

# **Caldwell – West Caldwell Public Schools**

## **Job Description**

**Title:** **Speech Therapist**

### **QUALIFICATIONS:**

1. NJ School Speech Language Specialist Certification or equivalent
2. Such other qualifications as may be specified

**REPORTS TO:** Director of Special Education

### **RESPONSIBILITIES:**

1. Serve as a resource to school staff members in the development of a balanced program for oral communication and speech improvement
2. Provide a therapeutic program to meet individual needs of students
3. Assist and guide teachers in observing, describing, and referring speech language impairments
4. Provide a thorough assessment and diagnosis of speech, voice, hearing, and language impairments
5. Provide screening to identify students in need of speech language programs
6. Assist in the proper referral of individuals to agencies and specialists in the community as appropriate
7. Provide appropriate individualized programs of therapy to meet individual student needs
8. Maintain case records on all referred students
9. Provide inservice education and serve as a consultant to teachers and other school staff
10. Make classroom observations
11. Other such duties as may be assigned by the Director of Special Education or Superintendent