

BOARD OF EDUCATION CALDWELL-WEST CALDWELL

AGENDA

**PRIVATE EXECUTIVE SESSION
MAY 13, 2019 AT 7:00 PM**

**SUPERINTENDENT’S OFFICE
GRAY STREET, WEST CALDWELL, NJ**

The purpose of this meeting is to discuss Personnel, Litigation, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

**REGULAR PUBLIC MONTHLY MEETING
MAY 13, 2019 AT 7:30 PM**

**HARRISON CONFERENCE ROOM
GRAY STREET, WEST CALDWELL, NJ**

The Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” Notices have been sent to *The Progress*, Caldwell, NJ and *The Star Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

- I. ROLL CALL**
 Dan Cipoletti, Vice President
 Chris D’Ambola
 Julianne Grosso
 John King
 Marie Lanfrank, President

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

IV. SUPERINTENDENT’S REPORT

- A. Basic Skills Instruction.

V. PRESIDENT’S REPORT

VI. APPROVAL MINUTES

Approval of Regular Public Monthly Meeting Minutes of April 8, 2019.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D’Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

VII. PUBLIC INPUT ON AGENDA ITEMS

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes’ duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

VIII. COMMITTEE REPORTS

A. Curriculum

Motion to approve item numbers 1. through 10. on this evening's Agenda under Curriculum.

1. Enrollment Report for April 30, 2019.

2. Field Trip Destinations

Approve the following district sponsored field trip destinations for May and June 2019:

JCHS Advanced Biology/ Environmental Science	Skylands Manor	Ringwood, NJ
JCHS Chemistry Olympics	NJ Institute of Technology	Newark, NJ
JCHS Yearbook Club	Best Western Murray Hill Hotel	New Providence, NJ
JCHS Research in Molecular Biology	Rutgers University Bush Campus	New Brunswick, NJ
JCHS Math Club	Forte Pizzeria/Gelotti Ice Cream/ Caldwell University	Caldwell, NJ
JCHS Holocaust/Genocide, And AP English Composition	Museum of Jewish Heritage	New York, NY
GCMS Grades 7/8 Ensembles	High Note Music Festival	Allentown, PA
GCMS Grade 6 Band/Chorus/Orchestra	Music Carousel Festival	Pemberton, NJ
GCMS Forensic Team	Union Catholic High School	Scotch Plains, NJ
	Oheb Shalom Congregation	South Orange, NJ
GCMS LLD-3	Ethan and The Bean Coffee Shop	West Caldwell, NJ
Jefferson School Grade 1	George H. Cook Campus, Rutgers University	New Brunswick, NJ
Jefferson School Grade 5	Westville Avenue Pool	West Caldwell, NJ
Jefferson School Grade 4 LLD-2,3	Waterloo Village	Byram Township, NJ
Jefferson School LLD-2	Chef It Up! Culinary School	Nutley, NJ
Lincoln School Grade 3	Veterans' Memorial Park	Parsippany, NJ
Lincoln School Grade 5	Brooklyn Bridge Park	New York, NY
Washington School Grade 3	Rainbow Art Glass	Wall Township, NJ
Washington School Grade 5	HudsonPLAY Indoor Recreation Center	Jersey City, NJ
Washington School Grade 2	Museum of Modern Art	New York, NY
Washington School Spec. Ed. K-3	"Imagine That" Children's Museum	Florham Park, NJ
Wilson School Grade 3	Donaldson Farm	Hackettstown, NJ
Wilson School Grade 5	Pocono Mountain Adventures	East Stroudsburg, PA

3. Expense Reimbursements

Approve the following expense reimbursements for attendance at Professional Development Programs approved by the Superintendent:

Sumit Bangia	Legal One Section 504 Explained Monroe Twp, NJ	\$150.00
Thomas Lambe	NJASBO Conference Atlantic City, NJ	\$343.92
Mary Cunningham	DSM-5 What to Know & How to Apply New York, NY	\$129.00

Alex Lewis	Research on Behavior Disorders Caldwell University	\$40.00
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4. Amend 2019-2020 School Calendar

Amend the 2019-2020 School Calendar as follows in order for the district to meet the State's 180-day requirement pursuant to N.J.S.A. 18A:36-1:

Delete Half-Day Staff Development, Early Dismissal All Schools, October 7.
Add Half-Day Staff Development, Early Dismissal All Schools, October 14.

Close schools for Students and 10-Month Employees on Election Day, November 5, 2019.

Add Parent-Teacher Conferences as Early Dismissal Days for Elementary Schools and the Integrated Pre-School and PSD Programs on November 19 and 21, 2019.

Delete Parent-Teacher Conferences as Early Dismissal Days for Elementary Schools and the Integrated Pre-School and PSD Programs on January 7 and 9, 2020.

Add April 13 will be an Early Dismissal Day for Students, and the Staff Development Day for Teachers will be scheduled in the afternoon only if more than five (5) days are needed for Emergency Closings.

Delete April 3, 2, 1 and add April 6, 7, 8 if more than six (6) days are needed for Emergency Closings.

Delete March 23 and add April 3 if three (3) or fewer Emergency Closing days are used in order to extend the Memorial Day Weekend Break and/or Spring Break.

5. 2020-2021 School Calendar

Approve the School Calendar for Students and 10-Month Employees for the 2020-2021 School Year.

6. Essex Regional Educational Services Commission Contract

Approve a contract between the Essex Regional Educational Services Commission (ERESC) and the Caldwell-West Caldwell Board of Education for the following services effective for the 2019-2020 school year:

- Chapters 192/193 (non-public schools)
- Chapter 226 (non-public school nursing services)
- Home Instruction (public and non-public school services)
- IDEA-B (non-public school services)
- Public School Child Study Team Services

7. Adult School Courses for Fall 2019

Approve the following new Continuing Education Adult School courses for the 2019 fall session:

<u>Course</u>	<u>Instructor</u>	<u>Course Fee</u>	<u>Classes</u>
Design Her Future	Michael/Cherie Leanza	\$49	2
Planning Your Disney Vacation	John Bertollo	\$36	1
History of St. Gerard/St. Lucy	Fr. Tom Nicaastro	\$36	1
Hand-Designed Paper Crafts	Samantha Budney	\$90	6
Baseball Hitting Clinic	Joe Georgewitz	\$100	6
Softball Hitting Clinic	Rachel McNamara	\$100	6
Latin Dance	Jennifer Vestal	\$120	8
History of Ironbound Newark	Eric Lavin	\$36	1
American Sign Language	Phyllis Ignozza	\$100	8
Avoid Financial Errors in Divorce	Diana Longo	\$36	1

8. Comprehensive Equity Plan

Authorize the Affirmative Action Team to conduct a Needs Assessment and develop the 2019-2022 Comprehensive Equity Plan.

9. Summer Courses

Approve summer ELA and Math enrichment courses for Grover Cleveland Middle School provided student enrollment is sufficient to cover the costs of the courses.

10. Harassment, Intimidation, and Bullying Incidents

Approval to affirm the Administration’s determination concerning Harassment, Intimidation, and Bullying Investigations #0238-0240 for the period April 1 to April 30, 2019, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent’s Office.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D’Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

B. Personnel

The Superintendent makes the following personnel recommendations to the Board of Education:

Motion to approve Certificated Staff item letters a. through n. and Non-Certificated Staff item letters a. through m. on this evening’s agenda under Personnel.

1. Certificated Staff

a. Retirement

Approval to accept the Service Retirement of John Chamberlain, Supervisor of Music/Vice Principal, Grover Cleveland Middle School, effective August 31, 2019.

b. Resignation

Approval to accept the resignation of Melissa Morgan, Teacher of the Handicapped, James Caldwell High School, effective June 30, 2019.

Approval to accept the resignation of Karissa Phillip, Teacher of Music, James Caldwell High School, effective June 30, 2019.

c. Amended Leaves of Absence

Approval to amend the Maternity Leave of Absence, without pay, for Karen Tufo, Teacher of Students with Disabilities, Wilson Elementary School from February 18 to June 30, 2019 to February 18, 2019 to June 30, 2020.

Approval to amend the Disability Leave of Absence, with pay, for Jessica Abramovich, Director of Special Services, from March 25 to June 6, 2019 to March 25 to June 10, followed by a Family Medical Leave of Absence, without pay, from June 11 to September 2, 2019, followed by a Maternity Leave of Absence, without pay, September 3 to October 24, 2019.

d. Leaves of Absence

Approval of a Disability Leave of Absence, with pay, for Kaitlyn Ferges, Elementary Teacher, Washington Elementary School, from September 9 to October 9, 2019, followed by a Family Medical Leave of Absence, without pay, from October 10, 2019 to January 13, 2020, followed by a Maternity Leave of Absence, without pay, from January 14 to June 30, 2020.

Approval of a Medical Leave of Absence, without pay, for Herminia Maida, Teacher of Students with Disabilities, Washington Elementary School, from April 24 to April 26, 2019.

Approval of a Disability Leave of Absence, with pay, for Jaclyn Globus, Kindergarten Enrichment Teacher, Harrison School, from June 13 to June 20, 2019.

e. Contract Approval

Approval of a Negotiated Agreement Between the Board of Education Caldwell-West Caldwell and the Caldwell-West Caldwell Administrators' Association, effective July 1, 2019 to June 30, 2022.

f. Summer Program Salaries

Approval of the following salaries for the 2019 Summer Arts and Science Programs:

Teacher of Summer Arts	\$2,500/\$2,750/program
Teacher of Summer Science	\$1,050/\$1,200/program
Teacher – Kindergarten Program	\$2,400/program
Lights and Sound Director	\$44/hour

g. Appointments

Approval to appoint Katelyn Viola, Temporary Leave Replacement (for Karen Tufo), Teacher of Students with Disabilities, Wilson Elementary School, BA Guide, Step 3, at a salary of \$53,650, effective September 1, 2019 to June 30, 2020.

Approval to appoint Jake Cohen, Teacher of English, James Caldwell High School, BA Guide, Step 2, at a salary of \$52,300, effective September 1, 2019 to June 30, 2020.

Approval to appoint Victoria Pallis, Teacher of Students with Disabilities, Pre-School Disabilities ABA Program, Harrison School, MA Guide, Step 2, at a salary of \$56,960, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Approval to appoint Caitlin Woods, Teacher of Students with Disabilities, ABA Program, Washington Elementary School, MA Guide, Step 4, at a salary of \$59,696, effective September 1, 2019 to June 30, 2020, pending successful pre-employment background check.

Continuing Education

Approval to appoint James Casalino, Supervisor, Evening Adult School, Continuing Education Program, at a salary of \$23,000, effective July 1, 2019 to June 30, 2020.

Approval to appoint the staff for the Summer Arts and Computer Workshop, and Young Explorers Program, effective July 1 to July 25, 2019, the Summer Science Explorations and Adventures Program, effective July 22 to August 2, 2019, and the Kindergarten Enrichment Program Summer Camp, effective July 8 to August 2, 2019, at the following amounts, provided there is sufficient enrollment:

<u>First Name</u>	<u>Last Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Caseen	Gaines	Teacher of Theater	\$2,750
Michele	Stein	Teacher of Dance	\$2,750
David	Moderio	Teacher of Music	\$2,750
Tonia	Andrews	Teacher of Ceramics	\$2,500
Marybeth	Berndt	Teacher of Crafts	\$2,750
Steve	McPeters	Teacher of Fine Arts	\$2,750
Sharon	Lanzo	Teacher of Computers	\$2,750
Greg	Ziegler	Teacher of Computers	\$2,750
Michael	Scalera	Lights and Sound	\$44/hour
Molly	Allister	Teacher of General Science	\$1,050
Amanda	Cordero	Teacher of General Science	\$1,050
Lorraine	Kinsey	Teacher of General Science	\$1,200

Marian	Press	Teacher of General Science	\$1,200
James	Curran	Kindergarten	\$2,400
TBD		Kindergarten	
Judy	Hennig	Nurse-Kindergarten	\$44/hour
Elizabeth	Dean	Nurse-Kindergarten	\$44/hour

h. Appointment – Additional Hours

Approval for Krista Grinkin, School Social Worker, to conduct additional Child Study Team work, for substitute Director of Special Services coverage, at the rate of \$44 per hour, up to 21 hours, effective April 26 to May 9, 2019.

i. Schedule C – Extracurricular Non-Athletic Stipends

Approval of Schedule C – Extracurricular Non-Athletic Stipends for the 2019-20 school year.

Approval to appoint Susan Callaghan, Teacher of English, James Caldwell High School, IEQ/Safety Committee Representative, at a stipend of \$4,000, effective September 1, 2019 to June 30, 2020.

Approval to appoint James Brown, School Safety Specialist, at a stipend of \$5,000, effective July 1, 2019 to June 30, 2020.

Approval to appoint Elizabeth Fisher as Affirmative Action Officer, at a stipend of \$1,000, effective July 1, 2019 to June 30, 2020.

j. Voluntary Transfer

Approval of a voluntary transfer for Maria Camerino, from part-time (.55 FTE), Teacher of the Handicapped, Jefferson Elementary School, to full-time (1.0 FTE), LDTC, Jefferson Elementary School, MA+16 Guide, Step 4, at a salary of \$62,681, effective September 1, 2019 to June 30, 2020.

k. Approval as Epi-pen Delegates

Molly Allister	GCMS
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l. Summer Work (Per Diem Salary Rate)

Guidance Counselor (JCHS)	15 days
Guidance Counselor (GCMS)	4 days
Athletic Trainer	15 days
School Nurse (Athletic Physicals)	10 days (max.)

Approval of nursing staff for the following additional hours:

Danielle Ciccaglione (JCHS)	up to 2 days
Lila Kurzum (GCMS)	up to 3 days
Maryann Rivera (Harrison)	up to 2 days

Judy Hennig (Lincoln)	up to 2 days
Leslie Moran (Jefferson)	up to 2 days
Elizabeth Dean (Washington)	up to 2 days
Daria Napolitano (Wilson)	up to 2 days

m. Approval as Substitutes

Brielle Feaster	County Substitute
Donna Fiore	County Substitute
Elaine Preziotti	County Substitute
Kristen Pace	County Substitute
Louis Lombardi	County Substitute
Nora Czarnomski	County Substitute
Matteo Varano	County Substitute

n. Employment Contracts

Approval for the Superintendent to send employment contracts for the 2019-2020 school year to employees in the Administrators' Association.

2. Non-Certificated Staff

a. Resignation

Approval to accept the Service Retirement of Marilyn Vitcavich, Bus Driver, District, effective June 20, 2019.

b. Leaves of Absence

Approval of a Personal Leave of Absence, without pay, for Joann Mattei, Special Education Aide, Washington Elementary School, from April 9 to June 30, 2019.

Approval of a Medical Leave of Absence, without pay, for Giuseppina Ciccone, Bus Aide and Lunch Aide, Lincoln Elementary School, from May 16 to May 31, 2019.

c. Amended Appointments

Approval to amend the appointment of Nicole Feria, Temporary Replacement Teacher Assistant (for Lanna Lebet), Jefferson Elementary School, from January 14 to May 17, 2019 to January 14 to June 7, 2019.

Approval to amend the appointment of Nicole Feria, Temporary Replacement Library Assistant (for Lanna Lebet), Jefferson Elementary School, from January 14 to May 17, 2019 to January 14 to June 7, 2019.

d. Job Descriptions

Approval to accept the job descriptions of the following positions:

Lunch Server
Lunch Aide
Bus Aide
Transportation Coordinator
Classroom Aide

e. Appointments

Approved May 6, 2019

Laura Clark, Lunch Server, Lincoln Elementary School, at a rate of \$13.20 per hour, effective May 7 to June 30, 2019.

Approval to appoint Linda Stewart, Lunch Server, Jefferson Elementary School, at a rate of \$13.20 per hour, effective June 3 to June 30, 2019.

Approval to appoint Nicholas Falco, Part-time Custodian, Grover Cleveland Middle School, at a rate of \$18.00 per hour, not to exceed 24 hours per week, effective July 1, 2019 to June 30, 2020.

Approval to appoint Felipe Reina, Lead Custodian, Grover Cleveland Middle School, for a 90-day probationary period, at a salary of \$48,000, with a Lead Custodian Stipend of \$4,507 and a Night Stipend of \$3,030 (to be pro-rated), effective May 14, 2019.

Approval to appoint Michael Falkowski, Treasurer of School Monies, at a rate of \$7,343 annually, effective July 1, 2019 to June 30, 2020.

Approval to appoint Michael Scalera, Manager, Center for Performing Arts, at a rate of \$8,800 for 200 hours plus \$44 per hour over 200 hours (in district) and \$75 per hour paid by outside agencies, effective July 1, 2019 to June 30, 2020.

Approval to appoint Shane Siegel, Substitute Special Education Aide, at a rate of \$12.00 per hour, effective May 14 to June 30, 2019.

Approval to appoint the following Teacher Assistants, effective September 1, 2019 to June 30, 2019:

FIRST	LAST	POSITION	SCHOOL	Hours	RATE/HR.
Lanna	Lebet	Teacher Assistant	Jefferson	12.5/week	\$24.95
Angele	Banaszynski	Teacher Assistant	Lincoln	12.5/week	\$24.95
Wendy	Hendricks-Ruddy	Teacher Assistant	Washington	20/week	\$24.95
Rosemary	Joannidis	Teacher Assistant	Wilson	12.5/week	\$24.95

Approval to appoint the following Library Assistants, effective September 1, 2019 to June 30, 2020:

FIRST	LAST	POSITION	SCHOOL	Hours	RATE/HR.
Lanna	Lebet	Library Assistant	Jefferson	7/week	\$24.00
Michelle	Danelczyk	Library Assistant	Washington	7/week	\$24.00
Valerie	Prendergast	Library Assistant	GCMS	3/week	\$24.00
Rosemary	Joannidis	Library Assistant	Wilson	7/week	\$24.00
Maria	Arvanities	Library Assistant	Lincoln	7/week	\$24.00

Extended School Year Program Aides

Approval to appoint the following aides to the 2019 Extended School Year program:

FIRST	LAST	POSITION	RATE/HR.
Elizabeth	Garetano	ABA Aide	\$19.25
Priscilla	Rhodes	ABA Aide	\$22.45
Sylvia	Vassallo	ABA Aide	\$22.45
Karen	Burseese	ABA Aide	\$22.45
Suzanne	Guarino	ABA Aide	\$19.25
Louise	Hrebenak	ABA Aide	\$19.25
Mesun	Kim	Shared ABA Aide	\$19.25
Pamela	Acocella	Classroom Aide	\$20.60
Cristine	Dyer	Classroom Aide	\$13.55
Rebekah	Newman	Classroom Aide	\$13.55
Lynn	Pezzino	Classroom Aide	\$20.60
Mary	Caracappa	Bus Aide/Personal Aide	\$17.40
Theresa	Ricci	Personal Aide	\$17.40
Theresa	White	Personal Aide	\$18.10
Carol	Zarkowski	Personal Aide/Bus Aide	\$17.40
Lisa	Hertzberg	Shared Aide	\$15.80
Debra	McCoy	Shared Aide	\$13.55
Lisa	Sabagh	Shared Aide	\$17.40
Nancy	Whitman	Shared Aide	\$17.40
Angela	Zigarelli	Shared Aide	\$17.40
Maria	Pellegrino	Shared Aide	\$13.55

Approval to appoint the following Bus Drivers, at a rate of \$27.20 per hour, effective July 1, 2019 to June 30, 2020:

- | | |
|-------------------|------------------|
| Carol Coughlin | Carol Ginefra |
| Albert Eisenhauer | James Kipp |
| Yolanda Klein | Janeth Jaramillo |
| Robert Lander | Jeffrey Mostwill |
| Kimberly Parkin | Philip Robinson |
| Marie Sensale | Patricia Singer |
| Nada Slaveska | |

Approval to appoint Marie Sensale, Transportation Coordinator, at a rate of \$28.67 per hour, effective July 1, 2019 to June 30, 2020.

Approval to appoint the following van drivers to transport athletic teams to sports events during the 2019-2020 school year:

- | | |
|---------------|--------------|
| Sue Callaghan | Robert Dubas |
| Al Wozniak | Ron Masson |
| Steve Trivino | Frank Lattoz |

j. Employment Contracts

Approval for the Superintendent to send employment contracts for the 2019-2020 school year to employees in the Custodians and Maintenance Association.

Approval for the Superintendent to send employment contracts to the following staff, effective July 1, 2019 to June 30, 2020:

Frank Ennis	Supervisor of Maintenance & Operations	\$125,611
Christopher Marcell	Assist. Supervisor of Maintenance & Ops.	\$72,065
John DiQuarto	Assistant to the School Business Administrator	\$86,206
Carol Melnyk	Confidential Secretary to Superintendent	\$80,698
Mary Jane Tripucka	Confidential Secretary to Business Administrator	\$74,892
Aileen Kasper	Confidential Secretary – Payroll	\$67,376
Maureen Petersen	Confidential Secretary – Benefits	\$60,747
Angela Tobey	Confidential Secretary – Personnel	\$67,376
Lucian Micu	Supervisor of Technology	\$121,596
Ryan Murphy	Systems Administrator	\$89,450
Kevin Cox	Lead IT Technician	\$58,702
Korey Rasa	Technology Support Specialist	\$46,328
Annette Bush	Bookkeeper, Continuing Education	\$45,872

k. Position Creation

Approval to create an AM Classroom Aide position, Grover Cleveland Middle School, effective April 10, 2019.

l. Abolish Position

Approval to abolish the PM Shared Aide position, Grover Cleveland Middle School, for student #9905007, effective April 10, 2019.

m. Student Field Placements

Approval for Kathryn Plummer, Caldwell University, to complete her Observation/Teacher Assistant placement at Washington Elementary School, effective for the 2019-2020 school year.

Approval for John Loia, Caldwell University, to complete his Observation/Teacher Assistant placement at Washington Elementary School, effective for the 2018-2019 school year.

Approval for Sarah Barone, Montclair State University, to complete her Clinical I and II placement at Jefferson Elementary School, effective for the 2019-2020 school year.

Approval for Deanna Mendez, Montclair State University, to complete her Clinical I and II placements at Washington Elementary School, effective for the 2019-2020 school year.

Approval for Alyssa Mauro, Montclair State University, to complete her Clinical I and II placements at Washington Elementary School, effective for the 2019-2020 school year.

ROLL CALL:

<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D' Ambola	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

C. Finance

Motion to approve item numbers 1. through 9. on this evening's Agenda under Finance.

1. Certification of Funds

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for April 30, 2019 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 Thomas J. Lambe

2. Secretary's Report – April 30, 2019

Budget Appropriation 2018-2019	\$55,720,515.34
Expended and Encumbered as of April 30, 2019	<u>53,579,911.25</u>
Available as of April 30, 2019	\$ 2,140,604.09

3. Treasurer's Report – March 31, 2019

Total Cash Receipts and Balance	\$7,028,261.63
Total Cash Expenditures	<u>4,352,831.24</u>
Total Cash Balance	\$2,675,430.39

4. Transfers

a. Approve Appropriation Transfers to the 2018-2019 Budget – April 30, 2019.

5. Approval of Bills and Claims Schedule

Approve Schedule #10 – April 30, 2019.	\$5,657,571.63
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6. Tax Levy 2019-2020

Approval of the 2019-2020 Tax Levy Requirements for the Borough of Caldwell and the Township of West Caldwell.

7. Letters of Agreement

Approve an agreement with Bayada Home Health Care, Inc. to provide district-wide professional substitute nursing services for registered nurses at a rate of \$60.00 per hour, effective July 1, 2019 to June 30, 2020.

Approve an agreement with Bradford Security Services to provide residential investigative services at a rate of \$75.00 per hour, effective July 1, 2019 to June 30, 2020.

8. Terms and Conditions of Services

Approve the Terms and Conditions of Services with Frontline Technologies Group, LLC for Applicant Tracking, a web-based recruiting online job application module, at an annual fee of \$2,367.97, effective September 1, 2019 to August 31, 2020.

Approve the Terms and Conditions of Services with Frontline Technologies Group, LLC for Absence and Substitute Management, a web-based substitute employee online module, at an annual fee of \$13,587.05, effective July 1, 2019 to June 30, 2020.

Approve the Terms and Conditions of Services with Frontline Technologies Group, LLC for Central, a web-based centralized employee information system module, at an annual fee of \$4,495.50, effective July 1, 2019 to June 30, 2020.

Approve the Terms and Conditions of Services with Frontline Technologies Group, LLC for IEP Direct, a web-based special education student information module, at an annual fee of \$12,653.30, effective July 1, 2019 to June 30, 2020.

Approve the Terms and Conditions of Services with Frontline Technologies Group, LLC for 504 Program Management, a web-based special education student information module, at an annual fee of \$3,163.33, effective July 1, 2019 to June 30, 2020.

Approve the Terms and Conditions of Services with Genesis Educational Services for the following modules, effective July 1, 2019 to June 30, 2020:

a) Genesis Student Information System ASP Services	\$41,356.00
b) IEP Direct Interface – Export and Import	\$700.00
c) NutriKids Third Party Interface	\$350.00
d) School Messenger Interface	\$350.00
e) Naviance Task Scheduler Feature to Genesis SIS	\$350.00
f) Lunch Tracking Import	\$350.00
g) Student Tracking Import	<u>\$350.00</u>

Total \$43,806.00

9. Professional Services Contracts

WHEREAS, Proposals for various Professional Services have been received by the district, as required under the New Jersey Administrative Code (NJAC 6A:23A-5.2), and

WHEREAS, the funds have been made available by budget appropriation in the appropriate 2019-20 Budget Account for a maximum amount to be expended for each professional service, unless increased by Board of Education resolution,

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Borough of Caldwell and the Township of West Caldwell, in the County of Essex, as follows:

- a. Hereby appoint the following firms/individuals to a Professional Services Agreement for the 2019-20 school year, as per their proposals received on April 30, 2019:

<u>Provider</u>	<u>Fee</u>
The Bridge, Inc. Crisis Counseling and Consulting Services	\$390,000/annual fee
Robert Masella, M.D. Team Physician Services	\$200 per game
The Doctors' Office	DOT Physical Pre-placement/Re-certification \$95.00
Medical Inspector Services	Physician Consultation \$100/visit Physical Exam Review \$180/hour Hepatitis B Vaccine (series of 3) \$75.00 each Hepatitis B Titers \$280.00 Drug Screen \$175.00/with exam \$75.00/without exam Breath Alcohol Test \$50.00 New Hire Physical/ Physical Required by District \$75.00 TB/Mantoux Testing/Reading \$25.00/patient/w/o reading \$30.00/patient/w/reading Chest X-ray (PA/Lateral) \$85.00 Student Physicals \$50.00 (without medical homes) Medical Evaluation with DRUG/UDS \$95.00 Collections for James Caldwell High School and Grover Cleveland Middle School

Special Education-related Services:

Physical Therapy Services

Next Step Pediatric Therapy, LLC \$79.00/hour
 Summit, NJ

Occupational Therapy Services

Caldwell Pediatric Therapy Center \$79.00/hour
 Caldwell, NJ

BCBA Home Program Services

Making Changes NJ, LLC \$110.00/hour
 Butler, NJ plus mileage/tolls

ABA/Discrete Trial Teaching
 Making Changes NJ, LLC
 Butler, NJ

\$72.00/hour

- b. The above appointments are made based upon professional experience, compliance requirements of the proposal, and reasonable fees.
- c. A copy of this resolution shall be published in The Progress as required by law.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D' Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

D. Buildings, Grounds, and Capital Improvements

Motion to approve item number 1. on this evening's Agenda under Buildings, Grounds, and Capital Improvements.

1. Use of School Facilities

Approved May 6, 2019 JCHS Boys Lacrosse Club to use the Bonnel Field snack stand on April 16, 20, 23 and May 7, 2019 from 4:00 PM to 7:30 PM.

Approval for the Caldwell-West Caldwell Education Foundation to use the James Caldwell High School parking lot and bathrooms for a 5K Run/Walk on May 18, 2019 from 7:00 AM to 1:00 PM.

Approval for the James Caldwell High School Basketball Coach, Michael Fess, to use the James Caldwell High School gymnasium for summer workouts, effective July 1 through July 25, 2019 from 1:00 PM to 3:00 PM.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D' Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

IX. PUBLIC HEARING

Motion to adjourn the Regular Public Monthly Meeting and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations/Legal, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law". The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D' Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs