

JEFFERSON ELEMENTARY SCHOOL

HSA MONTHLY MEETING MINUTES

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| Date of Meeting: | December 7, 2021 | Location: | Zoom meeting |
| Minutes Prepared By: | Lenore Corry | Time Start/End: | 7:03pm – 8:39pm |

1. Attendance at Meeting

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| Dana Hunkele | Val Riker | Sandra Rolston |
| Amy D'Ambola | Subhashree Banerjee | Sandra Cabalu |
| Elisa Davey | Theresa Pignataro | Helen McGowan |
| Ingrid Cobos | Bernadette Tortorella | Maria McDonald |
| Amy Miller | Kelly Bertrand | Susan Bergmann |
| Lenore Corry | Judy Sweeney | Danielle Mack |
| Tim Ayers | Judy Salsano | Aaron VanDuyne |
| Meryl King | Melissa Terranova | Katie Prenderville |
| Antonio Lopes | Lisa Linden | Kendra Emmich |
| Sandra Kraemer | | |

2. Agenda

1. Call to Order
2. Accept minutes from November 9, 2021 meeting
3. Principal's Report
4. Presidents Report
5. Treasurers Report
6. Committee Reports
7. Old Business
8. New Business
9. Adjourn Meeting

3. Meeting Minutes

1. Call to Order
2. Accepted minutes from November 9, 2021
3. Principal's Report – Tim Ayers – Ms Martino is back! Thank you for the flowers for both Ms Martino as well as Ms Berkman. We have found a replacement for Ms Christman and an email will be sent out on Tuesday morning to announce it. She will be coming in to shadow Ms Christman before she leaves. Smart Support is up and running. 6 teachers at Jefferson are providing remediation work in ELA due to Covid. Ms Berkman is back in media and will also provide supplemental support for students. St Roccas toy drive is going well. Gifts are a little lighter than times past, but the Jefferson way is a last minute rush. A reminder will be sent out at the end of the week.
4. President's Report – Dana Hunkele – ground rules – assume positive intent, work together as a team to come up with new ideas and solutions, don't compare ourselves to others, remain positive and only discuss HSA matters
5. Treasurer's Report – Ingrid Cobos – In November, we collected a lot due to several fundraisers going on at the same time. Our Fall Harvestfest actually became an unexpected fundraiser as we profited about \$300. Miscellaneous supplies has been moved to an expense as it is not recoverable. As of December 5, 2021 we have \$57,285.62 in our account.
6. Committee Reports –

- a. BOE – Antonio Lopes – Students from the middle school presented about their houses and the advisory program. Lisa Blackman from the high school spoke about dual enrollment and Mary Cunningham spoke about social and emotional learning in the district. There are 11 candidates to fill the vacant position with 3 finalists who were interviewed yesterday and they will be presenting the candidate next week.
 - b. Candy Sale - Helen McGowan – We sold \$1000 in candy which will bring us in a \$310 profit. Wondering if doing a fall sale will detract from the spring sale?The chocolates were delivered today and we are drafting an email to arrange pickup.
 - c. Class Parent Liaison – Ingrid Cobos – We have collected \$4934 in class dues. The HSA will be providing the specials teachers as well as the LLD teachers holiday and teacher appreciation gifts this year. We proposed and voted unanimously to add all co teachers to be counted as head teachers when it comes to gift distribution meaning we currently have 16 teachers. We will be giving all teachers \$100 for holiday and \$75 for teacher appreciation. We will be giving specials teachers \$50 for holiday and \$50 for teacher appreciation. We will continue to give all other staff their own special gifts during the year as well as an end of the year gift. We have a \$1000 donation from a local Chevy dealership to fund any shortfalls we may have. Moving forward, we have discussed possibly collecting more \$ for dues. Bernadette offered to share some of her Fun at Lunch budget. Mr Ayers has decided to donate his gift back to the pool. In the future, we are thinking about pooling all the money collected and splitting it 12 ways (between all the classes) and possibly increasing monies given to specials teachers and other school staff.
 - d. Staff Appreciation – Judy Sweeney – Oktoberfest was well received by staff. Every other month, the staff is also receiving a small gift. We will be doing a staff breakfast either Monday or Tuesday the last week of school before holiday break.
 - e. 5th Grade Planning – Judy Sweeney – T-shirts have been handed out and we will be having a spirit day where they wear their shirts before break. Our Krispy Kreme fundraiser raised \$1046 – thank you Jefferson community! Our Hot Cocoa Bombs were also very successful – Thank you Alicia & Paul Parada for all of your hard work! We sold 165 sets, hopefully bringing in a \$1000 profit. We have decided to use Tree Ring for the yearbook and will be opening a google drive for parents to start dropping photos. We would like to have a private rollerskating party on the ½ day in February. Waiting on approval.
 - f. Fun at Lunch – Bernadette Tortorella – For December, weather permitting, we are looking forward to an outside walking mile with Mr Squires. We also are working on putting together some cards for the elderly (Crane’s Mill) and chair yoga. We are excited about a March Madness bracketed tournament playing Uno or Go Fish for the littles. (class v class, teachers v kids). We will start with practice rounds in February.
 - g. Helping Hands – Sarah O’Brein & Nicole Maday (Dana Hunkele) – We would like to partner with Fun at Lunch and help with the cards. We collected over 150 pounds of candy for Operation Gratitude and shipped it out (\$339 to ship). We have also reached out the Backpacks For Life (veterans) as well as the Smile Train (cleft palate)
 - h. Take It Make It – Susan Bergmann – We had 122 orders which were distributed the Monday before Thanksgiving. Thank you to my team!! You did an amazing job!
 - i. Winter Family Fun – Elisa Davey – We would like to have a 1 hour private free ice skate at South Mountain Lodge. Rentals would be \$5, masks would be required and there will be a snack bar. Looking to do it late January or early February. Waiting on approval
7. Adjourn meeting

5. Next Meeting

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| Date: | January 11, 2022 | Time: | 7:00pm | Location: | Zoom |
| Signature | Lenore Corry | | | | |