

**BOARD OF EDUCATION CALDWELL-WEST CALDWELL
AGENDA**

PRIVATE EXECUTIVE SESSION
JUNE 24, 2019 AT 4:30 PM

SUPERNTENDENT’S OFFICE
GRAY STREET, WEST CALDWELL NJ

The purpose of this meeting is to interview a GCMS Vice Principal candidate and to discuss Personnel, Negotiations, Litigation, Miscellaneous, Old Business matters and NJSBA Training. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

SPECIAL PUBLIC MEETING
JUNE 24, 2019 AT 7:30 PM

HARRISON CONFERENCE ROOM
GRAY STREET, WEST CALDWELL, NJ

The Caldwell-West Caldwell Board of Education Special Public Meeting is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” Notices have been sent to *The Progress*, Caldwell, NJ and *The Star Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

I. ROLL CALL

Dan Cipoletti, Vice President
Chris D’Ambola
Julianne Grosso
John King
Marie Lanfrank, President

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

IV. SUPERINTENDENT’S REPORT

V. PRESIDENT’S REPORT

VI. PUBLIC INPUT ON AGENDA ITEMS

Public participation shall be governed by the following:

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes’ duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

VII. MOTIONS BY CONTENT AREA

A. Curriculum

Motion to approve item numbers 1. through 5. on this evening’s Agenda under Curriculum.

1. Enrollment Report for June 30, 2019.

2. Expense Reimbursement

Approval of the following expense reimbursement for attendance at Professional Development Programs approved by the Superintendent:

Elizabeth Fisher	AP Coordinator Training – Part 1 of 2 Rutgers University, Piscataway, NJ	\$32.24 (mileage)
Elizabeth Fisher	NJDOE Statewide Equity Conference TCNJ, Ewing, NJ	\$44.27 (mileage)
Kaitlin Jones	NJDOE Statewide Equity Conference TCNJ, Ewing, NJ	\$44.27 (mileage)
Franklin Lincoln	NJDOE Statewide Equity Conference TCNJ, Ewing, NJ	\$43.34 (mileage)
Evan McLaughlin	NJDOE Statewide Equity Conference TCNJ, Ewing, NJ	\$44.27 (mileage)
Karen Brown	AP Environmental Science Workshop Middlesex County College	\$900.00

3. Special Education Out of District Placements

Approval of the special education out of district placements and tuition rates from July 1, 2019 to June 30, 2020.

4. Special Education Consultative Services

Approval of Intensive Therapeutics, Inc., Wayne, NJ, to provide student #126 Vocational Training and Related Services at the rate of \$45.00 per hour for the 2019 Extended School Year Program.

5. Harassment, Intimidation, and Bullying Incidents

Approval to affirm the Administration’s determination concerning Harassment, Intimidation, and Bullying Investigations #0244-0248 for the period June 1 to June 30, 2019, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent’s Office.

ROLL CALL:

<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D’Ambola	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

6. First Reading Revised Policy

Approve First Reading of the following Revised Policy:

P5460 High School Graduation

B. Personnel

The Superintendent makes the following personnel recommendations to the Board of Education:

Motion to approve Certificated Staff item letters a. through j. and Non-Certificated Staff item letters a. through d. on this evening's agenda under Personnel.

1. Certificated Staff

a. Resignations

Approval to accept the resignation of Victoria Pallis, Teacher of Students with Disabilities, Pre-School Disabilities ABA Program, Harrison School, effective June 20, 2019.

Approval to accept the resignation of Ramzi Kurzum, Teacher of Biology and Teacher of Chemistry, James Caldwell High School, effective June 20, 2019.

Approval to accept the resignation of Jane Romm, Teacher of Art, James Caldwell High School, effective June 30, 2019.

b. Amended Appointment

Approval to amend the appointment of Alyssa Egner, Temporary Replacement, Teacher of Social Studies, James Caldwell High School, from a salary of \$50,500 (pro-rated), to a salary of \$51,000 (pro-rated), effective September 1, 2019 to January 24, 2020.

Curriculum Development – Summer 2019

Approval to amend the number of days to write curriculum, from a maximum of 3 days, at a rate of \$175 per day, to a maximum of 2 days, for the following teachers:

Curriculum Developer	Course
Gennifer Otinsky	<i>Grades 6-8 Social Studies Revisions</i>
Trevor McLaughlin	<i>Grades 6-8 Social Studies Revisions</i>

c. Rescinded Appointment

Summer Program

Approval to rescind the appointment of Jennifer Emmolo, Teacher of Science, for the Summer Science Explorations and Adventures Program, effective July 22 to August 2, 2019.

Approval to rescind the appointment of Judy Henning, School Nurse, for the Kindergarten Enrichment Program Summer Camp, effective July 8 to August 2, 2019.

Approval to rescind the appointment of Elizabeth Dean, School Nurse, for the Kindergarten Enrichment Program Summer Camp, effective July 8 to August 2, 2019.

Extra-Curricular – Non-Athletic

Approval to rescind the payment of Paul Mazzeo, overnight chaperone for the James Caldwell High School Music Department overnight field trip (Board approved November, 2018) to Orlando, FL, from April 10 to April 14, 2019, at a rate of \$125.00 per night. Mr. Mazzeo attended as a volunteer.

Curriculum Development – Summer 2019

Approval to rescind the appointment of the following teacher for curriculum development:

Curriculum Developer	Course
Peter Protopigiannis	<i>K-5 Social Studies</i>

d. Appointments

Approval to appoint Joseph Pennetta, Teacher of Art, James Caldwell High School, BA Guide, Step 2, at a salary of \$52,300, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Michelle Kubilus, Teacher of Students with Disabilities, Pre-School Disabilities ABA Program, Harrison School, MA Guide, Step 5, at a salary of \$61,101, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Jeffrey Cierniak, Teacher of Music, James Caldwell High School, MA Guide, Step 4, at a salary of \$59,696, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Matteo Varano, Teacher of Music, Grover Cleveland Middle School, BA Guide, Step 1, at a salary of \$51,000, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Amanda Cordero, Elementary Teacher/Teacher of Students with Disabilities, District, BA Guide, Step 2, at a salary of \$52,300, effective September 1, 2019 to June 30, 2020.

Approval to appoint Rosalie Dumas, Teacher of Music, District, BA Guide, Step 1, at a salary of \$51,000, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Katherine Simon, Temporary Leave Replacement (for Lisa DeLaura), Teacher of Mathematics, James Caldwell High School, MA+32 Guide, Step 3, at a salary of \$63,694, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Schedule C

Approval to appoint Breanne DeVico, Library Supervisor, Grover Cleveland Middle School, at a rate of \$44 per hour, effective for the 2019-2020 school year.

Approval to appoint Breanne DeVico, Newspaper (shared), Level I, Grover Cleveland Middle School, at a rate of \$2,245, effective for the 2019-2020 school year.

Summer Programs

Approval to appoint the following staff for the Summer Science Explorations and Adventures Program, effective July 22 to August 2, 2019:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Kaitlin	Hennighan	Teacher of General Science	\$1,050

Extended School Year

Approval to appoint Michelle Kubulis, Teacher of Students with Disabilities, ABA Class, Extended School Year Program, at a rate of \$44 per hour, effective July 1 to August 1, 2019.

e. Grant Funds and Appointments

Approval to appoint the following teachers as program facilitators for the After School Program (ASP) ELA and Math Program, at a stipend of \$6,000 each, to be paid out of Federal Title I funding, effective for the 2019-2020 school year:

- Jefferson Elementary – Brittney Bineau
- Lincoln Elementary School – Cara Bakos and Allison Kelley
- Wilson Elementary School – Jaclyn Guenther and Bridget Brown
- Washington Elementary School – Joan Jobs

Approval to appoint the following teachers as program facilitators for the After School ELA or Math Program, at a stipend of \$3,000, to be paid out of Federal Title I funding, effective for the 2019-2020 school year:

- Jefferson Elementary – TBD
- Washington Elementary School – Amie Russomano and Carly Conrad

Approval to appoint the following teachers as program facilitators for the Expeditionary Learning Program, at a stipend of \$6,000 each, to be paid out of Federal Title I funding, effective for the 2019-2020 school year:

- Jefferson Elementary – Erin Christman and Lori Marulli
- Lincoln Elementary School – Tracey Tufano and Robyn Foley-Stevens
- Wilson Elementary School – Jennifer Emmolo and Kevin Squires
- Washington Elementary School – Kristina Weiss and Peter Protogiannis

Approval to appoint the following Basic Skills Facilitators, at a rate of \$3,000 per section taught (to be paid out of Federal Title IA grant funds), effective for the 2019-2020 school year:

Name	School	Subject	# of sections
Amanda Beideman	Jefferson	ELA	1
Christine Donovan	Jefferson	ELA	1
Christine Gershon	Jefferson	Math	1
Jim Curran	Jefferson	ELA/Math	2
Danielle Stigliano	Jefferson	ELA	1
Jeffrey Stiefbold	Lincoln	Math	1
Barbara Lantz	Lincoln	ELA	1
Abby Landau	Lincoln	ELA	1
Audrey Martin	Lincoln	ELA/Math	2
TBD	Lincoln	ELA	1
Alissa Halloran	Wilson	ELA	1
Scott Stiefbold	Wilson	Math	1
Jennifer Marinaccio	Wilson	ELA	1
TBD	Wilson	Math	1
Erica Brock	Washington	Math	1
Jessica Cutalo	Washington	ELA/Math	2
Carly Conrad	Washington	ELA	1
Kathleen Bratchenko	Washington	ELA/Math	2
TBD	Washington	ELA	1

Approval to appoint Amanda Mol, Elementary Teacher, Title I After-School Coordinator, at a stipend of \$9,000, to be paid out of Federal Title I funding, effective August 1, 2019 to June 30, 2020.

Approval to appoint Lauren Crispino, Elementary Teacher, Title I After-School Coordinator, at a stipend of \$9,000, to be paid out of Federal Title I funding, effective July 1, 2019 to June 30, 2020.

Approval to appoint Jenny Frank, Elementary Teacher, Title I Expeditionary Learning Program Coordinator, at a stipend of \$9,000, to be paid out of Federal Title I funding, effective August 1, 2019 to June 30, 2020.

f. Appointment – Additional Hours

Approval for Krista Grinkin, School Social Worker, Supervisor of the ESY Program and Substitute-Director of Special Services, at her contracted rate, effective July 1 to August 31, 2019.

Approval of the following Child Study Team members to hold IEP meetings and testing, at a rate of \$44 per hour, effective July 1 to August 31, 2019:

Gina McSheffrey-Emmons	Marianne DiBlasi
Analisa Urciuoli	Arleen Zimmerman
Sherilyn Ferrari	Devin Alexander
Laura Bobrowsky	Sharon Valcarcel
Krista Grinkin	Margarita Gallina
Jennifer Adona	

g. Summer Work (Hourly Rate)

Approval of up to two (2) additional days to enter 504 plan data into the system, for the following 10-month guidance counselor:

Susan Corey-Nogales

h. Curriculum Development – Summer 2019

Approval of the following teacher to write curriculum, for a maximum of 2 days, at a rate of \$175 per day, to be paid after the curriculum is Board approved:

Curriculum Developer	Course
Nicole Sheridan	<i>Grades 6-8 Social Studies Revisions</i>

i. Salary Guide Movements

Approval to move Frank Antonucci, Teacher of Computer Science, James Caldwell High School, on the salary guide for the successful completion of coursework, from BA Guide, Step W, to BA+16 Guide, Step W, at a salary of \$72,321, effective September 1, 2019.

Approval to move Trevor McLaughlin, Teacher of Social Studies, Grover Cleveland Middle School, on the salary guide for the successful completion of coursework, from BA+16 Guide, Step 5, to MA Guide, Step 6, at a salary of \$62,406, effective September 1, 2019.

Approval to move Jeffery Bishop, Teacher of Science, Grover Cleveland Middle School, on the salary guide for the successful completion of coursework, from MA+16 Guide, Step 9, to MA+32 Guide, Step 10, at a salary of \$71,126, effective September 1, 2019.

j. Summer Hiring

Approval for the Superintendent of Schools to advertise, interview, and employ candidates for unfilled positions below the administrative level, with Board of Education consensus, during the summer when the Board is not in session.

2. Non-Certificated Staff

a. Amended Appointments

Continuing Education

Approval to amend the appointment of Lisa Lucia-Hayden, Secretary, Evening Adult School, Continuing Education Program, from a salary of \$10,240 to a salary of \$10,496, effective July 1, 2019 to June 30, 2020.

Approval to amend the appointment of Bridget Sateary, Special Education Aide, from a rate of \$13.55 per hour, to a rate of \$15.80 per hour, effective September 1, 2019 to June 30, 2020.

Approval to amend the appointment of Leslie Wasik, Classroom Aide, Wilson Elementary School, from a rate of \$15 per hour to a rate of \$15.80 per hour, effective September 1, 2019 to June 30, 2020.

Extended School Year Program

Approval to amend the appointment of Carmen Moyano-Alulema, from ABA Aide, to Bus Aide, effective for the 2019 Extended School Year Program.

b. Appointments

Approval to appoint Annette Bush, Bookkeeper, Business Office, at a salary of \$72,000, effective July 1, 2019 to June 30, 2020.

Approval to appoint Leslie Wasik, Lunch Aide, Wilson Elementary School, at a rate of \$15.80 per hour, effective September 1, 2019 to June 30, 2020.

Approval to appoint Robin Drylie, Lunch Aide, Washington Elementary School, at a rate of \$13.55 per hour, effective September 1, 2019 to June 30, 2020.

Approval to appoint Islande Charles, Bus Driver, District, at a rate of \$27.20 per hour, effective July 1 to August 31, 2019.

Approval to appoint Frank Ennis, Construction Manager for the bond referendum projects, at a rate of \$83 per hour, effective July 1, 2019 to June 30, 2020. These payments will be made from the bond referendum funds.

Extended School Year Program Aides

Approval to appoint the following aide to the 2019 Extended School Year program:

FIRST	LAST	POSITION	RATE/HR.
Angela	Zigarelli	Bus Aide (out of district)	\$17.40
Jennifer	Nikel	Bus Aide (out of district)	\$20.60
Michelle	Raimondi	Bus Aide (out of district)	\$13.55
Victoria	Zubicki	Bus Aide (out of district)	\$15.80

Summer Programs

Approval to appoint the following staff for the Summer Arts and Computer Program and the Young Explorers Program, effective July 1 to July 25, 2019, and Summer Science Explorations and Adventures Program, effective July 22 to August 2, 2019, at the following amounts, provided there is sufficient enrollment:

First Name	Last Name	Position	Rate of Pay
James	Kinnally	Custodian	\$9.50/hr

Approval to appoint Theresa Garcell, Substitute Lunch Aide and Substitute Special Education Aide, at a rate of \$13.00 per hour, effective for the 2019-2020 school year.

c. Stipends

Approval to appoint Tanya Gormley, Secretary (1)-12 month, ESY Program, at a stipend of \$5,000, effective July 1 to August 1, 2019.

d. Summer Work (Per Diem Salary Rate)

Secretary-10 Library (JCHS) 5 days

ROLL CALL:

<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D'Ambola	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

C. Finance

Motion to approve items 1. through 9. on this evenings Agenda under Finance.

1. Authorization During Board Recess

Authorization for Administration to prepare bills and claims and issue warrants for payments at close of business June 30 and July 31, 2019 when Board is in recess.

2. Transfers

Authorization for Business Administrator/Board Secretary to make the final necessary Budget Appropriations Transfers to the 2018-2019 Budget at the close of business on June 30, 2019.

3. Retiree Sick Day Payouts

Approval of payment for unused sick days, at \$70.00 per day to a maximum of 300 days, to the following 2018-2019 retirees, as per contract:

Employee Name	# of Sick Days	Total
Mary Cofone	131	\$9,170
Noreen Lienhard	155	\$10,850

4. Instrument Rentals

Approval of Music & Arts Centers, Paramus, New Jersey and The Music Shop, Boonton, New Jersey, to offer student musical instrument rentals for the 2019-20 school year, as per their proposals submitted May 31, 2019.

5. Student Transportation Agreement

Approval of a Student Transportation Agreement with the North Caldwell Board of Education for Extended School Year in the amount of \$1,350, effective July 1 to July 26, 2019.

6. Consultant Contract

Approval to award a contract to Synergistix Inc., Princeton, New Jersey, for technology consultation, on an “as-needed” basis, at the hourly rate of \$113.75, effective July 1, 2019 to June 30, 2020.

7. Bus Sale

Through an Interlocal agreement, the Hunterdon County Educational Services Commission held a bid opening on June 20, 2019 for the sale of two of the Caldwell West Caldwell Board of Education's buses, as per below:

Bus #	32	33
Year	2018	2018
# of Passengers	24	24
VIN	1GB3GSBG6G1299873	1GB3GSBG7G1313859
Model	Chevy/Midbus Small Bus	Chevy/Midbus Small Bus

Bidder	Bid \$ Amount	Bid \$ Amount
Shore Vans Inc.	\$ 13,000	\$ 13,000
Holcomb	\$ 27,227	\$ 27,227
Car Country USA	\$ 10,096	\$ 10,096
Sheppard	\$ 17,488	\$ 17,488
Direct Bus	\$ 45,200	\$ 45,200
Trans Ed	\$ 13,000	
Wolfington	\$ 35,505	\$ 35,505

Approval to accept highest bid of \$45,200 per bus, or a total of \$90,400 from Direct Bus of Middletown, NJ, with delivery of the buses to be completed upon receipt of payment.

8. Transfer of Interest

Resolved, that the Caldwell-West Caldwell Board of Education approve the transfer of interest earned in the Capital Project fund during 2018-2019 and to the General Fund for the purpose of tax relief.

9. Authorization to Transfer Funds to the Capital Reserve and Maintenance Reserve Accounts

WHEREAS, N.J.S.A. 18A:21-2, N.J.S.A.18A:7G-31, and N.J.S.A. 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Caldwell-West Caldwell Board of Education wishes to transfer:

- an amount not to exceed \$500,000 in unanticipated excess current year revenue or unexpended appropriations from the general fund into an Maintenance Reserve account
- an amount not to exceed \$1,000,000 in unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end

WHEREAS, the Caldwell-West Caldwell Board of Education has determined that a total amount not to exceed \$1,500,000 is available for such purpose of the transfers;

NOW THEREFORE BE IT RESOLVED by the Caldwell-West Caldwell Board of Education that it hereby authorizes the district’s School Business Administrator to make these transfers consistent with all applicable laws and regulations.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D’Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

D. Buildings, Grounds, and Capital Improvements

Motion to approve item 1. on this evenings Agenda under Buildings, Grounds, and Capital Improvements.

1. Use of School Facilities

Approval for the James Caldwell High School Girls Lacrosse Coach, Angela Giampino-Vasi, to use Bonnel Field for summer practice on Tuesdays and Thursdays, effective June 25 through August 8, 2019 from 6:00 PM to 7:30 PM.

Approval for the James Caldwell High School Cheerleading Coach, Susan Bergmann, to use the James Caldwell High School grassy area and bathrooms, with access to gymnasium in case of rain, for a cheerleading clinic, effective June 27 and June 28, 2019 from 6:00 PM to 8:00 PM.

Approval for the Caldwell-West Caldwell Education Foundation to use the James Caldwell High School gymnasium for the Harlem Wizards Basketball Game on November 12, 2019 from 5:00 PM to 10:00 PM.

Approval for the West Caldwell-Caldwell Recreation Department to use the lower baseball field at James Caldwell High School for the Annual 4th of July Celebration and Fireworks display on Thursday, July 4, 2019, with a rain date of Friday, July 5, 2019.

Approval for the West Caldwell-Caldwell Recreation Department to use a Board of Education van for their summer travel tennis team on the following dates: July 9 and July 19 to Verona, from 8:30 – 12:00 PM and July 30 to Cedar Grove, from 8:30 to 12:00 PM.

Approval for the James Caldwell High School Girls Coach, Kelli Josephsen, to use Bonnel Field and cafeteria at James Caldwell High School for a soccer sports camp, effective July 1 thru July 3, 2019, from 8:30 AM to 12:30 PM.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D'Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

VIII. PUBLIC HEARING

Motion to adjourn the Special Public Meeting and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations/Legal, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law". The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D'Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs