

BOARD OF EDUCATION CALDWELL-WEST CALDWELL

AGENDA

**PRIVATE EXECUTIVE SESSION
MARCH 11, 2019 AT 7:00 PM**

**SUPERINTENDENT’S OFFICE
GRAY STREET, WEST CALDWELL, NJ**

The purpose of this meeting is to discuss Personnel, Litigation, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

**REGULAR PUBLIC MONTHLY MEETING
MARCH 11, 2019 AT 7:30 PM**

**HARRISON CONFERENCE ROOM
GRAY STREET, WEST CALDWELL, NJ**

The Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” Notices have been sent to *The Progress*, Caldwell, NJ and *The Star Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

- I. ROLL CALL**
 Dan Cipoletti, Vice President
 Chris D’Ambola
 Julianne Grosso
 John King
 Marie Lanfrank, President

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

IV. SUPERINTENDENT’S REPORT

- A. Kindergarten Update.

V. PRESIDENT’S REPORT

- A. Staff and Student Updates.

VI. APPROVAL OF MINUTES

Approval of the Regular Public Monthly Meeting Minutes of February 11, 2019.

ROLL CALL:

<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D’Ambola	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

VII. PUBLIC INPUT ON AGENDA ITEMS

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes’ duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

VIII. MOTIONS BY CONTENT AREA

A. Curriculum

Motion to approve item numbers 1. through 9. on this evening's Agenda under Curriculum.

1. Enrollment Report for February 28, 2019.

2. Field Trip Destinations

Approve the following district sponsored field trip destinations for March and April 2019:

JCHS Draw/Paint/Design AP Studio Art	Brooklyn Botanical Gardens Brooklyn Museum	Brooklyn, NY
JCHS AP Euro, Spanish Latin 4, Italian 4	Metropolitan Museum of Art	New York, NY
JCHS Computer Science	Stockton University	Galloway, NJ
Jefferson School Grade 3	South Orange Performing Arts Center	South Orange, NJ
Lincoln School Kindergarten	Montclair Art Museum	Montclair, NJ
Washington School Grade 4	Grounds for Sculpture Park and Museum	Hamilton, NJ
Washington School Grade 1	Tenafly Nature Center	Tenafly, NJ
Harrison School KEP	West Caldwell Public Library Police and Fire Station	West Caldwell, NJ Caldwell, NJ

3. Expense Reimbursements

Approve the following expense reimbursements for attendance at Professional Development Programs approved by the Superintendent:

Thomas Lamont	Glazier Football Clinic – Staff Pass Whippany, NJ	\$499.00
Velia Banbor	Teach at the Beach 2019 Long Beach Island, NJ	\$85.00
Scott Aji	Athletic Trainers Society Annual Conf. Somerset, NJ	\$185.00
Patricia Martin	NJ School Counselor Conference Kean University	\$35 + (mileage & tolls)
Brianna Watts	NJ School Counselor Conference Kean University	\$35 + (mileage & tolls)
Frank Lattoz	NJ School Counselor Conference Kean University	\$35 + (mileage & tolls)
Margarita Gallina	Clinical Supervision Skills North Brunswick, NJ	\$425.00

4. Scholarship Month

Approve April 2019 as James Caldwell High School Scholarship Month.

5. Athletic Schedule

Approve the spring 2019 Interscholastic Athletic Schedule.

6. Consultative Service

Approve Unity Music Therapy, LLC, Andover, NJ, to conduct Group Music Therapy Sessions for students enrolled in the Kindergarten Enrichment and Special Education Programs at Harrison, at a cost not to exceed \$700.00, effective February 28 to March 30, 2019.

7. Amend ESEA Title I Grant

Amend FY2019 ESEA Title I Grant funding in the following amounts and submit the corresponding grants to the New Jersey Department of Education. Funding to include \$50.00 of carryover funds from FY2018:

Title I FY2019 Allocation	\$201,265
Title I FY2018 Carryover	\$ 50
Total Title I Grant	\$201,315
Title IIA	\$ 50,735
Title IV	\$ 12,283
Total ESEA FY2019	\$264,333

8. Cooperative Sports Program Agreement

Approval to enter into a Cooperative Sports Program Agreement between the West Essex Regional School District Board of Education and the Caldwell-West Caldwell School District Board of Education in order to facilitate a Varsity and Junior Varsity Ice Hockey program for the 2019/2020 and the 2020/2021 school years.

This Agreement is contingent upon both school districts receiving approval from the NJSIAA through submission of the NJSIAA Program Application for Cooperative Sports. If not approved by the NJSIAA, this Agreement shall be null and void.

9. Harassment, Intimidation, and Bullying Incidents

Approval to affirm the Administration's determination concerning Harassment, Intimidation, and Bullying Investigations #0231-#0235 for the period February 1 to February 28, 2019, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's Office.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D'Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

B. Personnel

The Superintendent makes the following personnel recommendations to the Board of Education:

Motion to approve Certificated Staff item letters a. through n. and Non-Certificated Staff item letters a. through f. on this evening's agenda under Personnel.

1. Certificated Staff

a. Amended Leaves of Absence

Approval to amend the Disability Leave of Absence, with pay, for Rebecca Vecchione, Reading Specialist, District, from February 4 to March 20, 2019 to February 4 to March 22, 2019, followed by a Family Medical Leave of Absence, without pay, from March 25 to June 20, 2019.

Approval to amend the Disability Leave of Absence, with pay, for Elizabeth Sarka, Elementary Teacher, Jefferson Elementary School, from January 14 to March 1, 2019 to January 14 to March 8, 2019, followed by a Family Medical Leave of Absence, without pay, from March 11 to June 7, 2019.

b. Amended Appointment

Approval to amend the appointment of Lanna Lebet, Temporary Leave Replacement (for Elizabeth Sarka), Elementary Teacher, Jefferson Elementary School, from January 14 to May 17, 2019 to January 14 to June 30, 2019.

c. Leaves of Absence

Approval of Personal Leave of Absence, without pay, for Marcia Renzetti, Teacher of Science, James Caldwell High School, from May 23 to May 24, 2019.

Approval of a Personal Leave of Absence, without pay, for Kristina Weiss, Library Media Specialist, Washington Elementary School, from April 4 to April 5, 2019.

Approval of a Disability Leave of Absence, with pay, for Tracey Tufano, Elementary Teacher, Lincoln Elementary School, from April 2 to April 12, 2019.

d. Appointments

Approval to appoint Michelle Shackil, Temporary Leave Replacement (for Rachel Kelly), Teacher of Health and Physical Education, BA Guide, Step 1, at a salary of \$50,500 (to be pro-rated), effective March 4 to June 30, 2019.

Approval to appoint Herminia Maida, Teacher of Students with Disabilities, Washington Elementary School, BA+16 Guide, Step 4, at a salary of \$55,171 (to be pro-rated), effective March 1 to June 30, 2019.

Approval to appoint Alissa Halloran, Teacher of Students with Disabilities, as a personal aide for an extra-curricular activity (track and field), at a rate of \$13.20 per hour, effective for the 2018-2019 school year.

Approval to appoint Rachel McNamara, Substitute Teacher, as the substitute personal aide for an extra-curricular activity (track and field), at a rate of \$12.00 per hour, effective for the 2018-2019 school year

Extra-Curricular - Non-Athletic

Approval to appoint Christopher Altonjy, James Caldwell High School, Set & Tech Coordinator for the JCHS Spring Musical Production of Mamma Mia, at a rate of \$800.00, effective for the 2018-2019 school year.

e. Appointment – Additional Hours

Approval for Krista Grinkin, School Social Worker, to conduct additional Child Study Team work, while Jessica Abramovich is on leave, at the rate of \$44 per hour, for a total of \$616 per week, effective March 25 to June 28, 2019.

f. Professional Development Workshop

Approval of Lila Kurzum, School Nurse, Grover Cleveland Middle School, to conduct a CPR and AED training workshop on February 25, 2019, for a total of 3 hours, at a rate of \$67.00 per hour.

g. Appointment – Extracurricular-Athletic

Volunteer Coach

Rachel McNamara Softball

h. Voluntary Transfer

Approval of a voluntary transfer for Alex Lewis, from Teacher of the Students with Disabilities, Washington Elementary School, to Behavior Specialist, Harrison School, effective March 1 to June 30, 2019.

i. Mentors

Approval to appoint the following teachers to mentor new teachers, at a stipend of \$550 (for traditional route candidates) or \$1,000 (for alternate route candidates). Stipends to be paid by new teachers through payroll deductions:

Mentor	School	Mentee	No. of Weeks	CE or CEAS	Stipend
Katelyn McAuliffe	GCMS	Michelle Shackil	15	CEAS	\$275
Suzanne Broffman	JCHS	Alyssa Egner	15	CEAS	\$275
Kristin DelVecchio	Wash	Brittany Palmer	10	CEAS	\$185

j. Substitute Nurse and Teacher Rates

Approval of the following rates of pay for substitute nurses and teachers for the 2019-2020 school year:

Substitute School Nurse	\$175.00/per day
Substitute Teacher:	\$95.00 per day
After 20 cumulative days	\$100.00 per day
11-20 days in the same assignment	\$100.00 per day
21-90 days in the same assignment	1/200 th Step 1 of guide
More than 90 days in the same assignment	On-guide, Step 1
Teaching Assistant	\$24.95/hour

k. Summer School Salaries

Approval of the following salaries for the 2019 ESY summer school program:

Teacher of Extended School Year (C-WC Staff)	\$44.00/hr.
Nurse – Extended School Year	\$44.00/hr.

l. Approval as Epi-pen Delegates

Jane Romm	JCHS
James Devlin	JCHS

m. Approval as CPR-AED Delegates

Jane Romm	JCHS
Sara Schechter	JCHS
Mark Teshkoyan	JCHS
Amanda Beideman	Jefferson
Colleen Geier	Harrison
Inez Morrissey	GCMS
Daryle Weiss	GCMS

n. Approval as Substitute

Erica Wyrovsky	County Substitute
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2. Non-Certificated Staff

a. Leaves of Absence

Approval of a Medical Leave of Absence, without pay, for Rochelle Kiani, Shared Aide, Jefferson Elementary School, effective March 6 to March 25, 2019.

Approval of a Personal Leave of Absence, without pay, for Elaine McAlister, Personal Aide, Harrison School, effective March 6 to April 22, 2019.

b. Appointments

Approval to extend the appointment of Ghassan Dairi, Maintenance, District, to June 30, 2019, after completion of the 90-day probationary period.

Approval for Kerry Ryan, part time Secretary 10-Month, Harrison Building, to work up to an additional 10 hours per week, at a rate of \$27.97 per hour, to complete Kindergarten registration and upgrading of the district website, effective February 1 to June 30, 2019.

Approval to appoint Tanja Slaveska, Special Education Aide, Jefferson Elementary School, at a rate of \$13.20 per hour, effective March 11 to June 30, 2019.

Approval to appoint Deborah Gammo, Special Education Aide, Washington Elementary School, at a rate of \$13.20 per hour, effective March 18 to June 30, 2019.

Approval to appoint Rebekah Newman, Special Education Aide, Grover Cleveland Middle School, at a rate of \$13.20 per hour, effective February 20 to June 30, 2019.

Approval to appoint Lia Romano, Special Education Aide, Grover Cleveland Middle School, at a rate of \$13.20 per hour, effective March 11 to June 30, 2019.

Approval to appoint Nada Shater, Substitute Special Education Aide, at a rate of \$12.00 per hour, effective March 12 to June 30, 2019.

Approval to appoint Diana Tieluszecki, Substitute Special Education Aide, at a rate of \$12.00 per hour, effective March 12 to June 30, 2019.

c. Appointments - Extra-Curricular – Non-Athletic

Approval to appoint the following personnel to perform in the James Caldwell High School spring musical production, for eight appearances (to include 4 dress rehearsals and four shows), at a rate of \$750.00 for each musician, for a total of \$3,750.00:

Charity Dolan	Keyboard 2
Katie Kreil	Keyboard 3
Benjamin Weise	Guitar 1
Peter Hunter	Guitar 2
Dean Scarlett	Winds

d. Hourly Rates

Approval of the following hourly rates for the 2019-20 school year:

ABA Aide	\$22.45/19.25
Classroom Aide/Personal Aide/Bus Aide	\$20.60/18.10/17.40/15.80/13.55
Lunchroom Aide	\$22.05/17.60/15.80/13.55
Student Recorder	\$35/meeting
Substitute Secretary, Special Education Aide, Lunchroom Aide	\$13.00
Substitute Custodian/Maintenance Worker	\$13.00

e. Summer School Salaries

Approval of the following hourly rates for the 2019 summer school program:

Extended School Year

Special Education ESY Personal/Bus Aide	\$20.60/18.10/17.40/15.80/13.55/hr.
Special Education ESY ABA Aide	\$22.45/19.25/hr.

f. Student Field Placements

Approval for Brielle Feaster, Montclair State University, to complete her student teaching placement at Grover Cleveland Middle School, effective for the 2018-2019 school year.

Approval for Amanda Orlandino, Montclair State University, to complete a field placement at James Caldwell High School, effective for the 2018-2019 school year.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D'Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

C. Finance

Motion to approve item numbers 1. through 7. on this evening's Agenda under Finance.

1. Certification of Funds

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for February 28, 2019 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 Thomas J. Lambe

2. Secretary's Report – February 28, 2019

Budget Appropriation 2018-2019	\$55,350,151.48
Expended and Encumbered as of February 28, 2019	<u>50,638,622.28</u>
Available as of February 28, 2019	\$ 4,711,529.20

3. Treasurer's Report – January 31, 2019

Total Cash Receipts and Balance	\$8,276,445.78
Total Cash Expenditures	<u>5,822,154.16</u>
Total Cash Balance	\$2,454,291.62

4. Transfers

a. Approval of Appropriation Transfers to the 2018-2019 Budget – February 28, 2019.

5. Approval of Bills and Claims Schedule

a. Approval of Schedule #8 – February 28, 2019. \$4,365,816.83

6. Donations

Approval to accept a donation of \$250 from Dr. Richard Newman for the Expeditionary Learning Program (ELP), an afterschool program at the elementary schools.

Approval to accept a donation of \$5,000 from Universal Television LLC for the usage of the Grover Cleveland Middle School gymnasium for the filming of a television show.

7. Adoption of Preliminary 2019-2020 Budget

RESOLVED, that the following preliminary budget, Annual School District Budget Statement and Supporting Documentation for the 2019-2020 school year be submitted for approval to the Essex County Superintendent of Schools, as per attached:

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D' Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

D. Buildings, Grounds, and Capital Improvements

Motion to approve item number 1. on this evening's Agenda under Buildings, Grounds, and Capital Improvements.

1. Use of School Facilities

Approval for the Caldwell-West Caldwell Boy Scouts, Troop 9, to use the Washington School (front parking lot and grass area only) for a Mother's Day Plant Sale on May 10, from 6:00 PM to 8:00 PM and on May 11 and 12, 2019 from 9:00 AM to 6:00 PM.

Approval for the Lincoln School Girl Scouts Troop 20391 to use the Lincoln School Art Room on March 13, April 10, and June 5, 2019 from 3:00-4:30 PM and the multipurpose room on June 6, 2019 from 6:00 to 7:30 PM.

Approval for the West Caldwell-Caldwell Recreation Department to use The Center for Performing Arts for an adult spring concert (Concert Chorale) on April 22 from 7:00 to 9:30 PM and on April 26, 2019 from 7:30 to 9:30 PM.

Approval for Mount St. Dominic Academy to use the track at Bonnel Field for their high school track program from March 1, 2019 through June 30, 2019, at a fee of \$75.00 per usage.

Approval for the James Caldwell High School Baseball Coach, Dennis Sasso, to use the lower field and auxiliary gym at James Caldwell High School for a Baseball Camp, effective June 24 through June 27, 2019 from 9:00 AM to 1:00 PM.

Approval for the Caldwell Athletic Club Jr. Chief Football Players, to use Bonnel Field for a youth football camp, effective July 8 through 12, 2019 from 8:00 AM to 12:00 PM.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D'Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

IX. PUBLIC HEARING

Motion to adjourn the Regular Public Monthly Meeting and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations/Legal, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a "Sunshine Law". The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

ROLL CALL:

___ Mr. Cipoletti	___ Mr. D'Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs