

BOARD OF EDUCATION CALDWELL-WEST CALDWELL

AGENDA

PRIVATE EXECUTIVE SESSION
NOVEMBER 12, 2018 AT 7:00 PM

SUPERINTENDENT’S OFFICE
GRAY STREET, WEST CALDWELL, NJ

The purpose of this meeting is to discuss Personnel, Litigation, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

REGULAR PUBLIC MONTHLY MEETING
NOVEMBER 12, 2018 AT 7:30 PM

HARRISON CONFERENCE ROOM
GRAY STREET, WEST CALDWELL, NJ

The Caldwell-West Caldwell Board of Education Regular Public Monthly Meeting is in compliance with the Open Public Meetings Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law.” Notices have been sent to *The Progress*, Caldwell, NJ and *The Star Ledger*, Newark, NJ at least 48 hours in advance of this meeting. Notices have also been posted at the Board of Education Business Office, Harrison School Building, Gray Street, West Caldwell, NJ and have been delivered to the Clerk, Borough of Caldwell, and the Clerk, Township of West Caldwell for posting.

I. ROLL CALL

- Tom Adams, Vice President
- Dan Cipoletti
- Chris D’Ambola
- John King
- Marie Lanfrank, President

II. PLEDGE OF ALLEGIANCE

III. COMMUNICATIONS

IV. SUPERINTENDENT’S REPORT

V. PRESIDENT’S REPORT

- A. Eagle Scout Recognition.

VI. APPROVAL OF MINUTES

Motion to approve the Regular Public Monthly Meeting Minutes of October 8, 2018.

ROLL CALL:

___ Mr. Adams	___ Mr. Cipoletti	___ Mr. D’Ambola	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

VII. PUBLIC INPUT ON AGENDA ITEMS

1. Participant must be recognized by the presiding officer and must preface comments by an announcement of their name and address;
2. Statements are to be limited to three minutes’ duration and may only address items on the Agenda;
3. Participant may speak no more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements shall be directed to the presiding officer.

VIII. COMMITTEE REPORTS

A. Curriculum

Motion to approve item numbers 1. through 14. on this evening's Agenda under Curriculum.

1. Enrollment Report for October 31, 2018.

2. Overnight Field Trips

Approve an overnight field trip for the JCHS Wrestling Team to Lancaster, PA, to participate in the Conestoga Valley Holiday Wrestling Tournament, effective December 28 and 29, 2018.

Approve an overnight field trip for the James Caldwell High School Music Department to Orlando, Florida, departing on April 10 and returning on April 14, 2019.

3. Field Trip Destinations

Approve the following district sponsored field trip destinations for November and December 2018:

JCHS Chorus, RetroMen	Rowan University	Glassboro, NJ
JCHS Madrigal Singers, Women of Note	Radio City Music Hall	New York, NY
JCHS RetroMen	Caldwell University	Caldwell, NJ
JCHS AP Environmental Science	Paterson Great Falls Historic Park	Paterson, NJ
	Goffle Brook Park	Hawthorne, NJ
	Essex County Environmental Center	Roseland, NJ
JCHS AP Literature	The Morgan Library and Museum	New York, NY
	Grand Central Station	New York, NY
GCMS LLD-3	ACE Hardware	Caldwell, NJ
	Bloomfield Appliance Company	Caldwell, NJ
GCMS Grade 8	The National September 11 Memorial and Museum	New York, NY
GCMS Grade 7 Social Studies	Caldwell Police Department	Caldwell, NJ
Jefferson Grades 4 and 5	Caldwell Kiwanis Circle	Caldwell, NJ
Lincoln School Grade 3	Great Swamp National Wildlife Refuge	Morris County, NJ
Lincoln School Grade 2	Montclair State University	Montclair, NJ
Lincoln School Grade 1	Turtle Back Zoo	West Orange, NJ
Washington School Grade 4	New Jersey State House	Trenton, NJ
Washington School Grade 4	Franklin Mineral Museum	Franklin, NJ

4. Expense Reimbursements

Approve the following expense reimbursements for attendance at Professional Development Programs approved by the Superintendent:

Patricia Martin	NJ School Counselor Conference Edison, NJ	\$99.00 + mileage
Frank Lattoz	NJ School Counselor Conference Edison, NJ	\$109.00

Karen Browne	Maximize Advance Placement Seminar Newark, NJ	\$259.00
Marian Press	Maximize Advanced Placement Seminar Newark, NJ	\$259.00
Frank Antonucci	Annual Educational Technology Conference William Paterson University	\$99.00
Nicole Rubino	Lifesavers BLS Re-Certification Fairfield, NJ	\$65.00
Theresa Burns	38 th Annual Bilingual/ESL Conference William Paterson University	\$135.00
Tim Ayers	Gifted Education Conference New Brunswick, NJ	\$189.00
Jacquelyn Patton	NJASL Fall Conference Long Branch, NJ	\$215.00

5. Athletic Schedule

Approve the winter Interscholastic Athletic Schedule.

6. New Jersey OSAC Statement of Assurance and DPR

Approval to submit the New Jersey Quality Single Accountability Continuum (NJQSAC) Statement of Assurance (SOA) and DPR to the State Department of Education.

7. H.I.B. Self-Evaluation – Harrison School

Approval to submit the Harrison School state-mandated H.I.B. Self-Evaluation to the New Jersey Department of Education.

8. Curriculum Revision

Approve the revision of the K-5 Media Center Curriculum.

9. Amended Special Education Out of District Placements Tuition Rates and Service

Amend the out of district placement and tuition rate for student #1000052 from Holmstead School, Paramus NJ, at a tuition rate of \$55,396.80, effective September 5, 2018 to June 30, 2019 to the Essex Valley School, West Caldwell, NJ, at a tuition rate of \$60,418.41, effective October 4, 2018 to June 30, 2019.

Amend the out of district placement tuition rate for student #100753 to attend ECLC, Chatham, NJ, from a tuition rate of \$58,266.00 to \$80,161.00 to include a 1:1 Personal Aide at a fee of \$21,895.00, effective October 22, 2018 to June 30, 2019.

10. Amended Special Education Consultative Service

Amend Mary Hybl, Speech Language Pathologist, Summit, NJ, to provide district-wide Speech Language Services, at a rate of 90.00 per hour, and evaluations, at a rate of \$350 per evaluation, effective October 9, 2018 to June 30, 2019.

11. Special Education Consultative Services

Approve Intensive Therapeutics, Inc. to provide student #126 vocational training, at a fee of \$5,130.00, effective July 2 to July 27, 2018.

Approve Laura Ksyniak, Speech Language Pathologist, Cedar Grove, NJ, to provide speech language evaluations at a rate of \$125.00 per hour, effective October 26, 2018.

Approve North Jersey Behavioral Health Services (NJBHS), Caldwell, NJ, to provide a bus aide, at the rate of \$22.50 per day for 183 days at a total cost of \$4,117.50, effective for the 2018-19 school year.

Approve North Jersey Behavioral Health Services (NJBHS), Caldwell, NJ, to provide parent of student #1001057 ABA parent training, at a fee of \$2,400.00, effective for the 2018 Extended School Year.

Approve North Jersey Behavioral Health Services (NJBHS), Caldwell, NJ, to provide ABA services to the following students, effective September 1, 2018 to June 30, 2019:

<u>Student</u>	<u>Fee</u>
#1001239	\$79,239.00
#1001148	\$79,239.00
#1700238	\$79,239.00

12. Special Education In-District Service

Approve Rebecca Vecchione, Reading Specialist, District, to conduct Orton Gillingham Tutoring for student #9905824, at a rate of \$52.00 per hour, for the 2018-2019 school year, effective October 16, 2018 to June 30, 2019.

13. Harassment, Intimidation, and Bullying Incidents

Approval to affirm the Administration's determination concerning Harassment, Intimidation, and Bullying Investigations #0217 and 0218 for the period September 1 to September 30, 2018 and #0219-#0224 for the period October 1 to October 31, 2018, as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's Office.

14. Policies and Regulations – Second Reading

Second Reading and approval of the following revised policies and regulation:

P5512 – Harassment, Intimidation, and Bullying

P5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

R5561 – Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Second Reading and approval of the following new policy and regulation:

P1613 – Disclosure and Review of Applicant’s Employment History

R1613 – Disclosure and Review of Applicant’s Employment History

ROLL CALL:

___ Mr. Adams	___ Mr. Cipoletti	___ Mr. D’Ambola	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

B. Personnel

The Superintendent makes the following personnel recommendations to the Board of Education:

Motion to approve Certificated Staff item letters a. through i. and Non-Certificated Staff item letters a. through f. on this evening’s agenda under Personnel.

1. Certificated Staff

a. Retirement

Approval to accept a Service Retirement for Barbara Adams, Principal, Washington Elementary School, effective January 31, 2019.

b. Resignation

Approval to accept the resignation of Lisa Rothenberger, School Social Worker, District, and Anti-Bullying Specialist, Washington Elementary School, effective November 21, 2018.

c. Amended Leaves of Absence

Approval to amend the Disability Leave of Absence, with pay, for Karen Tufo, Teacher of Students with Disabilities, Wilson Elementary School, from September 4 to November 9, 2018, to September 4 to November 14, 2018 followed by a Family Medical Leave of Absence, without pay, from November 15, 2018 to February 15, 2019, followed by a Maternity Leave of Absence, without pay, from February 18 to June 30, 2019.

Approval to amend the Disability Leave of Absence, with pay, for Pauline Klimkowski, Part-time Speech Therapist, Grover Cleveland Middle School, from October 9 to December 4, 2018 to October 9 to November 30, 2018, followed by a Family Medical Leave of Absence, without pay, from December 3, 2018 to March 5, 2019, followed by a Maternity Leave of Absence, without pay, from March 6 to June 30, 2019.

d. Leaves of Absence

Approval of a Disability Leave of Absence, with pay, for Rebecca Vecchione, Reading Specialist, District, from February 4 to March 20, 2019, followed by a Family Medical Leave of Absence, without pay, from March 21 to June 19, 2019.

Approval of a Disability Leave of Absence, with pay, for Rachel Kelly, Teacher of Health and Physical Education, Grover Cleveland Middle School, from March 4 to April 12, 2019, followed by a Family Medical Leave of Absence, without pay, from April 22 to June 20, 2019.

Approval of a Disability Leave of Absence, with pay, for Katherine Martinez, Occupational Therapist, District, from April 22 to May 17, 2019, followed by a Family Medical Leave of Absence, without pay, from May 20 to June 20, 2019.

e. Appointments

Approval to appoint Kaitlyn Heun, Temporary Leave Replacement (for Bridgit Giampapa), Teacher of Health and Physical Education, James Caldwell High School, BA Guide, Step 2, at a salary of \$51,850 (to be pro-rated), effective January 2 to May 24, 2019.

Approval to appoint Lanna Lebet, Temporary Leave Replacement (for Elizabeth Sarka), Elementary Teacher, Jefferson Elementary School, BA Guide, Step 1, at a salary of \$50,500 (to be pro-rated), effective January 14 to May 17, 2019.

Additional Assignment

Approval for Cassie Hecht, Teacher of Students with Disabilities, James Caldwell High School, to teach an additional class, at a salary of \$11,000 (to be pro-rated), effective November 12, 2018 to June 30, 2019.

f. Appointments – Extracurricular – Athletic

Approval to appoint the following Winter Coaches for the 2018-2019 school year:

FIRST NAME	LAST NAME	SCHOOL	POSITION	LEVEL	AMOUNT
Michael	Fess	JCHS	Boys Basketball - Head Coach	Level III	11,796.00
Jeffrey	Edwards	JCHS	Boys Basketball - JV Coach	Level III	8,354.00
John	Haraka	JCHS	Boys Basketball - Freshman Coach	Level III	8,354.00
Amanda	Keenan	GCMS	Girls Basketball - Head Coach	Level I	11,088.00
Kellianne	Josephsen	JCHS	Girls Basketball - JV Coach	Level I	7,852.00
Heather	McCarthy	JCHS	Girls Basketball - Freshman Coach	Level III	8,354.00
Joseph	Collura	JCHS	Indoor Track - Head Coach	Level III	9,714.00
Brian	Keltner	JCHS	Indoor Track - Assistant Coach .5	Level II	3,309.00
Sara	Schechter	JCHS	Indoor Track - Assistant Coach	Level III	6,822.00
Gary	Garamella	JCHS	Wrestling - Head Coach	Level III	11,796.00
Nicholas	Zarra	JCHS	Wrestling - Assistant Coach	Level III	8,354.00

David	Pepe	JCHS	Wrestling - Assistant Coach .5	Level III	4,177.00
Michael	Garamella	JCHS	Wrestling - Assistant Coach .5	Level III	4,177.00
Sean	Romano	JCHS	Wrestling - Assistant Coach .5	Level III	4,177.00
Steven	Martell	JCHS	Wrestling-Assistant Coach .25	Level III	2,089.00
Stephen	Trivino	JCHS	Swimming - Head Coach	Level III	9,714.00
Elizabeth	Coogan-Russell	JCHS	Swimming - Assistant Coach	Level III	6,822.00
Robert	Dubas	JCHS	Bowling - Head Coach	Level III	4,219.00
Susan	Bergmann	JCHS	Winter Cheerleading-Head Coach .5	Level III	3,525.00
Susan	Callaghan	JCHS	Winter Cheerleading-Head Coach .5	Level III	3,525.00
Stephanie	Parisi	JCHS	Winter Cheerleading - JV Coach	Level III	3,712.00

Volunteer Coaches

Approval to appoint the following volunteer fall coaches for the 2018-19 school year:

Boys Basketball

Mike Brown

Girls Basketball

Al Josephsen

Fencing

Thomas August

Indoor Track

Frank Davide

Conor Cunningham

g. Student Field Placement

Approval for Daniela Cardona, Montclair State University, to complete her Clinical II teaching placement at Lincoln Elementary School, effective for the 2018-2019 school year.

Approval for Franchesca Espinal, Montclair State University, to complete her Clinical I teaching placement at Jefferson Elementary School, effective for the 2018-2019 school year.

Approval for Misha Shoblock, Montclair State University, to complete her Clinical I teaching placement at Jefferson Elementary School, effective for the 2018-2019 school year.

Approval for Besi Adili, Montclair State University, to complete her Clinical I teaching placement at Lincoln Elementary School, effective for the 2018-2019 school year.

Approval for Danielle Maurer, Montclair State University, to complete her Clinical I teaching placement at Jefferson Elementary School, effective for the 2018-2019 school year.

Approval for Matteo Varno, Montclair State University, to complete his Clinical I teaching placement at Grover Cleveland Middle School and Lincoln Elementary School, effective for the 2018-2019 school year.

Approval for Ramzi Kurzum, Columbia Teachers College, to complete his student teaching placement at Grover Cleveland Middle School, effective for the 2018-2019 school year.

Approval for Nicolas Andriani, William Paterson University, to complete his practicum at Grover Cleveland Middle School, effective for the 2018-2019 school year.

Approval for Michelle Mattia, Ramapo College, to complete her observation hours at James Caldwell High School, effective for the 2018-2019 school year.

h. Community Service Placement

Approval for Student #1228402 to complete 15 hours of community service at Washington Elementary School as part of his co-curricular requirements at Essex County Schools of Technology.

i. Approval as Substitute Teachers

Veronica Sims	Teacher of Technical Occupations: Computer Science
Jesse Lab	Teacher of Social Studies
Allison Carroll	PreK-3 Teacher, ESL Teacher
Sarah Aronow	Elementary Teacher
Nada Shater	Elementary Teacher, Teacher of Students with Disabilities
John DeBenedett	County Substitute

2. Non-Certificated Staff

a. Resignations

Approval to accept the resignation of Zachary Spadaccini, Technology Support Specialist, District, effective October 26, 2018.

Approval to accept the resignation of Donna Fiore, Special Education Aide, Jefferson Elementary School, effective October 23, 2018.

Approval to accept the resignation of Brittany Simonelli, Classroom Aide, Continuing Education, Kindergarten Enrichment Program, effective November 7, 2018.

b. Amended Leave of Absence

Approval to amend the Disability Leave of Absence, with pay, for Thomas Halloran, Custodian, Grover Cleveland Middle School, from February 27 to October 12, 2018 to February 27 to October 17, 2018.

c. Position Creation

Approval to create a PM Personal Aide position, Washington Elementary School, for student #1700654, effective October 17, 2018.

d. Abolish Positions

Approval to abolish the AM and PM Shared Aide positions, Jefferson Elementary School, for students #1293 and #9905678, effective October 17, 2018.

e. Amended Appointments

Approval to amend the appointment of Priscilla Rhodes, from Special Education Aide, Washington Elementary School, at a rate of \$20.50 per hour, to ABA Aide, Washington Elementary School, at a rate of \$22.35 per hour, effective November 5, 2018.

Approval to amend the appointment of Lisa Hertzberg, from Special Education Aide, Washington Elementary School, at a rate of \$15.40 per hour, to ABA Aide, Washington Elementary School, at a rate of \$19.15 per hour, effective November 5, 2018.

Approval to amend the appointment of Wendy Hendricks-Ruddy, Teacher Assistant, Washington Elementary School, from 19.5 hours per week to 20 hours per week, effective for the 2018-2019 school year.

f. Appointments

Approval to appoint Ghassan Dairi, General Maintenance/HVAC Technician, District, at a salary of \$59,000 (to be pro-rated), for a 90-day probationary period, effective December 1, 2018 to March 1, 2019, pending criminal history approval.

Approval to appoint Korey Rasa, Technology Support Specialist, District, at a salary of \$45,000, to be pro-rated, effective November 1, 2018 to June 30, 2019.

Approval to appoint Tracy Caldera, Assistant Secretary, Superintendent's Office, at a rate of \$27.97 per hour, not to exceed 20 hours per week, effective November 19, 2018 to June 30, 2019.

Approval to appoint Madeline Cassano, Special Education Aide, Wilson Elementary School, at a rate of \$13.20 per hour, effective November 5, 2018 to June 30, 2019.

Approval to appoint Debra McCoy, Special Education Aide, Washington Elementary School, at a rate of \$13.20 per hour, effective November 12, 2018 to June 30, 2019, pending successful pre-employment background check.

Approval to appoint Bernadette Gillick, Special Education Aide, Jefferson Elementary School, at a rate of \$13.20 per hour, effective October 15, 2018 to June 30, 2019, pending successful pre-employment background check.

Approval to appoint Louise Hrebenak, Special Education Aide, Washington Elementary School, at a rate of \$13.20 per hour, effective October 15, 2018 to June 30, 2019, pending successful pre-employment background check.

Approval to appoint Gianna Lange, Substitute Special Education Aide, at a rate of \$12.00 per hour, effective November 13, 2018 to June 30, 2019.

Approval to appoint Nada Shater, Substitute Special Education Aide, at a rate of \$12.00 per hour, effective November 13, 2018 to June 30, 2019.

Approval to appoint Michele Cirminiello, Temporary Leave Replacement (for Betty Hansson), Secretary, James Caldwell High School, Guidance Department, at a rate of \$25.00 per hour, not to exceed 15 hours per week, effective October 16, 2018 to December 20, 2018, pending successful pre-employment background check.

ROLL CALL:

___ Mr. Adams	___ Mr. Cipoletti	___ Mr. D’Ambola	___ Mr. King	___ Ms. Lanfrank
				___ Yes ___ No ___ Abs

C. Finance

Motion to approve item numbers 1. through 7. on this evening’s Agenda under Finance.

1. Certification of Funds

Motion to certify that, pursuant to N.J.A.C. 6A-23A-16.10(c)(4), after review of the secretary’s monthly financial report (appropriations section) for October 31, 2018 and upon proper consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A-23A-16.10(c)(4), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Thomas J. Lambe

2. Secretary’s Report – October 31, 2018

Budget Appropriation 2018-2019	\$54,596,632.31
Expended and Encumbered as of October 31, 2018	<u>45,203,252.51</u>
Available as of October 31, 2018	\$9,393,379.80

3. Treasurer’s Report – September 30, 2018

Total Cash Receipts and Balance	\$9,759,425.55
Total Cash Expenditures	<u>4,361,327.95</u>
Total Cash Balance	\$5,398,097.60

4. Transfers

Approval of Appropriation Transfers to the 2018-2019 Budget – October 31, 2018.

5. Approval of Bills and Claims Schedule

Approval of Schedule #4 – October 31, 2018.	\$4,836,838.46
---	----------------

6. Parental Contract for Student Transportation

Approval of a Parental Contract for Student Transportation with Parent of Student #9905458, for transportation to the Craig High School, Boonton, NJ, at a contract amount of \$12,500.00, direct reimbursement, effective September 5, 2018 to June 30, 2019.

7. Pool Contract

Approval of a one-year contract with the Borough of Caldwell for use of the pool at the Caldwell Community Center for the 2018-19 interscholastic swim season, at an annual cost of \$17,500.

ROLL CALL:

<input type="checkbox"/> Mr. Adams	<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D’Ambola	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

D. Buildings, Grounds, and Capital Improvements

Motion to approve item numbers 1. and 2. on this evening’s Agenda under Buildings, Grounds, and Capital Improvements.

1. School Bus Emergency Evacuation Drills

Approval of School Bus Emergency Evacuation Drills as per New Jersey Administrative Code (NJAC 6A:27-11.2).

2. Use of School Facilities

Approval for the West Caldwell-Caldwell Recreation Department to use school district facilities, effective November 12, 2018 through March 9, 2019 as per attached schedule.

Approval for the West Caldwell-Caldwell Recreation Department to use The Center for Performing Arts for an adult chorale concert (Concert Chorale) on December 3 from 6:30 to 9:30 PM and on December 7, 2018 from 6:30 to 9:30 PM.

ROLL CALL:

<input type="checkbox"/> Mr. Adams	<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D’Ambola	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs

IX. PUBLIC DISCUSSION

Motion to adjourn the Regular Public Monthly Meeting and meet in Private Executive Session for the purpose of discussing Personnel, Negotiations/Legal, Miscellaneous, and Old Business matters. This meeting has been advertised and is in compliance with the Open Public Meeting Act and N.J.S.A. 10:4-6, a/k/a “Sunshine Law”. The matters discussed will be made public when confidentiality is no longer required and formal action, pursuant to said discussion, shall take place only at a meeting to which the public has been invited.

ROLL CALL:

<input type="checkbox"/> Mr. Adams	<input type="checkbox"/> Mr. Cipoletti	<input type="checkbox"/> Mr. D'Ambola	<input type="checkbox"/> Mr. King	<input type="checkbox"/> Ms. Lanfrank
				<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Abs