

Caldwell – West Caldwell Public Schools

Job Description

Title: **Teaching Assistant**

QUALIFICATIONS:

1. College degree
2. Other qualifications as may be specified

REPORTS TO: Building Principal

RESPONSIBILITIES:

Under the direct supervision of a certified teacher, the Teaching Assistant:

1. Work with individual or small groups of students to reinforce learning materials or skills initially introduced by the classroom teacher
2. Assist students in mastering equipment or instructional materials assigned by teacher
3. Guide independent study, enrichment, and remedial work assigned by the teacher
4. Assist with large group activities