new Staff Members. This meeting has been advertised and is compliant with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

REGULAR PUBLIC MONTHLY MEETING
SEPTEMBER 16, 2019 AT 7:30 PM
GRAY STREET, WEST CALDWELL, NJ

The Caldwell-West Caldwell Board of Education Public Conference Meeting is compliant with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” Notices have been sent to The Progress, Caldwell, NJ and The Star-Ledger at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

I. ROLL CALL
   Dan Cipoletti, Vice President
   Chris D’Ambola
   Julianne Grosso
   John King
   Marie Lanfrank, President

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

IV. SUPERINTENDENT’S REPORT

V. PRESIDENT’S REPORT
   A. District Goals.

VI. APPROVAL OF MINUTES
   A. Approval of the Regular Public Monthly Meeting Minutes of August 19, 2019.

ROLL CALL:

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VII. **PUBLIC INPUT ON AGENDA ITEMS**
Public participation shall be governed by the following:

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes’ duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

VIII. **COMMITTEE REPORTS**

A. **Curriculum**

Motion to approve item numbers 1. through 11. on this evening’s Agenda under Curriculum.

1. **Enrollment Report**
   Approve the Preliminary Enrollment Report as of September 13, 2019.

2. **Expense Reimbursement**
   Approve expense reimbursement in the amount of $40/month to Lucian Micu, Supervisor of Technology, for use of his cellular telephone for district business, effective July 1, 2019 to June 30, 2020.

3. **Field Trip Destinations**
   Approve the following district sponsored field trip destinations for September and October 2019:

   - JCHS Cheering Squad
     - Foley Field  Bloomfield, NJ
     - Verona Park  Verona, NJ
   - JCHS Marine Biology
     - Gateway National Recreation Center
   - JCHS Research Molecular Biology
     - Waksman Institute, Rutgers University
   - Wilson School Grade 4
     - Sterling Hill Mining Museum  Ogdensburg, NJ

4. **Abolish Class**
   Abolish the Special Education Language and Learning Disabilities Class at Harrison School effective June 30, 2019.

5. **Curriculum - New and Revised**
   Approve the following curriculum:

   New
   - Freshman Seminar
   - Journalism and School Publications
   - 21st Century Marketing
   Practical Careers
   - Statistics
   - Introduction to Business
   - Spanish V
6. **Amend Reimbursement for Home Health Aide Services**
   Amend reimbursement to parent of student #126 for Home Health Aide Services provided by Debra Goggins and Arlene Kregloski from a rate of $20.00 per hour to a rate of $25.00 per hour for each effective July 1, 2019 to June 30, 2020.

7. **Week of Respect**
   Approve to designate and observe October 7-11, 2019 as Week of Respect and School Violence Awareness Week in the Caldwell-West Caldwell Schools as required by New Jersey Statute (P.L. 2010, c.2)

8. **H.I.B. Self-Evaluation**
   Approve to submit the state-mandated HIB Self-Evaluation to the New Jersey Department of Education.

9. **District Goals 2019-2020**
   Approve District Goals for the 2019-20 school year.

10. **Professional Development Plans**
    Approve the Professional Development Plan of Dr. James Heinegg, Superintendent, for the 2019-20 school year.

    Approve the District’s Professional Development Plan for the 2019-20 school year.

11. **Organizational Chart**
    Approve the district’s Organizational Chart.

**ROLL CALL:**

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**B. Personnel**

The Superintendent makes the following personnel recommendations to the Board of Education:

Motion to approve Certificated Staff item letters a. through j. and Non-Certificated Staff item letters a. through f. on this evening’s agenda under Personnel
1. **Certificated Staff**

   a. **Leaves of Absence**
      Approval of a Medical Leave of Absence, with pay, for Christopher Trause, Teacher of Latin, effective September 3 to December 20, 2019.

      Approval of a Medical Leave of Absence, with pay, for Robert Dubas, Teacher of Physical Science, effective September 3 to October 31, 2019.

   b. **Abolish Position**
      Abolish the position of Teacher of the Handicapped, Special Education Language and Learning Disabilities Class, Harrison School, effective June 30, 2019.

   c. **Amended Leave of Absence**
      Approval to amend the Disability Leave of Absence, with pay, for Kaitlyn Ferges, Elementary Teacher, Washington Elementary School, from September 9 to October 9, 2019, to September 6 to October 2, 2019, followed by a Family Medical Leave of Absence, without pay, from October 3, 2019 to January 6, 2020, followed by a Maternity Leave of Absence, without pay, from January 7 to June 30, 2020.

   d. **Amended Appointments**
      Approval to amend the appointment of Wendy Chorlian, Temporary Leave Replacement (for Christopher Trause), Teacher of Latin, James Caldwell High School, at a rate of $263 per diem, from September 3 to October 31, 2019, to September 3 to December 20, 2019.

**Additional Assignments**
Approval to amend the additional assignments for 2019-2020 as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>School</th>
<th>Subject</th>
<th>Hours</th>
<th>Salary</th>
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<tbody>
<tr>
<td>Emily Ackerman</td>
<td>JCHS Art</td>
<td>1.0</td>
<td>$10,200</td>
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<td>Sarah Petruzioello</td>
<td>JCHS Art</td>
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<td>$11,100</td>
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<tr>
<td>Mary Allegretta</td>
<td>JCHS Art</td>
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<td>$11,100</td>
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<tr>
<td>Kenneth Rosenthal</td>
<td>JCHS Family &amp; Consumer Science</td>
<td>1.0</td>
<td>$10,500</td>
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<td>Anita Dubas</td>
<td>JCHS Family &amp; Consumer Science</td>
<td>1.0</td>
<td>$10,200</td>
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<tr>
<td>Elizabeth Coogan Russell</td>
<td>JCHS Spanish</td>
<td>1.0</td>
<td>$12,000</td>
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<td>Angela Giampino-Vasi</td>
<td>JCHS Spanish</td>
<td>1.0</td>
<td>$12,000</td>
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<td>Jamie Blanchard</td>
<td>JCHS Spanish</td>
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<td>$12,000</td>
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<td>Susan Bergmann</td>
<td>JCHS Spanish</td>
<td>1.0</td>
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</table>
Gary Garamella  JCHS  Physical Education/Health  1.0  $11,100 – pro-rated 1/30/20 - 6/23/20

Thomas Lamont  JCHS  Physical Education/Health  1.0  $10,500 – pro-rated 9/1/19-1/29/20

James McIntyre  JCHS  Industrial Arts  1.0  $11,100

Joseph Licavoli  JCHS  Social Studies  1.0  $12,000

Suzanne Broffman  JCHS  Social Studies  1.0  $11,100

Julia Hollman  JCHS  Social Studies  1.0  $12,000

Susan Callaghan  JCHS  English  1.0  $12,000

Calvin Harper  JCHS  Business  1.0  $11,100

Karen McIntyre  JCHS  Personal Finance Inclusion  1.0  $12,000 pro-rated 9/1/19 to 1/29/20

Priscilla Lederberger  GCMS  Spanish  1.0  $12,000

Diana Reyes  GCMS  Spanish  1.0  $12,000

Rachel Kelly  GCMS  Physical Education/Health  1.0  $10,200

Katelyn McAuliffe  GCMS  Physical Education/Health  1.0  $11,600

John Timan  GCMS  Physical Education/Health  1.0  $11,100

Gary Gadek  GCMS  Physical Education/Health  1.0  $11,100

Inez Morrisey  GCMS  Art  1.0  $10,200

Lori Chomko  GCMS  Study Skills  1.0  $4,163 (1st & 3rd Marking Periods)

Nicole Sheridan  GCMS  Study Skills  1.0  $4,163 (2nd and 4th Marking Period)

e. **Appointments**


Approval to appoint Elizabeth Murphy, Temporary Leave Replacement (for Kaitlyn Ferges), Elementary Teacher, Washington Elementary School, BA Guide, Step 1, at a salary of $51,000, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.
Approval to appoint Lisa Spielman, Temporary Leave Replacement (for Rebecca Vecchione), Reading Specialist, District, MA Guide, Step 1, at a salary of $55,500, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Dr. Peter Kaplan, Temporary Leave Replacement (for Robert Dubas), Teacher of Physics, James Caldwell High School, at a rate of $308 per diem, effective September 3 to October 31, 2019.

Approval to appoint Thomas Walsh, Teacher of Physics, Consultant for AP Physics, at a rate of $70 per hour, up to 8 hours per week, effective September 1 to October 31, 2019.

Continuing Education
Approval to appoint John Timan, Supervisor of Summer Enrichment Extended Day, at a rate of $44 per hour, for 59 hours, for a total of $2,596. Stipend to be paid from program revenue.

Approval to appoint John Timan, Supervisor of Kindergarten Enrichment Summer Program, at a rate of $125 per week, for 4 weeks, for a total of $500. Stipend to be paid from program revenue.

f. Transfer
Approval to transfer Sheree Siegel, Teacher of the Handicapped, Special Education Language and Learning Disabilities Class, Harrison School, to In-Class Support Teacher, Washington and Wilson Schools, effective September 1, 2019 to June 30, 2020.

g. Additional Assignments for 2019-2020

<table>
<thead>
<tr>
<th>Patricia Miscia</th>
<th>JCHS</th>
<th>Math</th>
<th>1.0</th>
<th>$11,100 – pro-rated 9/1/19-12/20/19</th>
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<tbody>
<tr>
<td>Barbara Cook</td>
<td>GCMS</td>
<td>Res. Room for Student #805</td>
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<td>$7,200</td>
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<tr>
<td>Lisa Manfre</td>
<td>GCMS/JCHS</td>
<td>Italian</td>
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h. Salary Guide Movements
Approval to move Kristen DelVecchio, Teacher of Students with Disabilities, Washington Elementary School, on the salary guide for the successful completion of coursework, from MA Guide, Step 8, to MA+16 Guide, Step 8, at a salary of $67,925, effective September 1, 2019.

i. Curriculum Development – Summer 2019
   Approval for Cindy Halen, Technology Integrator, to perform Summer Technology Integrator work, for a maximum of 4 days, at a rate of $175 per day.

j. Approval as Substitutes
   Dina Hafez  
   Martine Shepard  
   Anne Cosgrove
   Elementary Teacher  
   County Substitute

2. Non-Certificated Staff

a. Resignations
   Approval to accept the resignation of Dennis Sasso, Head Baseball Coach, effective September 1, 2019.

   Approval to accept the resignation of Laura Bambrick, Special Education Aide, effective August 31, 2019.

   Approval to accept the resignation of Pamela D’Angelo, Special Education Aide, effective August 31, 2019.

   Approval to accept the resignation of Madeline Cassano, Special Education Aide, effective August 31, 2019.

   Approval to accept the resignation of Joann Mattei, Special Education Aide, effective September 2, 2019.

b. Leave of Absence
   Approval of a Medical Leave of Absence, with pay, for George Gaston, Custodian, Wilson Elementary School, effective September 16 to November 1, 2019.

c. Amended Appointments
   Approval to amend the appointment of Joanne Butler, from Special Education Aide, to Classroom Aide, Washington Elementary School, at a rate of $13.55 per hour, effective September 1, 2019 to June 30, 2020.
Approval to amend the appointment of Suzanne Weller, Classroom Aide, Lincoln Elementary School, from a rate of $15.00 per hour to a rate of $15.80 per hour, effective September 1, 2019 to June 30, 2020.

Approval to amend the appointment of Kerry Ryan, from part-time 10-month Technology Secretary, Harrison School, Step 5, at a salary of $21,449, to full-time 10-month Technology Secretary, Harrison School, Step 5, at a salary of $42,897, effective September 16, 2019 to June 30, 2020.

d. **Positions Creation**
   Approval to create AM and PM Personal Aide positions, Washington Elementary School, for student #1701060, effective September 4, 2019.

   Approval to create AM and PM Classroom Aide positions, James Caldwell High School, for increase in numbers in resource classes, effective September 4, 2019.

e. **Appointments**
   Excurricular-Non-Athletic
   Approval to appoint Julie Galorenzo, Assistant Director for the James Caldwell High School Spring Musical, at a stipend of $2,500, effective for the 2019-2020 school year.

   Custodians
   Approval to extend the appointment of Felipe Reina, Lead Custodian, Grover Cleveland Middle School, to June 30, 2020, after completion of the 90-day probationary period.

   Approval to appoint Mark Pagano, Tuesday-Saturday Custodian, James Caldwell High School, for a 90-day probationary period, at a salary of $35,000, with a Tuesday to Saturday Stipend of $3,030 and a Night Shift Stipend of $3,030, effective September 16, 2019.

   Special Education
   Approval to appoint Pamela Acocella, Special Education Aide, Washington Elementary School, at a rate of $20.60 per hour, effective September 1, 2019 to June 30, 2020.

   Approval to appoint Dana Andolino, Special Education Aide, Lincoln Elementary School, at a rate of $17.40 per hour, effective September 1, 2019 to June 30, 2020.

   Approval to appoint Antoinette DeSena, Special Education Aide, Washington Elementary School, at a rate of $17.40 per hour, effective September 1, 2019 to June 30, 2020.
Approval to appoint Barbara Mercado, Special Education Aide, Harrison School, at a rate of $17.40 per hour effective September 1, 2019 to June 30, 2020.

Approval to appoint Suzanne Weller, Special Education Aide, Lincoln Elementary School, at a rate of $15.80 per hour, effective September 1, 2019 to June 30, 2020.

Approval to appoint Carolyn Narepecha, Special Education Aide, Wilson Elementary School, at a rate of $13.55 per hour, effective September 16, 2019 to June 30, 2020.

Approval to appoint June Crosta, Special Education Aide, Lincoln School, at a rate of $13.55 per hour, effective September 1, 2019 to June 30, 2020.

Approval to appoint Nicole White, Bus Aide, at a rate of $13.55 per hour, effective September 1, 2019 to June 30, 2020.

Approval to appoint Jill Collucci, Bus Aide, Harrison School, at a rate of $13.55 per hour, effective September 9, 2019 to June 30, 2020.

Approval to appoint Jenifer Chandler, Bus Aide, Harrison School, at a rate of $13.55 per hour, effective September 30, 2019 to June 30, 2020, pending criminal history approval.

Approval to appoint Charlotte Goodman, Bus Aide, Harrison School, at a rate of $13.55 per hour, effective September 16, 2019 to June 30, 2020, pending criminal history approval.

Approval to appoint Nadia Hanna, Bus Aide, Harrison School, at a rate of $13.55 per hour, effective September 30, 2019 to June 30, 2020, pending criminal history approval.

f. **Student Field Placements**

Approval for Emma Schultz, student, Montclair State University, to complete her student teaching placement at Lincoln Elementary School, effective for the 2019-2020 school year.

Approval for Miriam Garber, student, Columbia University Teachers College, to complete her student teaching placement at Grover Cleveland Middle School, effective for the 2019-2020 school year.

Approval for Andrew DeSisto, student, Montclair State University, to complete her student teaching placement at Grover Cleveland Middle School, effective for the 2019-2020 school year.
Approval of Lauren Restaino, School Psychologist Intern, Montclair State University, to complete a student field placement, Washington Elementary School, effective for the 2019-2020 school year.

Approval of Deanna Mendez, student, Montclair State University, to complete a student field placement, Washington Elementary School, effective for the 2019-2020 school year.

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C. Finance

Motion to approve item numbers 1. through 4. on this evening’s Agenda under Finance.

1. Certification of Funds

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for July 31, 2019 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

________________________
Thomas J. Lambe

2. Secretary’s Report – July 31, 2019

Budget Appropriation 2019-2020 $52,748,344.31
Expended and Encumbered Balance as of July 31, 2019 $24,413,612.04
Available as of July 31, 2019 $28,334,732.27

3. Transfers


4. Approval of Bills and Claims Schedules

a. Approval of Amended Total Schedule #12 – June 30, 2019 $7,172,708.09
b. Approval of Amended Total Schedule #1 – July 31, 2019 $1,511,579.01
c. Approval of Schedule #2 – August 31, 2019. $2,972,579.99

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D. **Buildings, Grounds, and Capital Improvements**

Motion to approve item number 1. on this evening’s Agenda under Buildings, Grounds, and Capital Improvements.

1. **Use of School Facilities**

   Approval for the Caldwell-West Caldwell Education Foundation to use the Grover Cleveland Middle School cafeteria for a Yoga fundraiser on the following Wednesdays: October 30, November 6, 13, 20, 2019, from 7:30 PM to 8:30 PM.

   Approval for the James Caldwell High School HSA to use The Center for Performing Arts at JCHS for a fundraiser performance of the Amazing Kreskin on Friday, October 11, 2019, from 4:00 PM to 10:00 PM.

   Approval for Girl Scout – Brownie Troop (2nd grade) to use the Jefferson Elementary School Library once a month on Fridays, effective September 27, 2019 to Tuesday, June 2, 2020 from 3:00 PM to 4:30 PM.

   Approval for Girl Scout Junior Troop 20383 to use the Wilson Elementary School Art Room once a month on Fridays, effective October 2019 to June 2020 from 4:30 PM to 6:30 PM.

   Approval for Cub Scouts Pack 9 to use the Washington Elementary School gym twice a month on Thursdays and Fridays, effective September 12, 2019 to May 29, 2020 from 6:00 PM to 9:00 PM.

   Approval for Daisy Girl Scout Troop 20899 to use the Washington Elementary School kindergarten room once a month on Tuesdays, effective October 8, 2019 to May 12, 2020 and the school gym on June 9 or 16, 2020 from 5:30 PM to 7:30 PM.

**ROLL CALL:**

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IX. **PUBLIC HEARING**

Motion to adjourn the Regular Public Monthly Meeting and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations/Legal, Miscellaneous, and Old Business matters. This meeting has been advertised and is compliant with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law”. The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.
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