

Caldwell – West Caldwell Public Schools

Job Description

Title: **Learning Disabilities Teacher Consultant (LDTC)**

QUALIFICATIONS:

1. NJ LDTC Certification
2. Such other qualifications as may be specified

REPORTS TO: Director of Special Education

RESPONSIBILITIES:

1. Participate as a professional member of the Child Study Team, consisting of a psychologist, social worker, and learning disabilities teacher consultant, as described in NJAC 6A:14
2. Provide an assessment and analysis of student educational achievement and learning characteristics as described in NJAC 6A:14
3. Interpret the implications of significant findings and participate in educational planning for classified students
4. Develop strategies for students who need special programs and provide appropriate materials as well as actual instruction to implement these programs
5. Serve as educational consultant to teachers in the transition of assessment data into instructional strategies; the implementation of the individualized education program; the selection and use of materials and methods; the educational management of the student as a class member; and the evaluation of the instructional plan
6. Participate with Child Study Team and appropriate staff and parents to develop instructional programs and strategies to meet the individual needs of a student
7. Maintain and disseminate current information regarding instructional methods, materials and programs and the implications of research findings for educational practice
8. Maintain case records on all referred students
9. Maintain continuous contact with those children placed in special education programs within the district and outside the district

10. Make classroom observations

11. Other such duties as may be assigned by the Director of Special Education or Superintendent