

BOARD OF EDUCATION CALDWELL-WEST CALDWELL

AGENDA

PRIVATE EXECUTIVE SESSION
DECEMBER 10, 2018 AT 7:00 PM

SUPERINTENDENT’S OFFICE
GRAY STREET, WEST CALDWELL, NJ

The purpose of this meeting is to discuss Personnel, Litigation, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

REGULAR PUBLIC MONTHLY MEETING
DECEMBER 10, 2018 AT 7:30 PM

HARRISON CONFERENCE ROOM
GRAY STREET, WEST CALDWELL, NJ

The Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” Notices have been sent to *The Progress*, Caldwell, NJ and *The Star Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

- I. ROLL CALL**
Tom Adams, Vice President
Dan Cipoletti
Chris D’Ambola
John King
Marie Lanfrank, President

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

- IV. SUPERINTENDENT’S REPORT**
A. Introduction of new Washington School Principal.

- V. PRESIDENT’S REPORT**
A. Recognition of Board Member Service.

- VI. APPROVAL OF MINUTES**
Motion to approve the Regular Public Monthly Meeting Minutes of November 12, 2018.

ROLL CALL:

<input type="checkbox"/> Mr. Adams	<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D’Ambola	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

- VII. PUBLIC INPUT ON AGENDA ITEMS**
 1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
 2. Statements are to be limited to three minutes’ duration and may only address items on the Agenda;
 3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
 4. All statements shall be directed to the presiding officer.

VIII. COMMITTEE REPORTS

A. Curriculum

Motion to approve item numbers 1. through 8. on this evening's Agenda under Curriculum.

1. Enrollment Report for November 30, 2018.

2. Field Trip Destinations

Approval of the following district sponsored field trip destinations for November and December 2018 and January 2019:

JCHS Women's and Concert Chorus	Gazebo	West Caldwell, NJ
JCHS Madrigal Singers	Cloverleaf Restaurant	Caldwell, NJ
JCHS Madrigal Singers, Women of Note, RetroMen	Montclair Women's Club	Montclair, NJ
JCHS Football Team	St. Rocco's Shelter	Newark, NJ
JCHS Marine Biology	Adventure Aquarium	Camden, NJ
JCHS Seniors or Captains of Sports Teams	West Essex Regional High School	North Caldwell, NJ
JCHS Student Council	New Community Harmony House	Newark, NJ
GCMS LLD-3	Angeloni's Pizzeria	Caldwell, NJ
GCMS Ecology Club, 8 th Grade Enrichment/Leadership	West Caldwell Care Center	West Caldwell, NJ

3. Expense Reimbursements

Approval of the following expense reimbursements for attendance at Professional Development Programs approved by the Superintendent:

Maryann Rivera	Keys to Enhancing Effectiveness as School Nurse West Orange, NJ	\$269.00
Judy Hennig	Keys to Enhancing Effectiveness as School Nurse West Orange, NJ	\$269.00
Joseph Licavoli	NJCHE Annual History Conference Princeton, NJ	\$80 + \$25 travel
Theresa Bailey	Supporting English Learners in Reading Workshop Livingston, NJ	\$249.00

4. Adult School Courses for Spring 2019

Approval of the following new Continuing Education Adult School courses for the 2019 spring session:

<u>Course</u>	<u>Instructor</u>	<u>Course Fee</u>	<u>Class</u>
Using Weights for Toning and Fitness	Keena-Lyn Simmons	\$90.00	6
Party Event Planning	Carol Stavrika	\$49.00	1
Ceramics	Ani Halliwell	\$120.00	8
Positive Aging	Diane Lang	\$39.00	1

Re-Train Your Brain for Happiness	Diane Lang	\$39.00	1
De-Clutter Your Life and Reduce Stress	Diane Lang	\$39.00	1
Turning Setbacks into Triumphs	Diane Lange	\$39.00	1
Finding Your Passions and Strengths	Diane Lange	\$39.00	1
Senior Housing Options	Vicki Stout	\$36.00	1
Clear Your Clutter	Diane Thomson	\$36.00	1
Intelligent Guide for Divorce	Diana M. Longo	\$49.00	2

5. Extracurricular Club Creation

Create, after a two-year trial period, a Girl Up Club, as an extracurricular activity at James High School.

6. Amended Special Education Service

Amend LearnWell (formerly Education, Inc. West Dennis, MA), Plymouth, MA, to provide Bedside Instruction from a rate of \$45.50 to \$48.00 per hour, effective November 1, 2018 to June 30, 2019.

7. Special Education Out of District Placement

Approve student #1001045 to attend ARC of Essex County Stepping Stones School, Roseland, NJ, at a tuition rate of \$38,750.00, effective November 26, 2018 to June 30, 2019.

8. Harassment, Intimidation, and Bullying Incidents

Approval to affirm the Administration’s determination concerning Harassment, Intimidation, and Bullying Investigations #0225-#0226 for the period November 1 to November 30, 2018, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent’s Office.

ROLL CALL:

<input type="checkbox"/> Mr. Adams	<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D’Ambola	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

B. Personnel

The Superintendent makes the following personnel recommendations to the Board of Education:

Motion to approve Certificated Staff item letters a. through i. and Non-Certificated Staff item letters a. through f. on this evening’s agenda under Personnel.

1. Certificated Staff

a. Leaves of Absence

Approval of a Disability Leave of Absence, with pay, for Jessica Abramovich, Director of Special Services, from March 25 to June 6, 2019, followed by a Family Medical Leave of Absence, without pay, from June 7 to August 29, 2019, followed by a Maternity Leave of Absence, without pay, from August 30 to October 24, 2019.

Approval of a Personal Leave of Absence, without pay, for Lauren Landara, Instructional Coach, Wilson Elementary School, from January 2 to January 7, 2019.

b. Appointments

Approval to appoint Judi Jacobs, Principal, Washington Elementary School, at a salary of \$123,000, effective July 1, 2019 to June 30, 2020.

Approval to appoint Devin Alexander, School Social Worker, Harrison School and Lincoln Elementary School, MA Guide, Step 6, at a salary of \$61,786 (to be pro-rated), effective January 22, 2019, pending successful pre-employment background check.

Approval to appoint Devin Alexander, Anti-Bullying Specialist, Washington Elementary School, at a stipend of \$512 (to be pro-rated), effective January 22, 2019.

Approval to appoint the following Basic Skills Instruction staff members, at a rate of \$2,000 per section taught (to be paid out of Federal Title IA grant funds), effective November 1, 2018 to June 21, 2019.

Name	School	# of sections
Lori Marulli	Jefferson	1
Erin Christman	Jefferson	1
Christine Donovan	Jefferson	1
Christine Gershon	Jefferson	1
Jim Curran	Jefferson	1
Danielle Stigliano	Jefferson	1
Jeff Stiefbold	Lincoln	2
Tracy Tufano	Lincoln	1
Robyn Stevens	Lincoln	1
Abby Landau	Lincoln	1
Audrey Martin	Lincoln	1
Alissa Halloran	Wilson	1
Scott Stiefbold	Wilson	1
Ellen LeRouzic	Wilson	1
Jennifer Marinaccio	Wilson	1
Jaclyn Guenther	Wilson	1

Laurie Minardi	Wilson	1
Amanda Mol	Washington	1
Jessica Cutalo	Washington	2
Joan Jobes	Washington	1
Carly Conrad	Washington	1
Kathleen Bratchenko	Washington	1

Approval to appoint Lauren Crispino, Basic Skills Program Coordinator, at a rate of \$44 per hour (to be paid out of Federal Title IA grant funds), for a maximum of 200 hours, effective November 1, 2018 to June 21, 2019.

Approval to appoint Judi Jacobs, Basic Skills Program Coordinator, at a rate of \$44 per hour (to be paid out of Federal Title IA grant funds) , for a maximum of 20 hours, effective November 1, 2018 to June 21, 2019.

Approval to appoint Brian Wenzel, Teacher of Students with Disabilities, as a personal aide for an extra-curricular activity (wrestling), at a rate of \$13.20 per hour, effective for the 2018-2019 school year.

c. Appointment - Additional Hours

Approval for Marianne DiBlasi, School Social Worker, Margarita Gallina, School Social Worker, and Krista Grinkin, School Social Worker, to complete social evaluations, (for Lisa Rothenberger) at a rate of \$44 per hour, for a maximum of 6 hours each, effective for the 2018-2019 school year.

d. Voluntary Temporary Transfer

Approval of a voluntary temporary transfer for Alex Lewis, from Teacher of the Students with Disabilities, Washington Elementary School, to Temporary Leave Replacement, Behavior Specialist (for Christi Campbell, Behavior Analyst), effective January 2 to February 13, 2019.

e. Approval as Glucagon Delegates

Elizabeth Coogan-Russell	JCHS
Robert Dubas	JCHS
Bridget Giampapa	JCHS
Angela Giampino-Vasi	JCHS
Evan McLaughlin	JCHS

f. Approval as Epi-pen Delegates

Christopher Altonjy	JCHS
Cheryl Baut	JCHS
Velia Bambor	JCHS
Nicole Bergen	JCHS
Suzanne Broffman	JCHS
Susan Callaghan	JCHS
Elizabeth Coogan-Russell	JCHS
Robert Dubas	JCHS
Bridget Giampapa	JCHS
Angela Giampino-Vasi	JCHS
Robin Keil	JCHS
Paul Marrone	JCHS
Evan McLaughlin	JCHS
Nick Meyer	JCHS
Marion Press	JCHS
Elsie Timpson	JCHS
Melody Wenger	JCHS
Amanda Beodeker	GCMS
Jeff Bishop	GCMS
Scott Chamberlain	GCMS
Lori Chomko	GCMS
Consuelo Cirilo	GCMS
Barbara Cook	GCMS
Mara LaBato	GCMS
Nate Lienhard	GCMS
Trevor McLaughlin	GCMS
Bethany Miele	GCMS
Susan Corey-Nogales	GCMS
Judy O'Hagan	GCMS
Gennifer Otinsky	GCMS
Marie Palma	GCMS
Lisa Peluso	GCMS
Diana Reyes	GCMS
Raquel Riggitano	GCMS
Ryuichi Saito	GCMS
Nicole Sheridan	GCMS
Erica Thacker	GCMS
Maritza Vierra-Ferrer	GCMS
Mary Cofone	Harrison
Barbara Davison	Harrison
Jaclyn Globus	Harrison
Nicole Hagel	Harrison
Christine Gershon	Jefferson
Cara Bakos	Lincoln
Christina Dunne	Lincoln
Abby Landau	Lincoln
Myra Leven	Lincoln

Robin Foley-Stevens	Lincoln
Kaitlyn Temples	Lincoln
Jeffrey Stiefbold	Lincoln
Jeannie Gerdy	Washington
Judi Jacobs	Washington
Amanda Mol	Washington
Peter Protogiannis	Washington
Jennifer Emmolo	Wilson
Alison Flanagan	Wilson
Scott Stiefbold	Wilson

g. Approval as CPR-AED Instructors

Lila Kurzum	GCMS
Leslie Moran	Jefferson

h. Approval as CPR-AED Delegates

Scott Aji	JCHS
Jamie Blanchard	JCHS
Suzanne Broffman	JCHS
Gary Garamella	JCHS
Evan McLaughlin	JCHS
Nick Myer	JCHS
Nicole Rubino	JCHS
Consuelo Cirilo	GCMS
Gary Gadek	GCMS
Kaitlin Hennigan	GCMS
Rachel Kelly	GCMS
Amanda Keenan	GCMS
Katelyn McAuliffe	GCMS
Heather McCarthy	GCMS
Ryuichi Saito	GCMS
Mike Teshkoyan	GCMS
Erica Thacker	GCMS
John Timan	GCMS
Mary Cofone	Harrison
Barbara Davison	Harrison
Dori Gleitsman	Harrison
Erin Matysik	Harrison
Jim Curran	Jefferson
Christina Dunne	Lincoln
Abby Landau	Lincoln
Myra Leven	Lincoln
Nathan Lienhard	Lincoln
Robyn Foley-Stevens	Lincoln
Jeffrey Stiefbold	Lincoln
Sheila Zeman	Lincoln
Jessica Cutalo	Washington

Jacqueline Donohue	Washington
Jeannie Gerdy	Washington
Amanda Mol	Washington
Donald Rock	Washington
Martin Rodriguez	Washington
Jay Rylick	Washington
Sheila Zeman	Washington
Lisa Zevin	Washington
Jennifer Emmolo	Wilson
Alison Flanagan	Wilson
Michele Haas	Wilson
Alissa Halloran	Wilson
Scott Stiefbold	Wilson

i. Approval as Substitute Teacher

Lisa Hagel County Substitute

2. Non-Certificated Staff

a. Contract Approval

Approval of the Negotiated Agreement between the Board of Education and the Caldwell-West Caldwell Custodians and Maintenance Association, effective July 1, 2018 to June 30, 2021.

b. Amended Appointments

Approval to amend the appointment of Ghassan Dairi, General Maintenance/HVAC Technician, District, from December 3 to December 7, 2018.

Approval to amend the appointment of Bridget Sateary, from Special Education Aide, Jefferson Elementary School, at a rate of \$13.20 per hour, to ABA Aide, Jefferson Elementary School, at a rate of \$19.15 per hour, effective December 3, 2018.

c. Appointments

Approval to appoint Janeth Jaramillo, Bus Driver, District, at a rate of \$27.20 per hour, effective January 2 to June 30, 2019, pending successful pre-employment background check.

Approval to appoint Patricia Singer, Bus Driver, District, at a rate of \$27.20 per hour, effective January 2 to June 30, 2019, pending successful pre-employment background check.

Continuing Education

Approval to appoint Donna Fiore, Classroom Assistant, Kindergarten Enrichment Program, Continuing Education, Harrison School, at a rate of \$15 per hour, effective December 10, 2018 to June 30, 2019.

Extracurricular - Non-Athletic

Approval to appoint Mariel Letourneau, Choreographer, Spring Musical, James Caldwell High School, at a stipend of \$2,450, effective for the 2018-2019 school year.

Approval to appoint Joann Russo, Wardrobe Mistress, Spring Musical, James Caldwell High School, at a stipend of \$818, effective for the 2018-2019 school year.

d. Position Creation

Approval to create an A.M. Shared Aide, Harrison School, effective December 3, 2018.

Approval to create A.M. and P.M. ABA Aide positions, Jefferson Elementary School, for student #1000862, effective December 3, 2018.

e. Abolish Position

Approval to abolish the A.M. and P.M. Personal Aide position, Harrison School, for student #1001045, effective November 26, 2018.

Approval to abolish the A.M. and P.M. Personal Aide positions, Jefferson Elementary School, for student #1000862, effective December 3, 2018.

f. Student Field Placements

Approval for Jazmin Pareja, Montclair State University, to complete her Clinical I teaching placement at Jefferson Elementary School, effective for the 2018-2019 school year.

Approval for Emily Lanning, Montclair State University, to complete her Clinical I teaching placement at Jefferson Elementary School, effective for the 2018-2019 school year.

Approval for Tina Mirabello, Caldwell University, to complete her student teaching at Washington Elementary School, effective for the 2018-2019 school year.

Approval for Megan Barretto, Caldwell University, to complete her Clinical I at Jefferson Elementary School, effective for the 2018-2019 school year.

Approval for Faith D'Angelis, Caldwell University, to complete her Observation/Teacher Assistant placement at Lincoln Elementary School, effective for the 2018-2019 school year.

Approval for Anagabriella Capurso, Caldwell University, to complete her observation/teacher assistant placement at Jefferson Elementary School, effective for the 2018-2019 school year.

Approval for Dean Mulligan, William Paterson University, to complete his practicum placement at James Caldwell High School, effective for the 2018-2019 school year.

ROLL CALL:

___ Mr. Adams	___ Mr. Cipoletti	___ Mr. D'Ambola	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

C. Finance

Motion to approve item numbers 1. through 7. on this evening's Agenda under Finance.

1. Certification of Funds

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary's monthly financial report (appropriations section) for November 30, 2018 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Thomas J. Lambe

2. Secretary's Report – November 30, 2018

Budget Appropriation 2018-2019	\$54,597,793.92
Expended and Encumbered as of November 30, 2018	<u>\$45,881,389.74</u>
Available as of November 30, 2018	\$8,716,404.18

3. Treasurer's Report – October 31, 2018

Total Cash Receipts and Balance	\$7,609,863.22
Total Cash Expenditures	<u>\$4,379,880.13</u>
Total Cash Balance	\$3,229,983.09

4. Transfers

Approval of Appropriation transfers to the 2018-2019 Budget – November 30, 2018.

5. Approval of Bills and Claims Schedule

Approval of Schedule #5 – November 30, 2018.	\$4,316,904.60
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6. School Vehicle Purchases

Approval of the purchase of one Chrysler Pacifica minivan from Nielsen Automotive Group for special education transportation for \$25,378, from equipment account number 12-000-219-732-000-013.

Approval of the purchase of two wheelchair-accessible Thomas buses from H.A. Dehart for special education transportation, for \$69,608.01 each, or a total of \$139,216.02, from equipment account number 12-000-219-732-000-013, through the Hunterdon County Educational Services Commission cooperative purchasing bid #TRANS17 - 01B.

7. Letter of Agreement

Approval of an agreement with Home Care Therapies LLC dba Horizon Healthcare Staffing to provide district-wide professional substitute nursing services (to cover health office coverage and field trips) for registered nurses at a rate of \$55.00 per hour, effective December 11, 2018 to June 30, 2019.

ROLL CALL:

<input type="checkbox"/> Mr. Adams	<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D' Ambola	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Abs

D. Buildings, Grounds, and Capital Improvements

Motion to approve item number 1. on this evening's Agenda under Buildings, Grounds, and Capital Improvements.

1. Use of School Facilities

Approval for the Caldwell Little League to use the James Caldwell High School cafeteria on January 12, 2019 and February 2, 2019 from 8:00AM to 12:00PM for Little League registration.

Approval for the following organizations to rent The Center for Performing Arts at James Caldwell High School:

On Stage America, Inc. Rockville, MD	March 29, 2019 from 3:30PM to 10:00PM March 30, 2019 from 8:00AM to 9:00PM March 31, 2019 from 8:00AM to 11:00PM
Onstage New York, NY, NY	April 4, 2019 from 4:00PM to 7:00PM April 5, 2019 from 5:00PM to 10:00PM April 6, 2019 from 7:00AM to 11:00PM April 7, 2019 from 7:30AM to 10:00PM
Dancers, Inc. Neptune, NJ	May 3, 2019 from 3:45PM to 12:00AM May 4, 2019 from 12:00PM to 11:30PM May 5, 2019 from 7:30AM to 12:00AM
Dance Arts Academy, Boonton, NJ	May 17, 2019 from 4:00PM to 9:00PM
Dance World Academy, Clifton, NJ	June 1, 2019 from 12:00PM to 7:00PM June 2, 2019 from 10:00AM to 9:00PM June 7, 2019 times TBD June 8, 2019 from 12:00PM to 10:00PM June 9, 2019 from 8:00AM to 12:00AM
Dance Works Studios, Caldwell, NJ	June 14, 2019 from 4:00PM to 8:00PM June 15, 2019 from 10:00AM to 9:30PM

ROLL CALL:

___ Mr. Adams	___ Mr. Cipoletti	___ Mr. D’Ambola	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

IX. PUBLIC HEARING

Motion to adjourn the Regular Public Monthly Meeting and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations/Legal, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law”. The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

ROLL CALL:

___ Mr. Adams	___ Mr. Cipoletti	___ Mr. D’Ambola	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs