

BOARD OF EDUCATION CALDWELL-WEST CALDWELL

AGENDA

**PRIVATE EXECUTIVE SESSION
JUNE 10, 2019 AT 7:00 PM**

**SUPERINTENDENT’S OFFICE
GRAY STREET, WEST CALDWELL, NJ**

The purpose of this meeting is to discuss Personnel, Negotiations, Litigation, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

**REGULAR PUBLIC MONTHLY MEETING
JUNE 10, 2019 AT 7:30 PM**

**HARRISON CONFERENCE ROOM
GRAY STREET, WEST CALDWELL, NJ**

The Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” Notices have been sent to *The Progress*, Caldwell, NJ and *The Star Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

- I. ROLL CALL**
 Dan Cipoletti, Vice President
 Chris D’Ambola
 Julianne Grosso
 John King
 Marie Lanfrank, President

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

- IV. SUPERINTENDENT’S REPORT**
 - A. Staff Years of Service Recognition.
 - B. James Caldwell High School Scholarships.

- V. PRESIDENT’S REPORT**
 - A. Recognition of Retirees.

- VI. APPROVAL OF MINUTES**
 - A. Approve the Special Public Meeting Minutes and Re-appointment Meeting Minutes of May 6, 2019 and Regular Public Monthly Meeting Minutes of May 13, 2019.

ROLL CALL:

<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D’Ambola	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

- VII. PUBLIC INPUT ON AGENDA ITEMS**
 1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
 2. Statements are to be limited to three minutes’ duration and may only address items on the Agenda;
 3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
 4. All statements shall be directed to the presiding officer.

VIII. COMMITTEE REPORTS

A. Curriculum

Motion to approve item numbers 1. through 11. on this evening's Agenda under Curriculum.

1. Enrollment Report May 31, 2019.

2. Field Trip Destinations

Approve the following district sponsored field trip destinations for June 2019:

GCMS Grade 8	Hershey Park	Hershey, PA
GCMS Grade 6 Social Studies	New York Stock Exchange	New York, NY
GCMS LLD-3	Playa Bowls	West Caldwell, NJ
	Dough Artisan Pizzeria	Caldwell, NJ
Lincoln Grade 4	Francisco Park	West Caldwell, NJ
Washington Grade 5	New Jersey Sea Grant Consortium	Highlands, NJ

3. Fall Athletic Schedule

Approve the fall 2019 Interscholastic Athletic Schedule.

4. Comprehensive Equity Plan

Approve the submission of the 2019-2022 Comprehensive Equity Plan to the New Jersey Department of Education.

5. Affiliation Agreement for Clinical Experience and Clinical Practice

Approve an Affiliation Agreement for Clinical Experience (practicum) and Clinical Practice (student teaching) between Caldwell University and the Caldwell-West Caldwell School District Board of Education for student interns and student teachers for the 2019-2020 school year.

6. Extracurricular Club Creation

Create, after a two-year trial period, a Model UN Club as an extracurricular activity at James Caldwell High School.

7. Extended School Year 2019

Approve student #769 to attend Bergen County Special Services New Bridges Program, Paramus, NJ, at a tuition rate of \$7,800.00 plus a 1:1 Aide at a rate of \$8,200.00 for a total of \$16,000.00.

Approve student #99 to attend Developmental Center for Children and Families, LLC dba Limitless, Denville, NJ, at a tuition rate of \$5,535.00 plus a 1:1 Aide at a rate of \$2,295.00 for a total of \$7,830.00.

Approve student #9905194 to attend West Essex Regional High School, North Caldwell, NJ, at a tuition rate of \$3,362.55.

Approve student #805 to attend West Essex Regional High School, North Caldwell, NJ, at a tuition rate of \$3,362.55.

8. Special Education Out of District Placement

Approve student #9904237 to attend Steps Program, Inc., d/b/a College Steps, Waterbury VT, for Transition Services, 15 hours per week, for a total cost of \$18,200, effective September 4, 2019 to May 12, 2020.

9. Reimbursement for Home Health Aide Services

Approve reimbursement to parent of student #126 for Home Health Aide services provided by Debra Goggins and Arlene Kregloski at a rate of \$20.00 per hour for each effective July 1, 2018 to June 30, 2019.

10. Special Education Consultative Services

Approve the Commission for the Blind and Visually Impaired, Newark, NJ, to provide services to the following students, effective July 1, 2019 to June 30, 2020:

<u>Student</u>	<u>Service</u>	<u>Fee</u>
#9905561	Level I	\$1,900.00
#1099	Level I	\$1,900.00
#1149	Level I	\$1,900.00
#9905823	Level I	\$1,900.00
#1000859	Level I	\$1,900.00
#9904026	Level I	\$1,900.00
#9904517	Level II	\$4,500.00

Approve Bergen County Special Services Educational Enterprises Division, Paramus, NJ, to provide the following services, effective June 3 to June 30, 2019:

Home Programming	\$80.00 per hour
Behaviorist	\$134.00 per hour
Board Certified Behavior Analyst	\$150.00 per hour

Approve the appointments of the following Special Education Consultants, effective July 1, 2019 to June 30, 2020:

<u>Consultant</u>	<u>Location</u>	<u>Fee per Service</u>
<u>Neurological</u>		
St. Joseph's Regional Medical Center Drs. Poorvi Patel, Joseph Holahan, Nancy Holahan and Aparna Mallik	Paterson, NJ	\$450 Neurological Evaluation
Dr. Judy Woo	Fair Lawn, NJ	\$410 Neurological Evaluation
<u>Neurological/Psychological</u>		
St. Barnabas Medical Center Ambulatory Care Center	Livingston, NJ	Not to exceed \$3,200

Dr. Cornelia Santschi		Neuro-psychological Evaluation
D.C. Fagan Psychological Services, LLC	Franklin Lakes, NJ	Not to exceed \$3,500 Neuro-psychological Evaluation
<u>Speech/Language</u> Gurian Hearing & Vision	West Caldwell, NJ	\$140/hour Speech Language Services
St. Barnabas Outpatient Center	Livingston, NJ	\$500 Audiological Evaluation \$700 Central Auditory Processing Evaluation
Speech & Hearing Associates	Woodland Park, NJ	\$300 Audiological Evaluation \$600 Central Auditory Processing Evaluation
Laura Ksyniak Speech/Language Pathologist	Cedar Grove, NJ	\$95/45-minute session Prompt Speech Therapy Services
Marie Katzenbach School for the Deaf/NJ Specialized Child Study Team	Trenton, NJ	\$500 Speech Evaluation \$500 Educational Evaluation \$500 Psychological Evaluation
Kid Clan Services, Inc.	Clifton, NJ	\$295 Speech/Language Evaluation \$350 Bilingual Speech Evaluation \$350 Bilingual Social Evaluation \$450 Bilingual Educational Evaluation \$450 Bilingual Psychological Evaluation
Educational Specialized Associates, Inc.	Caldwell, NJ	\$500 Independent Speech Evaluation \$700 Functional Behavioral Assessment \$1,200 Assistive Technology Evaluation
ASL Interpreter Referral Service, Inc.	Somerset, NJ	\$97/hour day rate and \$99/hour night rate for a 2-hour minimum each (plus mileage at 31¢ per mile each) Sign Language Interpretation
Bergen County Special Services Educational Enterprises Division	Paramus, NJ	\$850 Functional Behavioral Assessment \$1,100 Assistive Technology Evaluation \$950 Augmentative Communication Evaluation \$165/hour Teacher of the Deaf Services \$188/hour Audiological Services
Transitional Services		\$80/hour Job Coach \$138/hour Developer/Coordinator
Home Programming		\$80/hour

Behaviorist		\$134/hour
Board Certified Behavior Analyst		\$150/hour

Inclusion

L. M. Consulting	Bloomfield, NJ	\$50/hour Inclusion Service
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Psychological

Immediate Care Child Psychiatric Center	Parsippany, NJ	\$450 Psychiatric Clearance (at principal's request)
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Dr. Jose Moreno	Florham Park, NJ	\$590 Psychiatric Evaluation
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Dr. Bryan Fennelly	Madison, NJ	\$690 Psychiatric Evaluation \$750 School Clearance and Emergency Psychiatric Evaluation
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Dr. Ellen Platt Platt Psychiatric Associates, LLC	Cedar Grove, NJ	\$650 Psychiatric Evaluation \$800 Emergency Psychiatric Evaluation with Expedited Report
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Child Study Team and Case Management

Coordinated Treatment Solutions, LLC	Cedar Grove, NJ	\$800 Independent Child Study Team Evaluation
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Tutoring

Melissa Young Orton-Gillingham Specialist	Sparta, NJ	\$100/hour
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Vocational

The ARC of New Jersey – Project Hire	New Brunswick, NJ	\$53/hour Vocational Job Placement/Training
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Jewish Vocational Service	East Orange, NJ	\$875 Short-term Vocational Evaluation \$60/hour Vocational Job Placement/Training \$250 Participation at IEP Meeting
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Intensive Therapeutics, LLC	Wayne, NJ	\$45/hour Vocational Training
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Occupational Therapy

Intensive Therapeutics, LLC	Wayne, NJ	\$85/hour Individual Session \$45/hour Group Session \$400 per Evaluation
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Nursing Services

Bayada Home Health Care Inc.	Hackensack, NJ	\$54/hour RN Nursing Services \$46/hour LPN Nursing Services
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Best Choice Home Care, LLC Hackettstown, NJ \$65/hour RN Nursing Services
 \$45.00/hour LPN Nursing Services

Bedside Instruction

American Tutor, Inc.	Hillsborough, NJ	\$59/hour Bedside Instruction
Brookfield Schools	Cherry Hill, NJ	\$40/hour Bedside Instruction
Silvergate Prep	Bridgewater, NJ	\$40/hour Bedside Instruction
St. Clare’s Hospital	Boonton Township, NJ	\$55/hour Bedside Instruction
Learn Well	West Dennis, MA	\$51/hour Bedside Instruction
P E S I	Glassboro, NJ	\$40/hour Bedside Instruction

Virtual Education Program

Educere, LLC Ambler, PA Cost Range from \$199-\$1,250
 Depending on Online Course

11. Harassment, Intimidation, and Bullying Incidents

Approval to affirm the Administration’s determination concerning Harassment, Intimidation, and Bullying Investigations #0241-0243 for the period May 1 to May 31, 2019, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent’s Office.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D’Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

12. First Reading Regulations and Policy

Approve First Reading of the following Regulations and Policy:

R7521	Legends Park
R5330.01	Administration of Medical Marijuana
P5330.01	Administration of Medical Marijuana

B. Personnel

The Superintendent makes the following personnel recommendations to the Board of Education:

Motion to approve Certificated Staff item letters a. through j. and Non-Certificated Staff item letters a. through h. on this evening’s agenda under Personnel.

1. Certificated Staff

a. Rescinded Appointments

Approval to rescind the appointment of Amanda Cordero, Teacher of General Science for the Summer Science Explorations and Adventures Program, effective July 22 to August 2, 2019.

Approval to rescind the appointment of Tonia Andrews, Teacher of Ceramics for the Summer Arts and Computer Workshop, effective July 1 to July 24, 2019.

Approval to rescind the appointment of Barbara Lantz, Latin Club Advisor, Level III, effective for the 2019-2020 school year.

b. Amended Appointments

Approval to amend the appointment of Jaclyn Liberti, Teacher of Students with Disabilities, from LLD 1 Teacher, to Teacher of Preschool Disabilities, effective for the 2019 Extended School Year Program.

Approval to amend the following Administrative appointments for the 2019-2020 school year from a 2.95% increase to a 3.0% increase, as follows:

Thomas Lambe, School Business Administrator/Board Secretary	\$158,805
Kaitlin Jones, Assistant Superintendent	\$158,620
Jessica Abramovich, Director of Special Services	\$133,900
Sumit Bangia, Director of Secondary Education	\$139,050

c. Leave of Absence

Approval of an Unpaid Leave of Absence, for Lisa DeLaura, Teacher of Mathematics, James Caldwell High School, effective September 1, 2019 to June 30, 2020.

d. Appointments

Approval to appoint Alyna Jacobs, Director of Elementary Education, District, at a salary of \$136,000 (to be pro-rated), effective August 1, 2019 (unless released at a different date by her current employer) to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Kyle McCall, Teacher of English, Grover Cleveland Middle School, BA Guide, Step 3, at a salary of \$53,650, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Calvin Harper, Teacher of Business, James Caldwell High School, MA Guide, Step 10, at a salary of \$67,526, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Sarah Petruziello, Teacher of Art, James Caldwell High School, MA Guide, Step 4, at a salary of \$59,696, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Raquel Riggitano, Teacher of English, Grover Cleveland Middle School, BA Guide, Step 2, at a salary of \$52,300, effective September 1, 2019 to June 30, 2020.

Approval to appoint Ramzi Kurzum, Teacher of Biology and Teacher of Chemistry, James Caldwell High School, MA Guide, Step 3, at a salary of \$58,471, effective September 1, 2019 to June 30, 2020.

Approval to appoint Brianna Reggiani, Temporary Leave Replacement (for Kaitlyn Ferges), Elementary Teacher, Washington Elementary School, BA Guide, Step 3, at a salary of \$53,650, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Alyssa Egner, Temporary Leave Replacement (for Kate Howe), Teacher of Social Studies, James Caldwell High School, BA Guide, Step 1, at a salary of \$50,500 (to be pro-rated), September 1, 2019 to January 24, 2020.

Extended School Year

Approval to appoint the following teachers to the Extended School Year Program, at a rate of \$44 per hour, effective July 1 to August 1, 2019:

Last Name	First Name	Position
Herminia	Maida	LLD 1
Caitlin	Woods	ABA Class
Victoria	Pallis	ABA Class

Approval to appoint Lori Marulli, Teacher of Students with Disabilities, to conduct Orton Gillingham tutoring, for student #1000375, at a rate of \$52 per hour, effective for the 2019 Extended School Year Program.

Summer Programs

Approval to appoint the following staff for the Summer Arts and Computer Workshop, effective July 1 to July 24, 2019, the Summer Science Explorations and Adventures Program, effective July 22 to August 2, 2019.

First Name	Last Name	Position	Rate of Pay
Emily	Sanchez	Teacher of Ceramics	\$2,500
Jennifer	Emmolo	Teacher of General Science	\$1,050

Schedule C

Approval to appoint Gennifer Otinsky, Latin Club Advisor, Level I, at a rate of \$1,881, effective for the 2019-2020 school year.

e. Appointment – Extra-Curricular – Athletic

Approval to appoint the following James Caldwell High School coaches for the 2019-20 school year:

First Name	Last Name	School	Position	Level	Amount
James	Philips	JCHS	Boys Soccer JV Coach	Level I	\$6,698
Sean	Roman	JCHS	Head Wrestling Coach	Level I	\$11,088

f. Voluntary Transfers

Approval of a voluntary transfer for Jaclyn Liberti, Teacher of Students with Disabilities, from LLD-1, Jefferson Elementary School, to Pre-K Disability class, Harrison School, effective September 1, 2019 to June 30, 2020.

Approval of a voluntary transfer for Herminia Maida, Teacher of Students with Disabilities, from ABA class, Washington Elementary School, to LLD-1, Jefferson Elementary School, effective September 1, 2019 to June 30, 2020.

g. Salary Guide Movement

Approval to move Martin Rodriguez, Teacher of Spanish, District, on the salary guide for the successful completion of coursework, from BA+16 Guide, Step 9, to MA Guide, Step 10, at a salary of \$67,526, effective September 1, 2019.

h. Curriculum Development – Summer 2019

Approval of the following teachers to write curriculum, for a maximum of 3 days, at a rate of \$175 per day, to be paid after the curriculum is Board approved:

Curriculum Developer	Course
Cara Bakos	<i>K-5 Social Studies</i>
Jaclyn Guenther	<i>K-5 Social Studies</i>
Lauren Crispino	<i>K-5 Social Studies</i>
Peter Protogiannis	<i>K-5 Social Studies</i>
Christine Davison	<i>K-5 Social Studies</i>
Christine Dune	<i>K-5 Social Studies</i>
Kaitlyn Temples	<i>K-5 Social Studies</i>

Approval of the following teachers to write curriculum, for a maximum of 3 days, at a rate of \$175 per day, to be paid after the curriculum is Board approved:

Curriculum Developer	Course
Maureen Maisano	<i>K-5 ELA Revisions</i>
Britney Bineau	<i>K-5 ELA Revisions</i>
Carly Conrad	<i>K-5 ELA Revisions</i>
Tracey Tufano	<i>K-5 ELA Revisions</i>
Emma Limatola	<i>K-5 ELA Revisions</i>
Erin Christman	<i>K-5 ELA Revisions</i>

Approval of the following teachers to write curriculum, for a maximum of 3 days, at a rate of \$175 per day, to be paid after the curriculum is Board approved:

Curriculum Developer	Course
Kaitlyn Temples	<i>K-5 Science Revisions</i>
Allison Kelley	<i>K-5 Science Revisions</i>
Andrea Zimany	<i>K-5 Science Revisions</i>
Amanda Beideman	<i>K-5 Science Revisions</i>
Bridget Brown	<i>K-5 Science Revisions</i>
Amanda Mol	<i>K-5 Science Revisions</i>

Approval of Carol Macken, K-5 Humanities Coach, to direct and oversee the K-5 ELA and Social Studies curriculum development, at a rate of \$541 per day, not to exceed 8 days.

Approval of Lauren Guarino, K-5 STEM Coach, to direct and oversee the Science K-5 curriculum development, at a rate of \$355 per day, not to exceed 8 days.

Approval of the following teachers to write curriculum, for a maximum of 3 days, at a rate of \$175 per day, to be paid after the curriculum is Board approved:

Curriculum Developer	Course
Gennifer Otinsky	<i>Grades 6-8 Social Studies Revisions</i>
Trevor McLaughlin	<i>Grades 6-8 Social Studies Revisions</i>

Approval of the following teachers to write curriculum, for a maximum of 2 days, at a rate of \$175 per day, to be paid after the curriculum is Board approved:

Curriculum Developer	Course
Amanda Keenan	<i>Grades 6-8 Math Revisions</i>
Ryuichi Saito	<i>Grades 6-8 Math Revisions</i>
Christine Joannidis	<i>Pre-Algebra Revisions</i>
Eileen Dee	<i>Pre-Algebra Revisions</i>
Mara Labato	<i>Algebra Revisions</i>
Margot Kolator	<i>Algebra Revisions</i>

Approval of the following teachers to write curriculum, for a maximum of 2 days, at a rate of \$175 per day, to be paid after the curriculum is Board approved:

Curriculum Developer	Course
Frank Lincoln	<i>Freshman Seminar Revisions</i>
Evan McLaughlin	<i>Freshman Seminar Revisions</i>
Jesse Braddell	<i>Freshman Seminar Revisions</i>
Patrick Phelan	<i>Freshman Seminar Revisions</i>
Susan Callaghan	<i>Journalism & School Publications</i>

Approval of the following teachers to write curriculum, for a maximum of 2 days, at a rate of \$175 per day, to be paid after the curriculum is Board approved:

Curriculum Developer	Course
Amy Vercelli	<i>Practical Careers</i>
Calvin Harper	<i>Marketing</i>
Calvin Harper	<i>Intro to Business</i>
Angela Giampino-Vasi	<i>Spanish V</i>
Elizabeth Coogan-Russell	<i>Spanish V</i>

Approval of the following teacher to write curriculum, for a maximum of 3 days, at a rate of \$175 per day, to be paid after the curriculum is Board approved:

Curriculum Developer	Course
Jeffrey Edwards	<i>Statistics</i>

i. Professional Development Workshop

Approval of Leslie Moran, School Nurse, Jefferson Elementary School, and Lila Kurzum, School Nurse, Grover Cleveland Middle School, to conduct a CPR and AED training workshop on June 12, 2019, for a total of 3 hours each, at a rate of \$67.00 per hour for each

j. Approval as Substitute

Tina Mirabello Elementary Teacher
Phoebe Bledsoe County Substitute

2. Non-Certificated Staff

a. Resignation

Approval to accept the resignation of Kyle Gormley, Custodian, James Caldwell High School, effective May 15, 2019.

b. Leave of Absence

Approval of a Medical Leave of Absence, without pay, for Elaine McAlister, effective May 13 to June 30, 2019.

c. Rescinded Appointment

Approval to rescind the appointment of Cristine Dyer, Classroom Aide, for the 2019 Extended School Year Program.

d. Amended Appointments

Approval to amend the following Extended School Year appointments:

Name	From:	To:
Lynn Pezzino	Classroom Aide	Bus Aide/Classroom Aide
Nancy Whitman	Shared Aide	Bus Aide/Shared Aide
Lisa Sabagh	Shared Aide	Bus Aide/Shared Aide
Theresa Ricci	Personal Aide	Bus Aide/Personal Aide
Theresa White	Personal Aide	Bus Aide/Personal Aide

e. Appointments

Approval to appoint Tracy Caldera, Assistant Secretary, Superintendent's Office, at a rate of \$28.67 per hour, not to exceed 20 hours per week, effective July 1, 2019 to June 30, 2020.

Approval to appoint Jolyne Askling, Substitute Special Education Aide and Substitute Lunch Aide, at a rate of \$13.00 per hour, effective September 1, 2019 to June 30, 2020.

Approval to appoint Phoebe Bledsoe, Substitute Special Education Aide, at a rate of \$12.00 per hour, effective June 11 to June 30, 2019.

Approval to appoint Anicia Fernandes, Substitute Special Education Aide, at a rate of \$12.00 per hour, effective June 11 to June 30, 2019.

Special Education Aides

Approval to appoint Special Education Aides, effective September 1, 2019 to June 30, 2020.

Extended School Year Program Aides

Approval to appoint the following aides to the 2019 Extended School Year program:

FIRST	LAST	POSITION	RATE/HR.
Barbara	Mercado	Bus Aide/Personal Aide	\$17.40
Antionette	DeSena	Classroom Aide	\$17.40
Fredy	Novillo	Bus Aide	\$13.55
Carmen	Moyano-Alulema	ABA Aide	\$13.55

Lunch Aides/Lunch Servers

Approval to appoint the following Lunch Aides and Lunch Servers effective September 1, 2019 to June 30, 2020:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>School</u>	<u>Rate of Pay</u>
Linda	Stewart	Lunch Server	Jefferson	\$15/hour
Maureen	Lehr	Lunch Aide	Jefferson	\$13.55/hour
Allison	Pini	Lunch Aide	Jefferson	\$13.55/hour
Elayne	Ruane	Lunch Aide	Jefferson	\$13.55/hour
Jill	Wittig	Lunch Aide	Jefferson	\$13.55/hour
Laura	Clark	Lunch Server	Lincoln	\$15/hour
Giuseppina	Ciccone	Lunch Aide	Lincoln	\$15.80/hour
June	Crosta	Lunch Aide	Lincoln	\$22.05/hour
Colleen	Kyriacou	Lunch Aide	Lincoln	\$13.55/hour
Kerry	Rizzi	Lunch Server	Washington	\$15/hour
Rebekah	Newman	Lunch Aide	Washington	\$13.55/hour
TBD			Washington	\$
TBD			Washington	\$
TBD			Washington	\$
Kimberly	Russomanno	Lunch Server	Wilson	\$15/hour
Donna	Abendschoen	Lunch Aide	Wilson	\$15.80/hour
Michelle	Raimondi	Lunch Aide	Wilson	\$13.55/hour
TBD		Lunch Aide	Wilson	

Classroom Aides

Approval to appoint the following Classroom Aides effective September 1, 2019 to June 30, 2020:

<u>First Name</u>	<u>Last Name</u>	<u>School</u>	<u>Rate of Pay</u>
Roseanne	Alonso	Jefferson	\$13.55/hour
Barbara	Mercado	Jefferson	\$17.40/hour
Jennifer	Nikel	Jefferson	\$20.60/hour
Nancy	Whitman	Jefferson	\$17.40/hour
Dana	Andolino	Lincoln	\$17.40/hour
Nina	Carnevale	Lincoln	\$13.55/hour
Donna	Fiore	Lincoln	\$17.40/hour
Suzanne	Weller	Lincoln	\$15/hour
Caroline	Paris	Washington	\$13.55/hour
Antoinette	DeSena	Washington	\$17.40/hour
Theresa	Pirrello	Washington	\$15/hour
Nicole	White	Washington	\$13.55/hour
Pamela	Acocella	Washington	\$20.60/hour
Heba	Beshara	Washington	\$13.55/hour
Leslie	Wasik	Wilson	\$15.00/hour
Eileen	Kinslow	Wilson	\$13.55/hour
Dawn	Busichio	Wilson	\$13.55/hour
Kerry	Hoimark	Wilson	\$13.55/hour

f. Stipend/Additional Salary

Approval to appoint Christopher Marcell, Assistant Supervisor of Maintenance and Operations, to perform asbestos removal, at a stipend of \$500, effective July 1, 2019 to June 30, 2020.

g. Summer Work – Contractual Rates

Approval of the following secretaries to work during July and August 2019 and paid at the rate of their contractual salary for the 2019-2020 school year:

Deborah Bravata, Athletic Program	Secretary #2	10 days
Keryn Karlsen, GCMS/Music Program	Secretary #2	10 days
Alison Flanagan, Wilson School	Secretary #1	10 days
Lynn Kirby, Jefferson School	Secretary #1	10 days
Maria Zecchino, Lincoln School	Secretary #1	10 days
Cristine Dyer, Washington School	Secretary #1	10 days
Dorothy Gleitsmann	Secretary #2	5 days
Kerry Ryan, Harrison	Secretary #1	up to 20 hrs./week

h. Student Field Placements

Approval for Anagabriella Capurso, Caldwell University, to complete her Observation/Teacher Assistant placement at Jefferson Elementary School, effective for the 2019-2020 school year.

Approval for Dennis Martin, Caldwell University, to complete his Observation/Teacher Assistant placement at Jefferson Elementary School, effective for the 2019-2020 school year.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D' Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

C. Finance

Motion to approve item numbers 1. through 11. on this evening's Agenda under Finance.

1. Certification of Funds

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for May 31, 2019 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Thomas J. Lambe

2. Secretary's Report – May 31, 2019

Budget Appropriation 2018-2019	\$55,720,416.34
Expended and Encumbered as of May 31, 2019	<u>55,176,819.04</u>
Available as of May 31, 2019	\$ 543,597.30

3. Treasurer's Report – April 30, 2019

Total Cash Receipts and Balance	\$6,782,399.18
Total Cash Expenditures	<u>5,114,723.82</u>
Total Cash Balance	\$1,667,675.36

4. Transfers

a. Approval of Appropriation Transfers to the 2018-2019 Budget – May 31, 2019.

5. Approval of Bills and Claims Schedule

a. Approval of Schedule #11 – May 31, 2019. \$4,418,848.50

6. Terms and Conditions of Services

Approve the Terms and Conditions of Services with Hands-on Tech, LLC, for State Reporting Update and Support using Genesis and PowerSchool for the Supervisor of Technology, at the following rates, effective July 1, 2019 to June 30, 2020:

- 10 hours or less at \$120.00 per hour
- 20-40 hours at \$110.00 per hour
- 50-80 hours at \$100.00 per hour

Approve the Terms and Conditions of Services with Blackboard Inc. for the following software modules, effective July 1, 2019 to June 30, 2020:

a) Website and Content Management System Software with Web Hosting	\$11,110.37
b) Ally Web Community Implementation Bundle and Web Community Manager	<u>\$ 3,260.00</u>
 Total	 \$14,370.37

7. Donation

Approval to accept a donation of \$1,816 from the Ventola family for the purpose of funding a Washington School 5th grade field trip.

8. Sick/Vacation Day Payouts

Approval of payment for unused sick days, at \$65.00 per day to a maximum of \$15,000, to the following 2018-2019 retiree, as per contract:

<u>Employee Name</u>	<u># of Sick Days</u>	<u>Total \$</u>
Peter Bonsma	85	\$5,525

Approval of payment for unused sick days, at \$150.00 per day to a maximum of 100 days, to the following deceased employee, as per contract:

<u>Employee Name</u>	<u># of Sick Days</u>	<u>Total \$</u>
John DiQuarto	209	\$15,000

Approval of payment for unused vacation days, at the contractual rate of \$349 per day, to the following deceased employee, as per contract:

<u>Employee Name</u>	<u># of Vacation days</u>	<u>Total \$</u>
John DiQuarto	8	\$2,792

9. Food Services/School Lunch Program

Approval of a contract with Maschio’s Food Services, Inc. of Chester, New Jersey, to manage the Caldwell-West Caldwell Board of Education Food Service Program for the 2019-2020 school year at an annual management fee of \$32,000.00 or \$3,200.00 per month for ten months, as recommended by the School Business Administrator, as per their proposal dated May 16, 2019. Maschio’s will Guarantee a Loss No Greater than \$15,000 for the 2019-2020 school year.

Approval of the following school lunch prices for the 2019-2020 school year:

Type A: Student Lunch	High School	\$ 3.50
	Middle School	\$ 3.25
	Elementary School	\$ 3.00
Adult Lunch		\$ 4.00

Approval of participation in the National and State School Lunch Program for the 2019-2020 school year.

10. Supplies and Materials

Approval to award contracts to the attached list of vendors for various supplies and materials, as per bids received for the 2019-20 school year.

11. School Business Administrator/Board Secretary Merit Goals

Upon the recommendation of the Superintendent of Schools, approval of achievement of merit goals for the 2017-18 school year for the School Business Administrator/Board Secretary as follows:

- a) **Quantitative Goal #1:** For implementing the Energy Savings Improvement Program (ESIP) during the 2017-2018 school year, the School Business Administrator/Board Secretary shall receive 3.33% of salary or \$5,000 in merit bonus;
- b) **Quantitative Goal #2:** For managing a decrease of administrative and business costs by \$542,065 from \$5,910,527 in 2016-2017 to \$5,368,462 in 2017-2018, the School Business Administrator/Board Secretary shall receive 1.33 % of salary or \$2,000 in merit bonus;
- c) **Quantitative Goal #3:** For improving the Food Services Net Position by \$23,770 and cash flow by \$57,994, the School Business Administrator/Board Secretary shall receive a total of 3.33% of salary or \$5,000;
- d) **Quantitative Goal #4:** For generating transportation savings of \$218,993, the School Business Administrator/Board Secretary shall receive 2.67% of salary or \$4,000 in merit bonus;

Although \$16,000 of merit goals have been achieved, the total merit pay shall be capped at \$10,000.00 for the 2017-2018 school year as stated in the School Business Administrator/Board Secretary contract.

ROLL CALL:

<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D' Ambola	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

D. Buildings, Grounds, and Capital Improvements

Motion to approve item numbers 1. and 2. on this evening's Agenda under Buildings, Grounds, and Capital Improvements.

1. Use of School Facilities

Approval for the James Caldwell High School Volleyball Coach, Rachel Kelly, to use the James Caldwell High School gymnasium for summer workouts, effective June 25 through August 7, 2019 on Tuesdays from 6:00 PM to 8:00 PM and Wednesdays from 8:00 AM to 10:00 AM.

Approval for the James Caldwell High School Lacrosse Coaches, John Timan, Nick Esposito, and Kyle Huff, to use Bonnel Field for a youth lacrosse clinic, effective July 15-18, 2019 from 5:00 PM to 8:00 PM.

Approval for the Caldwell Little League to use district fields for their summer season, effective June 10 thru August 11, 2019, with available nights and weekends to be determined.

Approval for the James Caldwell High School Girls Basketball Coach, Kelli Josephsen, to use the gymnasium at James Caldwell High School for a basketball sports camp, effective July 12 thru July 26, 2019, Monday – Friday from 8:45 AM to 12:45 PM.

2. School Bus Emergency Evacuation Drills

Approval of School Bus Emergency Evacuation Drills as per New Jersey Administrative Code (NJAC 6A:27-11.2).

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D’ Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

IX. PUBLIC HEARING

Motion to adjourn the Regular Public Monthly Meeting and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations/Legal, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law”. The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D’ Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs