

**BOARD OF EDUCATION CALDWELL-WEST CALDWELL**

**AGENDA**

**PRIVATE EXECUTIVE SESSION  
JANUARY 14, 2019 AT 7:00 PM**

**SUPERINTENDENT’S OFFICE  
GRAY STREET, WEST CALDWELL, NJ**

The purpose of this meeting is to discuss Personnel, Litigation, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

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**REGULAR PUBLIC MONTHLY MEETING  
JANUARY 14, 2019 AT 7:30 PM**

**HARRISON CONFERENCE ROOM  
GRAY STREET, WEST CALDWELL, NJ**

The Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” Notices have been sent to *The Progress*, Caldwell, NJ and *The Star Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

- I. ROLL CALL**  
 Dan Cipoletti, Vice President  
 Chris D’Ambola  
 Julianne Grosso  
 John King  
 Marie Lanfrank, President

**II. PLEDGE OF ALLEGIANCE**

**III. COMMUNICATIONS**

**IV. SUPERINTENDENT’S REPORT**

- A. Kindergarten Update.

**V. PRESIDENT’S REPORT**

- A. Retirement Resolution – Barbara Adams.

**VI. APPROVAL OF MINUTES**

- A. Approval of Regular Public Monthly Meeting Minutes of December 10, 2018.

**ROLL CALL:**

<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D’Ambola	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

**VII. PUBLIC INPUT ON AGENDA ITEMS**

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes’ duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

**VIII. COMMITTEE REPORTS**

**A. Curriculum**

Motion to approve item numbers 1. through 9. on this evening's Agenda under Curriculum.

**1. Enrollment Report for December 31, 2018.**

**2. Field Trip Destinations**

Approve the following district sponsored field trip destinations for January and February 2019:

JCHS Self-Advocacy Club	Millburn High School	Millburn, NJ
JCHS Mock Trial	Veteran's Courthouse	Newark, NJ
	Piscataway High School	Piscataway, NJ

**3. Expense Reimbursements**

Approve the following expense reimbursements for attendance at Professional Development Programs approved by the Superintendent:

Kristina Weiss	What's New In Children's Books	\$269.00
Doreen Golembeski	What's New In Children's Books Fairfield, NJ	\$269.00
Jennifer Emmolo	What's New In Children's Books Fairfield, NJ	\$269.00
Katherine Berkman	What's New In Children's Books Fairfield, NJ	\$269.00
Rachel Kelly	2019 NJAHPERD Annual Convention Ocean, NJ	\$190.00
Katelyn McAuliffe	2019 NJAHPERD Annual Convention Ocean, NJ	\$190.00
Elizabeth Fisher	Affirmative Action Officer Training Monroe, NJ	\$450.00 plus \$150 travel

**4. Amended Special Education Consultative Service**

Amend Bedside Instruction Fee per Service for American Tutor, Inc., Hillsborough, NJ, from a rate of \$58.00 to \$59.00 per hour, effective for the 2018-2019 school year.

**5. Special Education Consultative Services**

Approve Intensive Therapeutics, Inc., West Caldwell, NJ, to provide student #126 Vocational Training and Related Services, for 120 hours at a rate of \$45.99 per hour for a total of \$5,400.00, effective September 1, 2018 to June 30, 2019.

Approve North Jersey Behavioral Health Services (NJBHS), Caldwell, NJ, to provide Functional Behavior Assessment, at a rate of \$200.00 per hour, effective September 1, 2018 to June 30, 2019.

Approve Bergen Special Services, Educational Enterprises Division, Paramus, NJ to provide Transitional Services, not to exceed \$5,220.00 per contract, effective January 14 to June 30, 2019.

**6. Block Scheduling**

Approve the implementation of a rotating block schedule at James Caldwell High School for the 2019-20 school year.

**7. Memorandum of Agreement**

Approve a Uniform State Memorandum of Agreement, 2019 Revision, Between the Caldwell-West Caldwell Public Schools and the Caldwell and West Caldwell Police Departments, effective for the 2018-19 school year.

**8. Membership**

Approve membership of the Caldwell-West Caldwell Schools in the Montclair State University Network for Educational Renewal at a fee of \$2,975.00 for the 2018-19 school year.

**9. Extracurricular Club Creation**

Create, after a two-year trial period, the Progressive Action Club, as an extracurricular activity at James High School.

Create, after a two-year trial period, the Comic Book Club, as an extracurricular activity at James Caldwell High School.

**ROLL CALL:**

___ Mr. Cipoletti	___ Mr. D' Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

**B. Personnel**

The Superintendent makes the following personnel recommendations to the Board of Education:

Motion to approve Certificated Staff item letters a. through j. and Non-Certificated Staff item letters a. through e. on this evening's agenda under Personnel.

**1. Certificated Staff**

**a. Resignation**

Approval to accept the resignation of Anne Bergman, Teacher of English, Grover Cleveland Middle School, effective June 30, 2019.

**b. Amended Leave of Absence**

Approval to amend the Personal Leave of Absence, without pay, for Lauren Landara, Instructional Coach, Wilson Elementary School, from January 4 to January 7, 2019 to January 2 to January 7, 2019.

**c. Amended Appointment – Additional Hours**

Approval to amend the additional hours for Krista Grinkin, School Social Worker, to complete social evaluations (for Lisa Rothenberger), at a rate of \$44 per hour, from a maximum of 6 hours to a maximum of 12 hours, effective for the 2018-2019 school year.

**d. Leaves of Absence**

Approval of a Family Medical Leave of Absence, without pay, for Emily Ackerman, Teacher of Art, James Caldwell High School, from April 29 to June 20, 2019.

Approval of a Personal Leave of Absence, without pay, for Abby Landau, Lincoln Elementary School, on February 15, 2019.

**e. Appointments**

Approval to appoint Nicole Feria, Temporary Replacement Teacher Assistant (for Lanna Lebet), Jefferson Elementary School, at a rate of \$24.85 per hour, effective January 14 to May 17, 2019.

Approval to appoint Nicole Feria, Temporary Replacement Library Assistant (for Lanna Lebet), Jefferson Elementary School, at a rate of \$24.00 per hour, effective January 14 to May 17, 2019.

Approval to appoint Herminia Maida, Temporary Replacement (for Alex Lewis) Teacher of Students with Disabilities, Washington Elementary School, at a rate of \$260 per diem, effective January 2 to February 13, 2019, pending successful pre-employment background check.

Approval to appoint Shannon Stewart, Temporary Replacement (for Emma Limatola), Elementary Teacher, Wilson Elementary School, at a rate of \$253 per diem, February 11 to May 17, 2019.

Continuing Education

Approval to appoint John Timan, Supervisor, Summer Arts and Computer Studio Workshop and Summer Science Explorations and Adventures Program, Continuing Education Department, at a rate of \$7,600, effective Summer 2019.

**f. Appointments – Additional Hours**

Approval to appoint the following teachers to a conduct K-5 science curriculum review and selection, at a rate of \$44 per hour, for a maximum of 3 hours each:

<b>Name</b>	<b>School</b>
Judi Jacobs	Washington Elementary School
Amanda Mol	Washington Elementary School
Jennifer Anderson	Washington Elementary School
Lauren Crispino	Jefferson Elementary School
Holly Posnett	Jefferson Elementary School
Katherine Berkman	Jefferson Elementary School
Lauren Landara	Wilson Elementary School
Jennifer Emmolo	Wilson Elementary School
Andrea Zimany	Wilson Elementary School
Bridget Brown	Wilson Elementary School
Carol Macken	Lincoln Elementary School
Kaitlyn Temples	Lincoln Elementary School
Abby Landau	Lincoln Elementary School
Christine Forte	Grover Cleveland Middle School

Approval to appoint the following Child Study Team members to hold meetings and conduct case management of students (for Lisa Rothenberger), at a rate of \$44 per hour, effective November, 2018 to January, 2019:

<b>Name</b>	<b># of Hours</b>
Sharon Valcarcel	12 hours
Margarita Gallina	4 hours
Arleen Zimmerman	10 hours
Krista Grinkin	5 hours
Jennifer Adona	4 hours

Approval to appoint Lori Marulli, Teacher of Students with Disabilities, Jefferson Elementary School, to conduct Orton Gillingham Tutoring for Student #9905824, at a rate of \$52.00 per hour, effective January 21 to June 30, 2019.

**g. Appointments – Extracurricular-Athletic**

Approval to appoint the following spring coaches for the 2018-2019 school year:

<b>First Name</b>	<b>Last Name</b>	<b>Position</b>	<b>Level</b>	<b>Amount</b>
Joseph	Collura	Outdoor Spring Track - Head Coach/Boys Coord	Level III	\$11,816
Sara	Schechter	Outdoor Spring Track - Girls Coordinator	Level III	\$8,714
Stephanie	Parisi	Outdoor Spring Track - Assistant Coach	Level III	\$7,126
Steve	Trivino	Outdoor Spring Track - Assistant Coach	Level III	\$7,126
Sherilyn	Ferrari	Outdoor Spring Track - Assistant Coach	Level II	\$6,912
Dennis	Sasso	Baseball - Head Coach	Level III	\$10,228
Adam	Derner	Baseball - Assistant Coach	Level II	\$6,912
Ryan	Smith	Baseball - JV Coach	Level III	\$7,126
James	Phillips	Baseball - Freshman Coach	Level III	\$7,126
Mike	Teshkoyan	Softball - Head Coach	Level III	\$10,228
Mark	Teshkoyan	Softball - Assistant Varsity Coach	Level III	\$7,126
Amanda	Paxson	Softball - JV Coach	Level III	\$7,126
John	Timan	Lacrosse (Boys) - Head Coach	Level III	\$10,228
Chris	Lawshe	Lacrosse (Boys) - Freshman (.5) Coach	Level I	\$3,349
Kyle	Huff	Lacrosse (Boys) - Assistant Coach	Level III	\$7,126
Nick	Esposito	Lacrosse (Boys) - JV Coach	Level III	\$7,126
Angela	Giampino-Vasi	Lacrosse (Girls) - Head Coach	Level III	\$10,228
Diana	Reyes	Lacrosse (Girls) - JV Coach	Level III	\$7,126
Nicole	Rubino	Lacrosse (Girls) - Assistant Coach	Level III	\$7,126
Ron	Masson	Tennis (Boys) - Head Coach	Level III	\$8,354
Wendi	Leicht	Tennis (Boys) - Assistant Coach	Level II	\$5,653
Frank	Lattoz	Golf - Head Coach	Level III	\$5,933

Volunteer Coaches

Alex Derner	Baseball
Mikayla Romero	Softball
Trevor McLaughlin	Lacrosse
Evan McLaughlin	Lacrosse
Frank Davide	Track
Conor Cunningham	Track
Joseph Licavoli	Golf

**h. Salary Guide Movements**

Approval to move Kaitlin Hennighan, Teacher of Science, Grover Cleveland Middle School, on the salary guide for the successful completion of coursework, from BA Guide, Step 4, to BA+16 Guide, Step 4, at a salary of \$55,171, effective February 1, 2019.

Approval to move Peter Protogiannis, Elementary Teacher, Washington Elementary School, on the salary guide for the successful completion of coursework, from BA Guide, Step 5, to BA+16 Guide, Step 5, at a salary of \$56,296, effective February 1, 2019.

**i. Approval as Epi-pen Delegates**

Karen Browne	JCHS
Frank Lattoz	JCHS

**j. Approval as Substitute Teachers**

Maria Ganduglia-Pirovano	School Social Worker
Samin Shafiq	County Substitute
Rigie April	County Substitute
Michael Lagatta	County Substitute

**2. Non-Certificated Staff**

**a. Leave of Absence**

Approval of a Personal Leave of Absence, without pay, for Elaine McAlister, effective December 13, 2018 to June 30, 2019.

**b. Resignation**

Approval to accept the resignation of Pamela Acocella, ABA Aide, Wilson Elementary School only, effective December 14, 2018. Pamela will remain as a Shared Aide, Washington Elementary School.

**c. Appointments**

Approval to appoint Fredy Novillo, Bus Aide, District, at a rate of \$13.20 per hour, effective January 15 to June 30, 2019, pending arrival of new bus.

Approval to appoint Carmen Moyano-Alulema, Bus Aide, District, at a rate of \$13.20 per hour, effective January 15 to June 30, 2019, pending arrival of new bus.

Approval to appoint Maria Humala, Bus Aide, District, at a rate of \$13.20 per hour, effective January 15 to June 30, 2019, pending arrival of new bus.

Approval to appoint Kujtime Adili, ABA Aide, Washington Elementary School, at a rate of \$19.15 per hour, effective January 10 to June 30, 2019.

Approval to appoint Hager Elessawy, Substitute Special Education Aide, District, at a rate of \$12.00 per hour, effective January 15 to June 30, 2019, pending criminal history approval.

**d. Positions Creation**

Approval to create AM and PM Personal Aide positions, Harrison School, for Student #1700326, effective January 8, 2019.

Approval to create a PM Shared Aide position, Harrison School, for Student #1700299, effective January 11, 2019.

**e. Student Field Placements**

Approval for Jessica Madalena, Montclair State University, to complete her Clinical I teaching placement at Jefferson Elementary School, effective for the 2018-2019 school year.

Approval for Kiara Ruiz, Montclair State University, to complete her Clinical teacher placement at James Caldwell High School, effective for the 2018-2019 school year.

Approval for Michael O’Brien, Montclair State University, to complete his Clinical teacher placement at Grover Cleveland Middle School, effective for the 2018-2019 school year.

**ROLL CALL:**

___ Mr. Cipoletti	___ Mr. D’Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

**C. Finance**

Motion to approve item numbers 1. through 7. on this evening’s Agenda under Finance.

**1. Certification of Funds**

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for December 31, 2018 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

\_\_\_\_\_  
 Thomas J. Lambe

**2. Secretary’s Report – December 31, 2018**

Budget Appropriation 2018-2019	\$54,600,333.49
Expended and Encumbered as of December 31, 2018	<u>46,203,338.59</u>
Available as of December 31, 2018	\$ 8,396,994.90

**3. Treasurer’s Report – November 30, 2018**

Total Cash Receipts and Balance	\$8,563,024.67
Total Cash Expenditures	<u>4,044,911.80</u>
Total Cash Balance	\$4,518,112.87

**4. Transfers**

Approval of Appropriation transfers to the 2018-2019 Budget – December 31, 2018.



**5. Approval of Bills and Claims Schedule**

Approval of Schedule #6 – December 31, 2018. \$4,420,956.03

**6. Professional Services Contract**

Approve contract with the West Essex YMCA, Livingston, NJ, to provide the district a Before and After-Care Program for the 2019-2020 school year, as per their proposal received on December 20, 2018.

**7. Retiree Sick Day Payout**

Approval of payment for unused sick days, at \$150.00 per day to a maximum of \$15,000, to the following 2018-2019 retiree, as per contract:

<b>Employee Name</b>	<b># of Sick Days</b>	<b>\$Total</b>
Barbara Adams	109	\$15,000

**ROLL CALL:**

<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D’Ambola	<input type="checkbox"/> Ms. Grosso	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
				<input type="checkbox"/> <b>Abs</b>

**D. Buildings, Grounds, and Capital Improvements**

Motion to approve item numbers 1. and 2. on this evening’s Agenda under Buildings, Grounds, and Capital Improvements.

**1. ESIP Projects**

- a. Approval to award a contract to TSUJ Corporation, Kinnelon, New Jersey, for the Lighting Renovation Project, District Wide (Bid #54-155-C-001), part of the district’s overall ESIP Project in the amount of \$318,740.00, as per bids received on January 3, 2019.
- b. Approval to award a contract to AME, Inc., Fairfield, New Jersey, for the Grover Cleveland Boiler Replacement and District Wide Energy Management System (Bid #54-155-C-002), in the amount of \$1,769,833.00, as per bids received on January 3, 2019.

**2. Use of School Facilities**

Approval for the Caldwell-West Caldwell Youth Lacrosse Club to use the gymnasium at Wilson Elementary School for a lacrosse clinic 2 nights a week during February and March, 2019 from 6:00 PM to 8:00 PM.

Approval for the Caldwell-West Caldwell Soccer Club to use the James Caldwell High School auxiliary gymnasium for indoor soccer on the following Saturdays: February 9, 16, 23 and March 2, 9, 16, 2019 from 6:00 PM to 9:00 PM.

Approval for the Caldwell Little League to use the Wilson School gym, effective January – March, 2019 for two (1) hour slots per week and Wilson School field effective March 1 thru June 30, 2019 for any available days including weekends.

Approval for the Caldwell-West Caldwell Education Foundation to use the Grover Cleveland Middle School cafeteria for a Yoga fundraiser on the following Tuesdays: March 5, 12, 19, and 26, 2019 from 7:30-8:30 PM.

**ROLL CALL:**

___ Mr. Cipoletti	___ Mr. D’Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ <b>Yes</b> ___ <b>No</b> ___ <b>Abs</b>

**IX. PUBLIC HEARING**

Motion to adjourn the Regular Public Monthly Meeting and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations/Legal, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law”. The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

**ROLL CALL:**

___ Mr. Cipoletti	___ Mr. D’Ambola	___ Ms. Grosso	___ Mr. King	___ Ms. Lanfrank
				___ <b>Yes</b> ___ <b>No</b> ___ <b>Abs</b>